Town Of
WESTFORD
ANNUAL REPORT
1978

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ANNUAL REPORTS

of the

TOWN OF WESTFORD

For the Year Ending December 31,

1978

Annual Town Election

To Be Held May 1, 1979

AND

Annual Town Meeting

To Be Held May 5, 1979

IN MEMORIAM

ENID F. VAUGHN

August 28, 1925 - April 29, 1978

Town Clerk, and friend to all, Enid F. Vaughn served the Town of Westford for four years and in prior years as Assistant to the Town Clerk. During her many years as a resident in Westford, she was very active in civic affairs. Her smile will be remembered by all who knew her.

TOWN OF WESTFORD

CITIZENS ACTIVITY RECORD

Good Government Starts With You

If you are interested in serving on a town committee, please fill out this form and mail to the Executive Secretary, Board of Selectmen, Town Hall, Westford, Mass. 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Name.....Home Telephone.....

Address.....

Amount of Time Available.....

Interest in what Town Committees.....

.....

.....

Present Business Affiliation and Work.....

.....

Business Experience.....

.....

Education or Special Training.....

Date Appointed Town Offices Held Term Expires

.....

.....

Remarks.....

.....

.....

TOWN CALENDAR

APPEALS. BOARD OF	-- Monthly on Thursday 8:00 P.M.
ASSESSORS, BOARD OF	-- Each Tuesday of the month, 7:30 P.M. Town Hall 692-8323
BUILDING INSPECTOR	-- Each Tuesday of the month, 7:30-9:30 P.M. Town Hall 692-7621
CEMETERY DEPARTMENT	-- First Saturday of the month, 10:00 A.M.
COUNCIL ON AGING	-- First Wednesday of the month, 3:30 P.M.
FINANCE COMMITTEE	-- Second & Fourth Monday of the month, 8:00 PM.
HEALTH, BOARD OF	-- Second Monday of each month, 7:00 P.M. Town Hall 692-8431
HOUSING AUTHORITY	-- Second Thursday, 7:30 P.M. At Project
NASHOBA TECHNICAL HIGH SCHOOL	-- Alternate Tuesdays, 7:30 P.M. Nashoba Tech 692-4711
PLANNING BOARD	-- First & Third Tuesday of the month, 7:30 PM Town Hall Hours: Wed. & Thurs. 8:30 - noon
RECREATION COMMISSION	-- Second & Fourth Monday of the month, 8:00 PM
SCHOOL COMMITTEE	-- Second & Fourth Monday of the month 7:30 P.M.
SELECTMEN	-- Each Tuesday of the month, 7:30 P.M. upstairs Town Hall 692-6511 (Summer months, every other Tuesday)
WATER COMMISSIONERS	-- Second & Fourth Tuesday of the month, 8:30 P.M., Town Hall 692-6333

TOWN OFFICES -- Open Monday through Friday; Town Hall

Assessors: 8:30 AM - 12, 1 - 5 PM
Cemetery: 8:45 AM - 5:00 PM
Health, Board of: 1 - 4 Tuesday only
Inspectors Office: 8:30 AM - 4:30 PM (includes gas, wire, plumbing and building inspectors)
Selectmen: 8:45 AM - 12, 1 - 4:45 PM
Treasurer-Tax Collector: 8:30 AM - 12, 1 - 5 PM
Town Accountant: 9:00 AM - 4:00 PM
Town Aide: 9:00 AM - 3:00 PM
Town Clerk: 9:30 AM - 5 PM
Water Department: 8:00 AM - 12, 12:30 - 4:00 PM
Welfare Office: 8:45 AM - 5 PM 692-2937

SANITARY LANDFILL -- Cold Spring Road:

Monday, Thursday, Friday, 7 AM - 3 PM
Wednesday & Saturday 9 AM - 5 PM
(except when Monday is a holiday, then the dump is closed Mon. and open Tues.)

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Bette Hook	Term expires May 1979

SELECTMEN

Francis P. Harte	Term expires May 1979
Richard S. Emmet Jr.	Term expires May 1980
John A. Flavell	Term expires May 1980
Marjorie E. Cook	Term expires May 1981
Douglas R. Johnston, Chairman	Term expires May 1981

ASSESSORS

Uldege Ricard	Term expires May 1979
Norman K. Nesmith	Term expires May 1980
John F. Gagnon	Term expires May 1981

TREASURER-COLLECTOR

Paula Brule	Term expires May 1980

SCHOOL COMMITTEE

Bette Hook	Term expires May 1979
Mary Caless, Chairman	Term expires May 1979
Donald Bradanese	Term expires May 1979
Hajo Koester	Term expires May 1980
Robert M. Welch	Term expires May 1980
Douglas Keele	Term expires May 1981
Mary Trubey	Term expires May 1981

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Thomas Thorstensen	Term expires May 1979
Charlotte Scott	Term expires May 1980

HOUSING AUTHORITY

John F. Sanders	Term expires May 1980
Gary Sullivan, Chairman	Term expires May 1981
Shirley Anderson	Term expires May 1982
Reginald Blowey	Term expires May 1983
Thomas Lafionatis (appointed)	Term expires Aug. 1983
Edith Lowney, Executive Director	

BOARD OF HEALTH

Thomas McLaughlin, Chairman	Term expires May 1979
Robert McCusker	Term expires May 1980
Charles Colburn, M.D.	Term expires May 1981
Dorothy Healy, R.N. Clerk	

WATER COMMISSIONERS

Harvey J. Cote	Term expires May 1979
Carlton M. Rooks	Term expires May 1980
Walter W. Gerlach	Term expires May 1981

MODERATOR

William Kavanagh	Term expires May 1981

PLANNING BOARD

Ellen M. Malinowski	Term expires May 1979
Denis Maguire	Term expires May 1980
Vyto Andreliunas	Term expires May 1981
Joseph W. Morrill, Chairman	Term expires May 1982
Paul Davies	Term expires May 1983
Janis Ackerman, Clerk	

TREE WARDEN

Roger Melancon	Term expires May 1980

CEMETERY COMMISSIONERS

Brian Vaughn	Term expires May 1979
Clayton Dearth	Term expires May 1980
Shirley Anderson	Term expires May 1981

TRUSTEES OF J.V. FLETCHER LIBRARY

Edith Bartlett, Chairman	Term expires May 1979
Charles Evans	Term expires May 1979
Carl G. Lyman	Term expires May 1979
Dorothy M. Swanson	Term expires May 1980
Ellen T. Curtiss	Term expires May 1981
Lisa D. Dagdigian	Term expires May 1981

LIBRARIAN
Appointed by Trustees

Francesca L. Denton

WESTFORD WELFARE SERVICE OFFICE
DIRECTOR OF PUBLIC ASSISTANCE

Edith A. Lowney

FINANCE COMMITTEE

Ronald Johnson, Chairman	George Murray
James Kazeniac	David Earl
Daniel Hanley	Jack Teague
Howard P. Kelly	Mary Massicotte

FINANCE COMMITTEE

Read Albright — Mary Morton, Clerk

TAX TITLE PROPERTY

Denis Maguire — Norman Nesmith
Edward Lamson

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Thomas P. McLaughlin
Vice-Chairman	Robert McCusker
Agent to issue Burial Permits	Bette Hook
Clerk	Dorothy A. Healy R.N.
Secretary	Dr. Colburn
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Inspector of Stables	William C. MacMillan
Agent to pick up Dead Animals	Albert H. Picking
Inspector of Wells	John LaFond

The following Boards, Committees and Officers are appointed by the Board of Selectmen.

TOWN ACCOUNTANT

Elaine M. Sundberg

EXECUTIVE SECRETARY

Wallace E. MacQuarrie

TOWN COUNSEL

John L. Connell Jr.

SUPERINTENDENT OF STREETS

George W. Wyman

FIRE CHIEF

George P. Rogers

SUPERINTENDENT OF MOTH DEPARTMENT

Roger Melancon

DOG OFFICER

William C. MacMillan

ASSISTANT DOG OFFICER

Dennis Courchaine

BUILDING COMMISSIONER

Andrew Anderson

LOCAL INSPECTORS

Nicholas V. Basinas

Joseph B. Hatch

GAS INSPECTOR

Chester H. Cook Jr.

PLUMBING INSPECTOR

John P. LaFond

WIRE INSPECTOR

Dennis P. Kane

DIRECTOR OF VETERANS SERVICES

John A. Flavell

VETERANS' AGENT

Helena Crocker

CIVIL DEFENSE DIRECTOR

Harold H. Hoover

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

NMAC

Richard S. Emmet Jr.

Ronald Kangas, Alt.

BOARD OF APPEALS

John Kavanagh	Term expires June 1979
John J. Barretto, Chairman	Term expires June 1980
Warren G. Morrow	Term expires June 1981
John Preston	Term expires June 1982
James Hansen	Term expires June 1983

BOARD OF APPEALS, ASSOCIATE MEMBERS

Daniel Pioli	Term expires June 1979
John Yetman	Term expires June 1979

REGISTRARS OF VOTERS

Wilbert L. Vaughn	Term expires June 1979
William R. Healy	Term expires June 1980
Leon Blanchard	Term expires June 1981

REGISTRARS' CLERK EX OFFICIO

Bette Hook

CAPITAL OUTLAY COMMITTEE

Richard Bahnick, Chairman	Term expires June 1979
John Fridrick	Term expires June 1979
Margaret Roberts	Term expires June 1979
John Cadigan	Term expires June 1980
Joel Shyavitz	Term expires June 1980
Phillip Curran	Term expires June 1981
Harold Schreiber	Term expires June 1981

RECREATION COMMISSION

William Barnett, Chairman	Thomas O. Stiling
Mary Hill	John Walsh
Donald Porteous	William M. Bryant
Paul Murray	Mary A. Carlson
Sheryl Preston	

SEWERAGE ADVISORY COMMITTEE

Charles Colburn, M.D.	Richard Lewis
Peter Thorstensen	James Thibeault
Richard Cooper	Francis X. McCaffrey,
Joseph Morrill	Advisory Member

CONSERVATION COMMISSION

Arnold O'Brien, Chairman	Term expires June 1979
Thomas E. Borden	Term expires June 1979
Nicholas Basinas	Term expires June 1980
Richard Cooper	Term expires June 1980

CONSERVATION COMMISSION

Patricia Loring	Term expires June 1980
Chester Cook	Term expires June 1981
Louis Oliver	Term expires June 1981
Judy A. McEnaney, Clerk	

SPECIAL TOWN FOREST COMMITTEE

Daniel Provost	Term expires June 1979
Roger Melancon	Term expires June 1980
Carlton M. Rooks	Term expires June 1981

DEVELOPMENT AND INDUSTRIAL COMMISSION

Gerald Swanson	Term expires June 1979
Chester Cook Jr.	Term expires June 1979
Howard Hall, Chairman	Term expires June 1979
Alan Eckel	Term expires June 1980
William Poist	Term expires June 1980
William O'Connor	Term expires June 1980
Robert Hurley	Term expires June 1980
Douglas Johnston	Term expires June 1980
Nicholas Basinas	Term expires June 1980
J. Frank Strauss	Term expires June 1981
Mark J. Scolnick	Term expires June 1981

PERSONNEL BOARD

Richard Koester, Chairman	Term expires June 1979
Brian McDonald	Term expires June 1979
James P. Driscoll	Term expires June 1980
John Kavanagh	Term expires June 1980
Thomas Cullen	Term expires June 1981

COUNCIL ON AGING

Helena Crocker	Term expires June 1979
Veronica Sullivan	Term expires June 1979
Cecilia Healy	Term expires June 1980
Carl G. Lyman, Chairman	Term expires June 1981
Horace Wyman	Term expires June 1981

HISTORICAL DISTRICT STUDY COMMITTEE

Marilyn Breton	Term expires June 1979
Paul Davies	Term expires June 1979
Alex Belida	Term expires June 1979
Jane Swanson	Term expires June 1980
Grace Forty	Term expires June 1980
Josephine Connell	Term expires June 1980
Elizabeth Shaw	Term expires June 1981
Judy Gizara	Term expires June 1981
Sally Benedict	Term expires June 1981

HOUSE NUMBERING COMMITTEE

Norman E. Day (Resigned 1/10/79)

Norman K. Nesmith (Appointed)

SEALER OF WEIGHTS & MEASURES

Huntington Wells

WEIGHERS OF GENERAL COMMODITIES

Robert Conway
Paul V. Gilinson Jr.
Ruth A. Keegan
Donald MacMillan
Anthony Nardone
Albert Nardone
Robert Nardone
Fern M. Schofield

WEIGHERS OF GRANITE

Robert H. Bell
Gloria Brown
Edward Chouinard
Roger L. Masson
Ruth Murray
Paul Nolin
Joseph H.R. Simard
Elizabeth Witts
Cynthia Trudell

MEASURERS OF WOOD AND BARK

Chester Caless
John A. Kimball
Stanley M. Kimball
Roger Melancon
Albert H.G. Picking
Carlton Rooks
Kenneth A. Wilson

FENCE VIEWERS

Albert H.G. Picking
Charles VanLandeghem

FIELD DRIVERS

Thomas Holmes
Frank Vennard
Arnold Wilder

CARETAKER OF WHITNEY PLAYGROUND TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Clayton L. Dearth

HISTORICAL COMMISSION

Florian Woitowicz	Term expires June 1979
Richard Emmet	Term expires June 1979
Alexander Belida	Term expires June 1980
Bernice Picking	Term expires June 1980
Edward Chambers Jr.	Term expires June 1981
Arnold Wilder	Term expires June 1981
Robert S. Jefferies	Term expires June 1981

COUNCIL FOR CHILDREN

Joan O'Brien

REGIONAL TRANSPORTATION AUTHORITY

Ronald Kangas
Carl Lyman, Alt.

SELECTMEN REPRESENTATIVE TO BOARD OF DIRECTORS OF COMMUNITY TEAMWORK INC.

Helena Crocker

COMMUNITY CENTER COMMITTEE

Mary Jo Cassidy
Keith M. Crocker
Jean Schaub
Avis Hooper, Director
Melva Jean Shepherd
Joseph Lapiana
Ellen Harde
Dana Atkinson

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

Mark Mulligan	Term expires June 1980
William Poist	Term expires June 1980
William O'Connor	Term expires June 1980

SANITARY LANDFILL RELOCATION STUDY COMMITTEE

Richard Emmet Jr.
William O'Connell
Dennis E. Jewett
Robert McCusker
Janis Ackerman, Secretary
Richard Lewis, Chairman
Donald Portious
Edmund Szylvain
Betty Myles

MOSQUITO ADVISORY COMMITTEE

John Gagnon
Robert McCusker
Barbara Aranyi
David Bosman

CIVIL SERVICE STUDY COMMITTEE

Douglas R. Johnston
Joseph Connell
John J. Kavanagh
Thomas Cullen
John W. Resnik
John A. Strom Jr.

TOWN AIDE

Helena Crocker

PARKER VILLAGE RECREATION COMMITTEE

Warren R. Palmer Jr.
William Ewers
Robert Armstrong
Louis Ashley, Chairman

250TH ANNIVERSARY COMMITTEE

Barbara Brewer
Eleanor Ellis
Joanne Hall
Constance Robinson
Jane Swanson
Irene Szylvain
Sharon McGovern (Associate Member)
Pamela Flavell (Associate Member)
Denis Watson, Chairman
Alfred Wyman
James L. Healy, Jr.
Norman Harkins
Diane Holmes
Paul Peterson
Ronald H. Garton

COMPUTER IMPLEMENTATION COMMITTEE

John M. Gilbert, Chairman	Term expires June 1979
Donald F. Bradanese	Term expires June 1979
Evan C. Croft	Term expires June 1979
John A. Flavell	Term expires June 1979
David E. Levey	Term expires June 1979
William G. Levering	Term expires June 1979
Donald F. Pacini	Term expires June 1979
Robert W. Shuckhart	Term expires June 1979
John Pyra	Term expires June 1979
Peter W. White	Term expires June 1979
Dileep Bhandarker	Term expires June 1979

RT. 110 REZONING STUDY SUB COMMITTEE

Paul Guilbault
John Cadigan
Francis Harte
Patricia Loring
Steven Smith
Richard Bahnick
John Flavell
William Poist
Richard Emmet Jr., Chairman
Arnold O'Brien
Thomas Borden
Paul Davis
Vyto Andreliunas
Howard Hall
Marjorie Cook
Peter Robinson
Norman Nesmith
Carlene Craib
Samuel Frank
Carole Frank
Mary Harte
Peter White
Warren Palmer Jr.
Robert Dalton
Robert Zwicker

POLICE ROSTER

CHIEF OF POLICE

Joseph R. Connell

SERGEANTS

Douglas L. Deware
David W. Hogg
Edward A. Cossette

PATROLMEN

Sylvio J. Brule
Francis H. Chandonait, Jr.
Warren F. DeForge
William F. Duggan
Patrick D. Haran
George E. Higgins
Terence J. Kane
Keith C. Kiberd
Milton J. Kinney, Jr.
George W. MacGregor, Jr.
Paul M. Montminy
Raymond V. Peachey
Timothy L. Pomerleau
Joseph J. Roy
Robert E. Smith, Jr.
Robert M. Welch, Jr.

PERMANENT INTERMITTENT

Harry Plourde
Edward P. Rochon, Jr.

INTERMITTENTS

Cleveland Coats
Hervey Cote
James Doolin
Eric Gordon
Michael Jelley
James Hayes
Peter White

TRAFFIC SUPERVISORS

Barbara Buchanan
Sheila Curley
Beverley Gagliardi
Donna Gelinas
Margaret Hardy (Sub)
Elaine Magdalenski (Sub)
Marjorie Pierce

AUXILIARY POLICE OFFICERS

Cleveland Coats
Hervey Cote
Eric Gordon
James Hayes
Peter White

CONSTABLE

Joseph R. Connell

SPECIAL POLICE OFFICERS

Robert Allard
John Antonelli
John Axon
Robert Ayer
William Barnett
Wallace Bechard
Mark Berberian
Thomas Borden
James Brown
Chester Caless
Lee Connell
Douglas J. Cook
Roland Cote
Allan Crocker
Edmond Daigneault
Clayton Dearth
James Doolin
Sumner Edwards
Edward Finn
Robert Fitzpatrick
Francis Flaherty
Kenneth Grace
Daniel Hanley
Rene Hanson
Burleigh Hatch
Durfee Hill
Thomas Holmes
Harold Hoover
Michael Jelley
Christos Koravos
Thomas LaFionatis
Harry Lamb
Robert LeGacy
Alexander LeCourt
Phillip Lord
William Lyons
William MacMillan
Fred Magdalenski
Wallace MacQuarrie
Robert McCusker
David McLaughlin
Thomas McLaughlin
Roger Menard
Conrad Monty
Richard Moffie
Paul Murray
Brian Navien
Anthony Niemaszyk
Bernholdt Nystrom
Louis Oliver
Albert Picking
Everett Randall
Alfred Reeves
John Reeves
Charles Reynolds
Uldege Ricard
Frederick Rogers
Maurice Rooks
Francis Rouine
Kenneth Russell
John Sanders
Herbert Sauve
Elliott Semple
John Shannon
John Spadano
Thomas Stiling
Edmond Szylvian
George Tebbets
George Wark
George Wyman
George Young
Nicholas Zaher
John Walsh
Ivan Whitney
Richard Whitney

SPECIAL POLICE OFFICERS

ACTON

Donald Bresnick
Paul Cogan
Charles Coggins
Robert Cowan
George Dristilaris
Lawrence Dupont
Chauncey Fenton
Richard Gervais
Brian Goodman
William Hayes
Bernard Harrison
Ronald Johnson
Robert MacLeod
Stephen McCarthy
Paul McGovern
John McKniff
Bruce Nadeau
Calvin O'Coin
Robert Parasi
Robert Rhodes
George Robinson
Thomas Roger
Dennis Thompson
Francis Widemayer

AYER

Chief William Adamson Sr.
Lt. Arthur Boisseau
Sgt. James Lenney
Sgt. James Harris
Ptl. Ernest Downing Jr.
Ptl. Stanley Randall
Ptl. Domenic Pugh
Ptl. William Adamson Jr.
Ptl. Walter Decot
Ptl. Edward Gintner
Ptl. Kenneth Kidder
Ptl. John McAdam
Ptl. Kevin Grady
Ptl. John Busack
Ptl. Daniel Schmitt
PW. Nancy Taylor

CHELMSFORD

Chief Robert Germann
Sgt. Leslie Adams Jr.
Sgt. William McAllister
Sgt. Walter Edwards Jr.
Sgt. Raymond McKeon
Sgt. Pennryn Fitts
Sgt. Armand Caron
Sgt. James Greska
Ptlm. James Kerrigan
Ptlm. Charles Hadley
Ptlm. Edwin Hodgson
Ptlm. John Bell
Ptlm. John Campbell
Ptlm. John Sousa
Ptlm. Henry McEnaney
Ptlm. Ronald Leach
Ptlm. James Midgley
Ptlm. Frederick Dillon
Ptlm. Eugene Walsh
Ptlm. Mark Burlamachi Jr.
Ptlm. Edward Rooney
Ptlm. John Redigan
Ptlm. Russell Linstead
Ptlm. Daniel Walsh
Ptlm. Blair Finnegan
Ptlm. Phillip Molleur
Ptlm. Edward Udele
Ptlm. Patrick Daley
Ptlm. Robert Trudel
Ptlm. John Mack
Ptlm. Thomas Niemszyk
Ptlm. Steve Burns
Ptlm. Raymond McCusker
Ptlm. Richard Adams
Ptlm. Roland Linstead
Ptlm. John Harrington
Ptlm. John Donovan
Ptlm. Kenneth Duane
Ptlm. William Strobel
Ptlm. Lance Cunningham
Ptlm. Edgar Auger

GROTON

Chief Mayo Darling
Sgt. Edward Morse
Ptlm. James Downes
Ptlm. Gary Robertson
Ptlm. Paul Pepin
Ptlm. John Sabal
Ptlm. Murdo MacLeod
Ptlm. Douglas G. Hatch
Ptlm. George Rider
Ptlm. Peter Connolly
Ptlm. Deborah Pepin

LITTLETON

Chief Bruce Barker
Sgt. Paul Hollingworth
Sgt. Thomas W. O'Dea
Insp. William Kypriotes
Insp. Wendell Brown
Ptlm. William Oldenquist
Ptlm. Rodney Bishop
Ptlm. Joseph Lombardo
Ptlm. Harry Plourde
Ptlm. John Hagan

SPECIAL POLICE OFFICERS

LITTLETON

Ptlm. Francis A. Flaherty

TYNGSBORO

Chief Harold Pivirotto
Capt. Charles Chronopoulos
Lt. Michael Kiloski
Sgt. DesLauriers
Ptlm. Howard Given
Ptlm. Robert Bergeron
Ptlm. Roy E. Anderson
Ptlm. Raymond Knisley
Ptlm. Robert Dunderdale
Ptlm. Joseph Pivirotto

JURY LIST - 1978

Adams, Richard S.	26 Fletcher Rd.	Air Tr.
Anderson, Howard V.	18 Bridge St.	Barber
Atwater, Ronald	25 Old Homestead Rd.	Sls. Mgr.
Beard, Jean M.	8 Fourth St.	At Home
Bedell, John Temple, Jr.	136 Carlisle Rd.	Prod. Mgr.
Bradanese, Donald F.	8 Blue Ridge Rd.	Sys. Analyst
Brown, John E.	17 Heywood Rd.	Prod. Mgr.
Brown, Patricia A.	4 George Ave.	Housewife
Bruce, David A.	27 Hillside Ave.	Shpr. Rec.
Bruck, Howard P.	11 Crusade Rd.	Sls Engr.
Buffo, Frank A. Jr.	16 Heywood Rd.	Mech. Engr.
Capone, Alfred R.	11 Lake Shore Dr. S.	Co-ord.
Carroll, Laura L.	14 Lucille Ave.	Tech. Typ.
Champey, Carol M.	18 First St.	Housewife
Clayton, Richard T.	8 Tower Road	Muscn.
Cobleigh, David B.	4 Oak Rd.	Layout Art.
Cook, Douglas C.	40 Crown Rd.	Mech. Dsgnr.
Considine, John J.	16 Banbury Dr.	Dsgn. Engr.
Culver, Richard L.	9 E. Prescott St.	Comp. Serv.
Daniele, Albert J.	17 Salem Rd.	Qual. Contrl.
Denisevich, Cecelia C.	17 Pine St.	Housewife
Driscoll, Richard J.	9 Wayne Rd.	Prgmr.
Dubey, Sandra C.	3 Cross St.	File Clerk
Earnshaw, Robert	10 Williams Ave.	Clerk
Ellis, Eleanor C.	5 Willow St.	At Home
Foust, Fred S.	8 York Ave.	Unempl.
Fowler, Thomas B.	9 Dorris Rd.	Elctr. Tst.
Franz, Clement F.	9 Beaver Brook Rd.	Engr.
Fullford, Pamela E.	3 Cold Spring Rd.	Unempl.
Gilbert, John M.	9 Long-Sght-For-Rd.	Prgmr.
Gower, Lorraine T.	29 Graniteville Rd.	Housewife
Grimm, Kenneth	92 Nutting Rd.	Lineman
Guillemette, Lorraine L.	67 Nutting Rd.	Clrk-Typ.
Holt, John W.	19 Trails End Rd.	Banker
Hutchins, Keith A.	10 Fir Rd.	Grdn Ctr Mgr
Jaquith, Robert A.	56 Tyngsboro Rd.	Asst. Vp & Mort.
Jurgeleit, Willi	13 Drawbridge Rd.	Analyst
Jursa, Alta P.	8 Snow Dr.	Retired
Keefe, Robert E.	50 Newport Drive	Spr.Fl.Eng.
Kitner, John	66 Broadway St.	Self-Empl.
Knapp, Charles F.	46 S. Chelmsford Rd.	Raytheon
Kuja, Lawrence R.	16 Pond St.	El.Tech.
Kusmin, Judith	72 Main St.	Housewife
Lamb, Virginia Lee	4 Winding Way	Exec. Sec.
Lech, Joseph M.	4 Kings Rd.	Elec. Tech.
Letourneau, Emery W.	144 Keyes Rd.	Auto Body
Lorentzen, Dorothy P.	14 Chestnut Rd.	Clr & HW
Marchand, Donna L.	43 Stony Brook Rd.	Bkpr.
Mell, Roger D.	1 Claire Circle	Printer
Michaud, Gerald G.	10 North Street	Meat Ctr.
Miller, Karen P.	5 Bayberry Rd	Housewife
Milne, Constance C.	12 Pine Rd.	Housewife

Oliverson, John R.	6 Coolidge St.	Tel. Engr.
Parker, Martha B.	19 Hartford Rd.	Tutor
Paquette, Maurice J.	2 Stratton Hill Rd.	Sprvsr.
Parsons, Robert G.	6 Mulberry Lane	Compositer
Pennington, Carrie S.	6 North Hill Rd.	Housewife
Powers, Janice L.	14 Woodbine Terrace	Housewife
Raymond, Hubert	5 River St.	Retired
Shibilia, Charles A.	19 Tenney Rd.	Lab. Techni.
Smith, Stanley B. Jr.	99 Lowell Rd.	R & D Mgr.
Stankard, Kevin W.	45 Lake Shore Dr. N.	Inv. Anlst.
Stepinski, Joseph	19 River St.	Driver
Snow, James M.	94 Old Lowell Rd.	Civ.Defns.
Sundberg, Douglas	37 Lake Shore Dr.N.	Tr.Drv.
Suzedelys, Stanley	10 Bradford St.	Garage Mgr.
Tandus, John J. III	4 Third Street	Electrn.
Thibodeau, Richard A.	18 Fletcher Rd.	Sr.Proj.Plnr.
Thomas, Leslie	1 Court Rd.	Com.Art.
Typrowicz, Wiadedyslaw	70 Providence Rd.	Engr.
Valcourt, Dennis A.	5A Lincoln Ave.	Chef
Visnaskis, John A. Jr.	59 Plain Rd.	Painter
Vose, James D.	2 Franklin St.	Drvr MBTA
Whigham, Rita E.	18 W. Prescott St.	Sec.
White, Richard	32 Country Rd.	Sales Rep.
Williams, Judy M.	41 Elm Rd.	Waitress
Woodbury, Robert O.	35 S. Chelmsford Rd.	Optcl Tech.
Zegowitz, Joseph F. Jr.	89 Tadmuck Rd.	Supervisor
Clement, Everett S.	20 Oak Hill Rd.	Sec. Mgr.
Peterson, Paul F.	151 Plain Rd.	Adm. & Plg.Mgr.

BIRTHS

Recorded by the Town Clerk - 1978

DATE	NAME	
Feb 17	Aaron, Jennifer Lynn	Joseph A & Darlene F (McNulty)
Jul 10	Abrano, Bridget Suzanne	Frank M & Kim S (Boudway)
Jan 8	Aeder, Katherine Michelle	Rudy G & Kathryn R (Scott)
May 22	Antos, James Michael Jr	James M & Nancy A (Young)
Nov 28	Armienti, Nicholas John	John N & Elizabeth A (Leach)
May 29	Ashford, John Joseph	Donald S & Cheryl A (Champey)
Mar 27	Bacon, Roger Edwin	Gregory N & Gloria J (Barker)
May 18	Barnhart, Jason Daniel	Daniel W & Linda A (Ryan)
Jan 7	Bell, Joshua Matthew	Stewart A & Christine E (Sharkey)
Jan 25	Berenson, Stacy Elise	Neal H & Marjorie E (Leibman)
Oct 31	Blowey, Shannon Elizabeth	Joseph N & Joan M (Prescott)
Oct 9	Bohn, Karyn Debra	John W & Eleanor M (Morrill)
Jun 22	Bolyai, Melani Lia	Stephen O & Annette M (Lia)
May 16	Bova, Audrey Danielle	Joseph P & Katherine M (Breen)
Aug 14	Bragdon, Kathleen Elizabeth	Daniel S & Linda L (Neal)
Feb 22	Breault, Jared Paul Kakley	Paul R & Barbara F (Kakley)
May 16	Brennen, Courtney Lee	William L & Mary L (Barnes)
Aug 25	Brodeur, Jesse Colin	Wilfred P & Cindy J (Kierstead)
Sep 17	Burke, Shannon Katherine	David A & Sūsan K (Goodwin)
Nov 11	Cail, Brandie Marie	Kenneth A & Kathleen M (Kitner)
Dec 25	Carey, Charles Patrick	William J & Ann F (Mullin)
Jun 5	Carr, Daniel Quincy	Edward Q & Susan A (Branscombe)
Feb 24	Carriere, Suzanne Marie	Peter A & Martha J (Perry)
Sep 30	Cerrone, Matthew John	Robert A & Alice P (Kabana)
Oct 4	Chadwick, Jennifer Leigh	John R & Linda T (Willey)
Oct 18	Chaplin, Beth Huber	James M & Carol D (MacDougal
Mar 30	Clark, Jonathan Nelson	Frank N & Carol T (Greene)
Jan 28	Cloutier, Marc Joseph	Ronald A & Joan M (Manchenton)
Jan 18	Conley, David Michael	Robert J & Lauren J (Dassatti)
Jan 4	Cooke, James David	James G & Deborah J (Taylor)
Jul 6	Costley, Rebecca Anne	Donald W & Donna R (Morine)
Apr 7	Cote, Micah Garrett	Paul G & Martha M (Orr)
May 15	Crispo, Cristen Dorothy	Joseph A & Dorothy M (Pare)
Mar 12	Curless, Susan Elizabeth	Richard W & Judith B (Gates)
Mar 13	Darragh, Alicia Colleen	Mark C & Wendy H (Zwicker)
Sep 27	Davagian, Kimberly Ann	George & Linda S (Fortmiller)
Mar 22	Del Papa, Jeffrey Anthony	Anthony P & Carla J (Dipietro)
May 3	Demers, Erin Marie	Leslie R & Karen M (Meharg)
Sep 29	DeMoura, Justin Martin	Joseph M & Maria J (Menize)
Nov 19	Derby, Merideth Louise	Jonathan C & Constance (Carruthers)
Nov 21	De Rosa, James Brian	James C & Rosemary F (McQuaid)
Mar 20	Di Carlo, Marshall	George A & Donna J (Marshall)
Apr 26	DiDuca, Concetta Marie	Vincent S & Debra L (Jackson)
May 25	Dodson, Katherine Stromg	Warren B & Lois P (Magnuson)
May 25	Dodson, Robin Elizabeth	Warren B & Lois P (Magnuson)
Aug 20	Drula, Brian Francis	Terrence V & Jeanne M (Jeray)
Nov 2	Ducharme, Heather Anne	Steven R & Audrey M (Blanchard)
Jul 3	Duffy, Brian Kenneth	Kenneth L & Sarah (Madden)
Jan 28	Dureault, Jacqueline Theresa	Joseph W & Linda A (Dubey)

DATE	NAME	
Oct 30	Eckel, Andrew Brown	Alan & Patricia L (Ellis)
Feb 16	Ellis, Matthew Jonathan	Stephen L Madelynn (Teitelbaum)
Jan 14	Federowski, Anya Elise	Francis R & Helen B (Forsberg)
Jan 14	Federowski, Stacia Marie	Francis R & Helen B (Forsberg)
Dec 20	Felago, Brigette Suzanne	Richard T & Susan M (Stephens)
Sep 19	Finn, Edward Joseph III	Edward J & Patricia A (Borden)
Nov 9	Fisher, Kristen Meridith	David B & Arlene L (Plennert)
Nov 18	Follett, Patrick Christian	Warren F & Cheryl A (Schermerhorn)
Jun 3	Fraizer, Ellen Melina	George A & Sarah D (Ford)
Sep 21	Freeman, Michael Nolan	Michael A & Barbara (Nolan)
Feb 5	Gendreau, Matthew Willis	Richard J & Ellen A (Ilg)
Oct 25	Gontarz, John Alexander	Paul J & Susan L (Lebherz)
Feb 27	Green, Kimberly Anne	William K & Mary L (Birkbeck)
May 26	Greenaway, Kristal Lee	Thomas D & Glenda L (Cail)
Jul 27	Griffin, Christine Alexis	Charles A & Alexis H (Hill)
Jun 1	Grossman, Ellen Rebecca	Neil T & Ethyl (Solomon)
Feb 9	Guilbault, Elisabeth Rose	Paul R & Jeannine L (Proulx)
Dec 13	Hall, Seth Julian	Roger D & Wanda J (Wojcik)
Dec 13	Hayden, Jennifer Beth	Daniel O & Diane G (Rutledge)
Sep 10	Hayes, Andrew Gary	Gary E & Joy E (Olsen)
Jan 30	Helenius, Ryan Allan	Allan E & Susan A (Toivonen)
Sep 23	Herrmann, Kate Elizabeth-Felicia	Robert & Marie (Parrella)
May 14	Hoebeke, Joseph Robert	Richard J & Barbara R (Blanco)
Nov 28	Hosmer, Lindsay Jane	Paul B & Dian L (Herbert)
Apr 26	Iovino, Charles David Jr	Charles D & Susan J (Ramsay)
Jul 31	Johnson, Christine Ann	Harry C & Geraldine A (Anderson)
Jul 16	Jungbluth, Gregory	Eugene D & Marguerite (LaGaccia)
Apr 5	Kilroy, Jacob Francis	Michael F & Brenda L (Rogers)
Jan 31	Kinney, David Benjamin Jr	David B & Diane J (Laferriere)
Apr 30	Kovalchek, Sheri Ann	David A & Barbara A (Van Strien)
Aug 5	Kuprevich, Misty Lee	Joseph J & Mary T (Hanson)
Oct 31	Lambert, Matthew Joseph	William J & Loretta S (Dhima)
Dec 11	Langlois, Brigette Maria	Edward M & Sharon A (O'Connor)
May 14	Larkin, Jason Marshall	John J & Susan (Marshall)
Mar 25	Leary, Sean Stephen	Stephen C & Birgit M (Osinski)
Feb 18	Lima, Jessica Jean	Dennis J & Nancy J (Dundas)
Mar 1	Littleton, Amy Dawn	Barry W & Carolyn S (Hilliard)
May 25	Loiselle, Christopher James	David F & Helene D (Bacon)
Dec 30	Long, David Douglas	Douglas A & Jean C (Clark)
May 29	Lovell, Jacob Aaron	Raymond K & Anne M (Davis)
Jan 29	Lydon, Christopher Edward	Edward J & Karen T (Shellan)
May 26	Marck, Elizabeth Ann	Peter C & Martha A (Clancy)
Aug 22	Maslen, Larissa	William F & Linda (Lysiak)
Feb 18	Maybury, Jessica Lynn	Douglas L & Diane P (Clermont)
Dec 8	McCann, Tracy Lynne	Kevin M & Diane L (Ramsay)
Sep 8	McClendon, Meghanne	Craig & JoAnne (Kenney)
Nov 3	McDonald, Kevin Peter	Brian P & Carole A (Conway)
Feb 28	McKenzie, Ann Marie	Paul F & Madonna J (Costello)
Mar 29	Morrissette, Gina Marie	Richard H & Anne J (Castellano)
Jun 10	Morrow, Kathleen Pierce	James K & Jean C (Pierce)
Jul 28	Morse, Jeffrey Gerard	Paul G & Carol A (Gilli)
Nov 4	Orio, Jennifer Lynn	Alfred P & Susan J (Hanson)

DATE	NAME	
Sep 29	Otto, Robert Ernest	Frederick A & Veronica L (Pierce)
Dec 30	Pacsay, Kimberly Eunice	Joseph J & Kathleen M (Healy)
Apr 26	Palladino, Christopher Patrick	Patrick P & Linda G (Moll)
Sep 15	Palma, Rebecca Priscilla	Dennis A & Karen (Beebe)
Jun 29	Palmer, Molley Michelle	John & Darlene A (Nyder)
Jan 6	Papazian, Jeffrey Victor	Victor V & Donna L (Marchand)
Sep 14	Paquette, Christian Martin	David D & Maura J (Lawlor)
Dec 26	Paredes, Alison Sheila	Juan D & Eileen M (Shephard)
May 17	Phillips, Michael True	Ray T & Lisa A (True)
Feb 20	Pollack, Kevin David	Jan C & Bunnie L (Proft)
May 11	Pomerleau, Matthew Lee	Timothy L & Margaret A (Daly)
May 26	Powers, Christina Susan	Edward J & Susan J (Morash)
Apr 3	Richardson, Rima Audra	Robert A & Daiva (Mongirdas)
Jul 3	Roux, Patricia Germaine	Edmond R & Germaine T (Dumont)
May 13	Russo	Albert J & Nancy A (Oikelmus)
May 20	Ryan, Justin Charles	Jerry E & Nancy E (Kitching)
Jun 7	Savage, Eric Joseph	Norman E & Sandra A (Elliott)
Jul 14	Sawyer, Jason C	Zoel A & Mary E (Leger)
Apr 4	Scanlan, Jennifer Fraser	Gerard F & Judith (Fraser)
Jul 5	Schmeichel, Lynn Marie	Robert W & Phyllis J (Syrek)
Oct 9	Schnyer, Jeffrey Richard	Richard E & Marguerite A (McBride)
Dec 4	Seaburg, Jackelyn	Kevin T & Pamela (Smith)
Jan 3	Sevigny, Graham Ronald	Ronald A & Denise A (Dozois)
Dec 13	Shapiro, Joseph Scott	Irwin A & Roberta G (Danzig)
Oct 30	Sieg, Frederick Christopher	Christopher & Anita(Minichiello)
Apr 21	Silva, Amanda Leigh	David J & Janice L (DiDonato)
Nov 17	Slez, Cheryl Beth	Carl J & Cynthia E (Cleveland)
Jul 16	Smith, Stephen Jack	Paul G & Jacqueline P (Fournier)
Aug 2	Sobie, Adrian Richard	Walter R & Janet (Lassek)
Sep 19	Souza, Elizabeth Ann	Raymond B & Martha E (Toothaker)
Aug 10	Sparks, Peter James	Thomas E & Diane L (Witkowski)
Feb 4	Stauff, Matthew Francis	Michael F & Rosemary C (Delaware)
Dec 9	St Hilaire, Robert Allan	David A & Patricia A (Burdick)
Nov 29	Stone, Lauren Anne	Warren C & Donna J (Briggs)
Jan 10	Stretton, Kira Ayn	Richard N & Judith A (Corson)
Jul 12	Strykowski,Philip Edward	Philip S & Ann R (Mercurio)
May 24	Switzer, Michael Brian	George W & Marlene R (Packman)
Nov 7	Tamanakis	John N & Mary (Tzikopoulos)
Jul 8	Tarr, Amber Matthews	Dana F & Judith (Florence)
Oct 15	Thivierge, Lee Ann	Ronald P & Sandra L (Shawcross)
Sep 23	Thomas, Jeffrey Neal	Peter N & Karen L (Sargent)
Feb 27	Thompson, Katharine Ann	Matthew A & Christine A (Doyle)
Dec 15	Tocci, Kristen Marie	Carmine M & Denise P (Cote)
Jun 3	Tonucci, Janine	Robert P & Barbara S (LaValle)
Mar 18	Toomey, Kara Jeanne	Michael J & Joyce E (Williams)
May 1	Tremblay, Brian James	Norman F & Patricia A (Anglin)
Jan 19	Trott, Kevin Robert	Kenneth C & Brenda E (Blakely)
Jul 29	Tuttle, Adam Scot	Roger N & Dorothy B (Axon)
Apr 22	Vadeboncoeur, Jason Charles	Joseph A & Susan (Currier)
Dec 6	Valcourt, Jaime Lyn	George E & Paula A (Mulligan)
Feb 27	Van Voorhies, Sandra	Stephen C & Sandra I (Wood)

DATE	NAME	
Jan 7	Varitimos, Jeffrey George	George E & Margaret A (Lynch)
Apr 17	Vibert, Kevin Sean	Kevin H & Regina M (Perkins)
May 21	Vigeant, Julie Anne	Leonard A & Jane M (St Pierre)
Jul 13	Upperman, Craig Daniel	Thomas & Marcia A (Adams)
Jun 8	Walsh, Jason John	Daniel J & Margaret A (Weber)
Nov 22	Webster, Douglas Donald	Donald F & JoAnn L (Robinson)
May 5	Whiteman, Elizabeth Ann	Richard F & Katharine D (Molony)
Apr 24	Wieselquist, Nathaniel Phillips	Kermit & Linda (Phillips)
May 3	Wilder, Henry John	John A & Valarie A (Tournas)
Nov 19	Willard, Lindsay Anne	Larry K & Nancy J (Rose)
Aug 12	Wooster, Justin William	William J & Nina M (Zanchi)
Aug 30	Wrona, Kathleen Marie	Dennis P & Eugenia M (Brady)
Sep 27	Wyman, Holly Jeanne	Robert W & Cathy (Chipolone)

Males 80 Females 85 Total Number Recorded: 165

DEATHS

Recorded by the Town Clerk - 1978

DATE	NAME	YRS	MOS	DAS
Oct 26	Bergsten, Winifred (Baum) - wid Frank	79	11	26
Feb 8	Blais, Elzear - hus Therese (Lamy)	57	4	24
Apr 9	Bourdeau, Rick - Single	16	10	9
Jul 6	Brown, Helen - wid James H	88	-	-
Aug 31	Burns, Joseph H - wid Dorothy (Duggan)	65	-	-
Apr 27	Charlton, Joseph F - Single	60	5	10
Jun 4	Colon, Julian D - hus Marilyn (Dillow)	31	-	-
Jun 24	Corey, Mabel (Weisse) - wid Roscoe C	91	-	-
Sep 27	Cottle, Kenneth P - hus Patricia (O'Niell)	63	-	-
Mar 25	Coulter, Alvin - wid Edith (Brown)	73	-	-
Jan 29	Coulter, Edith A - wif Alvin H	67	11	7
Jun 24	Davis, Richard E Jr - Single	22	10	8
May 24	Day, Herbert L - Sep Blanche (Murray)	101	7	3
May 28	Devincentis, Mary (DelPapa) - wif Frank	58	-	-
May 19	Dowdell, Lydia M (Higgins) wid Sidney	84	11	23
Jan 6	Dureault, Joseph A - Single	80	-	-
Jun 3	Gagnon, Donald G - hus Mary M (Delaney)	56	8	20
Aug 24	Gamlin, Florence A (Anderson) - wid Edward	84	8	18
Sep 8	Gervais, Donna - Single	15	7	17
Apr 6	Goucher, George R - hus Madeline E (Stone)	74	4	7
Dec 6	Grant, Ralph J - wid Mary L (Crocker)	86	6	14
Feb 28	Grundstrom, Carl W - hus Margaret (Harrington)	63	-	-
Dec 2	Hanley, Herbert F - wid Ethel (Lord)	82	2	22
Aug 2	Hendrickson, Albin J - hus Ruth E (Reno)	73	3	28
Oct 20	Hendrickson, Minnie J (Hettler) - wid Allen J	87	-	-
Jun 19	Hodgman, Frances E (Herron) - wid Cedric E	85	6	10
May 28	Hoffmann, Mildred (Haemer) - wid John	86	-	-
Jan 23	Hook, Eric G - hus Bette (Ross)	71	8	19
Oct 7	Johnson, Herbert M - hus Eleanor M (Prescott)	62	-	-
Jul 21	Kennedy, Victoria M (Phillips) - wid George W	81	2	1
Dec 25	Lajeunesse, Grace - Single	78	11	14
Oct 17	Lamphier, Beverly A (Zawodny) - wif Gerald D	33	11	5
Mar 3	Lamy, Treffle J - hus Marie A (Bellmare)	69	-	-
Apr 9	Lehan, James D Jr - Single	17	-	-
Jul 21	MacCartney, Elizabeth (Hincken) - wid Harold M	91	1	20
Oct 1	MacCracken, Winifred D (Trader) - wid Lynn A	91	11	1
May 2	McAuliffe, Mary A (Horle) - wid Florence	87	-	-
Dec 5	McCabe, Marjorie (Bonner) - wid Jerome J	80	9	12
Jun 9	McCarthy, Raymond J - hus Mary A (O'Brien)	56	6	27
Dec 14	McDermott, John P - hus Veronica (Russell)	71	9	11
Jun 8	McInerney, John C - Single	20	4	22
Nov 12	McNeill, William C - hus Beatrice (Cossaboom)	95	5	1
Apr 9	Miller, Mark B - Single	17	-	-
Jan 11	Monty, Marilyn F (Jones) - wif Conrad R	50	8	18
Nov 15	Moore, Margaret (McClay) - wid Warren W	63	-	-
May 2	Moore, Melissa K - Single	3	5	-
Jul 2	Nadolny, Stella M - wid Joseph	77	-	-
Jul 27	Paduano, Salvatore - wid Harriet (McMahon)	66	10	9

DATE	NAME	YRS	MOS	DAS
Jul 29	Pieton, Josephine - Single	77	10	21
Mar 22	Pinard, Helen (Ingraham) - wid William J	75	8	20
Jul 8	Regan, Irene - wid Walter J Sr	71	6	11
Sep 27	Roberts, Deering S - div Alma	91	1	10
Nov 4	Russell, Grace E - wid Irving T	86	-	-
May 13	Russo			20min
Feb 25	Sarris, Costas H - wid Vasilo (Karathansis)	88	11	-
Apr 9	Shields, Paul D - Single	18	-	10
Jul 1	Shugrue, Frank S - wid Lucy (Edwards)	89	-	-
Sep 11	Snow, James M - div Yvette (Paulden)	57	11	15
Feb 17	Socha, Marygan A - hus Regina (Richard)	73	-	-
Mar 28	Swanson, Lena (Clement) - wid Swan G	90	5	19
Nov 22	Sweetman, William T - hus Betty (Lucas)	55	-	-
Jun 28	Themelis, Stavroula (Marmaras) - wid Demetrios	75	-	-
Jun 10	Thomas, Mark - hus Leslie S (Atkinson)	35	3	22
Aug 24	Tousignant, Rita M (Carpentier) - wif Wilfred	56	4	7
Apr 29	Vaughn, Enid (Tucker) - wif Wilbert L	52	-	-
Sep 30	Ward, Annie L (Turnbull) - wid Chester	91	1	6
Mar 12	Whitney, Lena - wid	85	10	9
Jun 19	Williamson, Ida B (Hutchinson) - wif Charles	48	-	29
Aug 26	Woitowicz, Sophie (Maselbas) - wid Florian	91	-	-
Aug 23	Wolfangel, Margaret (Wandell) - wid John H	73	8	28
Jan 18	Yarnall, Lillian (Ryder) - wif Waldo W	68	9	25

	Male	Female	Total
Total Deaths Recorded	34	37	71

MARRIAGES

Recorded by the Town Clerk - 1978

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Apr 29	Ahern, Charles A	44	Westford	Boston
	Holmes, Marsha (Weeks)	34	Chelmsford	Hartford Co
May 7	Allen, Stephen C	27	Lowell	Lynn
	Paquin, Katherine M	22	Westford	Lowell
Jul 22	Arnoldi, Hugh	42	Westford	Bristol Pa
	Toscana, Rita A (Lombardi)	35	Westford	Prov R I
May 12	Bakalyar, Robert S	56	Westford	Duluth Mn
	Clough, Ann J (Moskal)	60	Westford	Haverhill
May 28	Baro, Arthur D	20	Westford	Medford
	Specht, Joan A	17	Billerica	Cambridge
Aug 26	Benjaminsen, Frank Jr	25	Marlboro	Mattapan
	Ford, Loretta Louise	26	Westford	Boston
May 28	Berard, Paul R	26	Westford	Lowell
	Rancourt, Leona J	24	Westford	Lowell
Jun 25	Berg, Harry Manes-zvi	32	Westford	Italy
	Atran, Ruth P	27	Westford	Boston
Jul 29	Berroth, Edward A Jr	22	Westford	R. I.
	Melanson, Margaret A	23	Westford	Boston
Jul 29	Birrille, Alan N	20	Tewksbury	Lowell
	Clements, Karen L	18	Westford	Winchester
Sep 3	Blais, Real J	28	Westford	Lowell
	Hagen, Elizabeth	25	Tyngsboro	Concord
May 27	Blowey, Joseph N	25	Westford	Lowell
	Coulter, Joan M (Prescott)	22	Westford	Lowell
Jun 23	Boisvert, David L	29	Westford	Mass.
	Garstang, Rita C (Quint)	31	Nashua NH	N. H.
Apr 29	Bosselmann, Harold E	38	Westford	Medford
	Crocker, Cynthia E	25	Concord	Concord
May 26	Boucher, Reginald G	21	Chelmsford	Canada
	Monty, Suzanne M	20	Westford	Lowell
Jun 24	Boudreau, Roland G	20	Chelmsford	Canada
	St. Onge, Laura	19	Westford	Lowell
Mar 13	Bridge, Stephen R	31	Westford	Melrose
	Elliott, Jennie C B	28	Westford	Va.
Oct 29	Brown, Robert L	30	Westford	Ware
	Nielsen, Charlotte L (Farrar)	32	Westford	Olean NY
Jul 1	Brunelle, Kevin J	27	Lowell	Worcester
	Doherty, Kathleen M	27	Westford	Lowell
Sep 16	Byrne, Thomas Henry	30	Lowell	Lowell
	Swanson, Nancy F	24	Westford	Pa.
Aug 12	Byron, Robert J Sr	40	Westford	Westford
	Blouin, Phyllis D (Huggins)	31	Ayer	Lowell
Jul 1	Carlson, Douglas R	21	Westford	Cal.
	Ashby, Debra L	22	Westford	Abington Pa
Jun 3	Clancy, Paul E	24	Chelmsford	Worcester
	Young, Jennifer A	20	Westford	Ontario
Jun 16	Cockerline, Scot	25	Westford	Lowell
	Winn, Mary E	26	Lowell	Lowell

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Jun 11	Cone, Clinton F Jr	28	Littleton	Ayer
	Lahme, Brenda M	22	Westford	Lowell
Oct 7	Connell, James B	20	Westford	Groton
	Bennett, Anne E	19	Westford	Stoneham
Nov 18	Connell, Steven H	27	Westford	Lowell
	Milinazzo, Jane	25	Tyngsboro	Lowell
Sep 23	Corcoran, Richard M	36	Groton	Waltham
	Zubatkin, Diana L (Gearity)	26	Groton	N. Y.
Jun 3	Corrow, Arthur E	38	W Burke Vt	Barnet Vt
	Treat, Lydia A	25	Vermont	Texas
May 20	Cottle, Kenneth P	63	Salem NH	Kingman Me
	O'Neill, Patricia B (Hewitt)	44	Salem NH	Ohio
Jun 10	Cunha, Byron J	20	Lowell	Lowell
	Miller, Karen L	18	Westford	Newport RI
May 20	Currier, Roger A	41	Westford	Lowell
	McKillop, Mary L (Riley)	45	Chelmsford	Somerville
Jun 22	Cushing, Gerald T	25	Lansing Mi	Lowell
	Shadan, Martha M	23	Lansing Mi	Lowell
May 20	Dempsey, James	29	Worcester	England
	Smith, Jan C	24	Worcester	Pittsfield
Jun 3	DeRoche, Thomas W	25	Westford	Lowell
	Jean, Margaret E	29	Westford	Lowell
Jun 3	Diment, James V	25	Lombard Ill	Concord
	Wark, Janet E	24	Westford	Woburn
Aug 19	Dionne, John C	18	Dracut	Lowell
	Lamy, Alice M A	18	Westford	Groton
Jun 17	Duggan, Paul J	21	Westford	Lowell
	Kouble, Kathy A	18	Westford	Lowell
Dec 30	Fernandes, Francis III	19	Littleton	Concord
	O'Loughlin, Kathleen	16	Westford	Brockton
Jun 9	Fisher, Carl E	30	Ontario NY	Ontario NY
	Rosdahl, Carol A (Foley)	36	Westford	Medford
Aug 12	Fitzpatrick, Timothy P	29	Westford	Lowell
	Epler, Vickie L	26	Westford	Brighton
May 13	Fletcher, Kenneth D	26	Westford	Lowell
	Lynch, Joanne M	21	Westford	Quincy
Jun 17	Ford, Edward A	21	Westford	Boston
	Marchand, Cathy E	21	Westford	Lowell
Feb 18	Gentry, Patrick G	22	Shirley	Shirley
	Lindof, Marsha A	18	Westford	Lowell
Mar 18	Giliberto, Vincent J	24	Winchester	Medford
	House, Tamara J	24	Westford	Lowell
Jun 26	Guilbeault, Gerard E	19	Dracut	Lowell
	Reeves, Rosemary	19	Dracut	Lowell
Jul 26	Gustafson, William F	71	Westford	Everett
	Hickman, Blanche (Whitney)	72	Northwood NH	Maine
Nov 24	Guthrie, James F	44	Wilmington Del	Medford
	Johnson, Carolyn A	31	Wilmington Del	Boston
Sep 8	Hamalainen, John R Jr	28	Westford	Gardner
	Whitty, Susan E	25	Billerica	Boston
Jun 17	Hardy, Rodrique	20	Westford	Lowell
	Sherwood, Margaret (McCornick)	33	Westford	Conn.

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Oct 21	Harkins, Robert R	24	Westford	Medford
	Harkins, Linda M (Zook)	35	Westford	California
Nov 4	Herrmann, Carl F	28	Westford	Lowell
	Daly, Cynthia A	22	Westford	Lowell
May 7	Higgins, George E	26	Westford	Lowell
	Rienstra, Carolyn L	22	Chelmsford	Needham
Sep 30	Hodgman, Roy G	24	Westford	Concord
	Armenti, Nancy	24	Westford	Michigan
Apr 22	Holleran, Dana R	24	Virginia	Wash. D.C.
	Guillemette, Dolores	22	Westford	Lowell
Apr 7	Hopf, Stephen M	20	Westford	Stoneham
	Holmes, Carolyn A	17	Westford	Lowell
Jul 21	Horta, Henrique J	24	Lowell	Portugal
	Guillemette, Rachel	19	Westford	Lowell
Apr 28	Houghton, John E C	18	Westford	Germany
	Gordon, Catherine Ann	19	Lowell	Lowell
Jun 17	Houghton, Joseph	20	Westford	Shirley
	Desrosiers, Elaine	21	Lowell	Lowell
Aug 5	Howling, Peter D A	26	Westford	England
	Jette, Lois M	26	Westford	Nashua N.H.
Jun 10	Johnson, Robert E	21	Westford	Arlington
	Curtin, Karen M	18	Westford	Texas
Jan 8	Johnson, Timothy F	18	Chelmsford	Lowell
	Lawson, Linda A	17	Westford	Brighton
Dec 23	Kay, Ronald J	31	Hudson	Lowell
	Hosmer, Karen Lee	25	Waltham	Waltham
Sep 30	Kelly, Paul J Jr	24	Billerica	Bangor Me.
	Vanbever, Joan A	26	Westford	Lowell
May 27	Killam, John R Jr	29	Dracut	Lowell
	Simpson, Suzanne G (Chisholm)	32	Westford	Medford
Jun 18	Knox, Jay M	23	Chelmsford	Rozwell N.M.
	Dean, Catherine L	20	Westford	Lowell
Mar 18	Koester, Richard E	20	Westford	Japan
	Harden, Janice M	19	Westford	Medford
Dec 27	Kustigian, John	27	No. Oxford	Worcester
	Teague, Marea N	27	Westford	Lowell
Jul 7	Langlois, Edward M	25	Tyngsboro	Lowell
	O'Connor, Sharon N	23	Westford	Lowell
Feb 1	Lavoie, David R	26	Nashua N.H.	Nashua N.H.
	Kelly, Patricia B (Flemings)	33	Westford	Lowell
Sep 9	Lawson, Martin J	24	Westford	Lowell
	Copeland, Gail M	20	Carlisle	Concord
Mar 17	Lawson, Orville E	64	Westford	Canada
	Fraizer, Gladys D (Gilligan)	65	Lowell	Lowell
Jun 18	Lord, Philip D	19	Westford	Lowell
	Noones, Nancy C	19	Westford	New Jersey
Sep 10	Lyons, Kenneth	41	Westford	Boston
	Legg, Theresa	40	Westford	Boston
Aug 25	MacPherson, Ian A Jr	29	Westford	Georgia
	Hunt, Robyn A	22	Maynard	Saugus
Jun 16	MacWilliams, Brian G	43	Lowell	Concord
	Wood, Margaret (Schmid)	41	Westford	New York

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Oct 7	Mangan, Daniel J	24	Westford	Lowell
	Cantin, Barbara E	22	Westford	Lowell
Jun 11	Martell, Michael A	25	Chelmsford	Derry N.H.
	McLaughlin, Dawn M	23	Westford	Lowell
Sep 8	McCarthy, A Justin	25	Lowell	Lowell
	Haley, Roberta L	24	Westford	Lowell
Sep 16	McLaughlin, William T	22	Worcester	Clinton
	Beaupre, Sandra L	22	Westford	Lowell
Sep 30	McQuaid, Kevin M	33	Westford	Cambridge
	White, Linda E (Zilonis)	32	Westford	Middleboro
Aug 27	Merritt, Robert M	26	Westford	Aurora, Ill
	Gilbert, Madelyne G	23	Westford	France
Jun 10	Osborn, Donald S	58	Newton	Boston
	Tamlyn, Madeleine O (Macy)	55	Newton	Cohasset
Sep 9	Palermo, Michael	22	Salem N.H.	Methuen
	Fletcher, Janet	19	Westford	Lowell
Mar 28	Parent, Paul R	28	Westford	Lowell
	Trainor, Susan M	22	Westford	Tewksbury
Apr 24	Parpart, Arthur K Jr	45	Tewksbury	New Jersey
	Jodoin, Margot I (Sheehan)	39	Westford	Lowell
May 13	Pennella, Francis J	28	Westford	Connecticut
	Carroll, Christine M	23	Littleton	Concord
Oct 7	Perreault, Paul H	27	Westford	Lowell
	Beauregard, Gail A	27	Westford	Lowell
May 16	Petersen, Richard D Jr	18	Westford	Norwood
	McNanley, Karen A	18	Westford	Prov. R.I.
Feb 3	Peterson, Edgar S	63	Westford	Brockton
	Cove, Iris L	51	Lowell	Lowell
Jul 15	Quinn, Timothy E	38	Boston	Prov. R.I.
	Jones, Paula M	29	Boston	Nashua, N.H.
Jun 17	Ricard, Paul M	21	Westford	Lowell
	Duggan, Colleen A	17	Westford	Lowell
Dec 31	Routhier, Norman A	29	Westford	Lowell
	Bernier, Helen J	23	Westford	Germany
Jan 16	Roy, Robert J Jr	20	Chelmsford	No. Adams
	Palmer, Valerie J	21	Westford	New York
Oct 4	Shaw, Brian K	21	Westford	Warwick,R.I.
	Fox, Viola A (Berube)	19	Westford	Fall River
Sep 9	Siok, Donald A	39	Westford	Pittsfield
	Steuerwald, Sharon A	24	Westford	Pittsfield
Jun 24	Smith, Richard A	20	Westford	Lowell
	Beckwith, Leah C	20	Westford	Lowell
Nov 11	Sousa, Ronald J	32	Westford	Lowell
	Rosato, Patricia A	25	Westford	Winchester
Dec 9	Stedman, Rodney G	22	Andover	Lawrence
	Morales, Linda A	20	Westford	Lowell
Oct 21	St. Hilaire, David	31	Westford	Lowell
	Fevoli, Patricia (Burdick)	24	Westford	No. Adams
Aug 5	Stone, William F	21	Westford	Lowell
	Goerke, Susan L	20	Westford	Lowell
Oct 8	Torkelsen, Stephen W	23	Acton	Hudson
	Edmonds, Cynthia A	28	Acton	Wisconsin

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Aug 18	Wallens, Jeffrey	26	Waltham	Boston
	Hamer, Gwenneth	24	Westford	Lowell
Jan 14	Welch, Robert M Jr	25	Westford	Lowell
	Becotte, Sandra R	25	Westford	Lawrence
Aug 5	Wellington, Robert P	30	Westford	Dover N.J.
	O'Meara, Anne C	22	Westford	Denmark
Jun 3	Westberg, James G	23	California	Springfield
	Peterson, Linnea	22	Westford	Lowell
Jun 24	Wilder, Jeffrey S	19	Westford	Lowell
	Shirar, Suzanne C	19	Westford	New York
Sep 9	Wilson, Alfred W	40	Westford	Ithaca N.Y.
	Tims, Truda S	31	Westford	Connecticut
Jun 30	Yetten, Peter M	30	Waltham	Waltham
	Healy, Susan L	26	Westford	Lowell
Jan 7	Young, Richard R	25	Westford	Lowell
	Verrecchia, Jayne E	25	Westford	Lawrence

Total Marriages Recorded - 110

ELECTION OFFICERS - 1978

Precinct 1

ENROLLED AS DEMOCRAT	ENROLLED AS REPUBLICAN
Joan Connell	Annette Aranyi
Cynthia Conry	Barbara Aranyi
Marilyn Gallardo	Ruth Chamberlain
Barbara Mahanna	Gladys Dalton
Arthur Mealy	Alda M. Davy
Sandra M. Nolan	Marilyn Day
John Sanders	Beverly Dearth
Jean Schaub	Constance M. Hubbard
Ruth A. Sundberg	Claudine Huckins
Cynthia Tremble	Dorothea E. Jordan
Mary C. Trout	Marjorie Pierce
Mary Trubey	Margaret Robes
	Madeline Sambito
	H. Arnold Wilder
	Marjorie E. Wyman

Precinct 2

Della C. Bechard	Howard V. Anderson
Dorothy Bergamini	Carl O. Benson
Helena Crocker	Ruby C. Benson
Cecelia Denisevich	W. Reginald Blowey
Frances Forest	Alice V. Day
Suzanne Goetz	Emily M. Door
Vivian C. Hanson	Grace G. Forty
Dorothy Healy	Kathleen M. Forty
Virginia Healy	Alice R. Freeman
Mary S. Koziol	Robert Freeman
Ellen Malinowski	M. Jeannette Gagnon
Annette Milot	John F. Gagnon
Veronica Sullivan	Ruth N. Hall
Nicholas Zaher	James L. Healy, Jr.
Verna Zaher	Mary S. Jackson
	Shirley Jaquith
	Lois O. Jewett
	Alice Morrill
	Joan M. O'Brien
	Bernice G. Picking
	Dorothy M. Swanson
	James T. Timberlake
	Janet F. Timberlake
	Marie T. Terenzio

ENROLLED AS DEMOCRAT	Precinct 3	ENROLLED AS REPUBLICAN
Mary C. Berube		Barbara Brewer
Mary E. Berube		Marcia Crossley
Norma G. Cassidy		Phyllis Forsythe
Mary E. Hill		Joan T. Hopf
Terry Hughes		Pamela Hopf
Harry C. Johnson, Jr.		Ian MacPherson
Elaine Maciak		Donald F. Robinson
Patrick J. McEnaney		Cynthia L. Roper
Donald Narankevicius		Mary Van Norden
Kathleen Narankevicius		Janice E. Vaughn
Anthony Niemaszyk		Joanne Vaughn
Jacqueline V. Pehrson		Joanne Whitney
Ellen Piggott		Robert Whitney
Regina Sherburne		
JoAnn L. Webster		
Elaine V. Wilson		
Esther S. Wyman		

	Precinct 4	
Mary P. Cote		Gloria Bacon
Helen T. Desmond		Gregory Bacon
Kevin C. House		Bertha Cornwall
H. James Kazeniac		Edith M. Crawford
John W. Kelly		Frances L. Fletcher
Philip Lord		Edith Greenslade
Sarah L. McKniff		Joanne Hall
Thomas J. McKniff		Mary Jo Johnson
James W. Mungovan		Helen Lyons
Viateur A. Ricard		Marion J. MacQuarrie
Mary B. Sawosik		Wallace W. MacQuarrie
Bertha J. Smith		Marion Rogers
Alfreda E. Spinner		Lillian M. Scott
Robert J. Spinner		
Irene Szylvian		
M. Kathleen Teague		
Eleanor T. Van Landeghem		
Irene Woznac		

ANNUAL TOWN ELECTION - MAY 2, 1978

	PREC.1	PREC. 2	PREC. 3	PREC. 4	TOTAL
Whole number of ballots cast	1,163	885	808	918	3,774
SELECTMEN (2) Three Years					
* Douglas R. Johnston	599	614	588	655	2,456
* Marjorie E. Cook	566	615	491	602	2,274
Steven H. Smith	766	351	350	392	1,859
Blanks	395	190	187	187	959
TOWN CLERK (1) Three Years					
Enid Vaughn	434	199	255	374	1,262
* Constance M. Robinson	288	434	316	196	1,234
Blanks	441	252	237	348	1,278
ASSESSOR (1) Three Years					
* John F. Gagnon	449	419	353	509	1,730
Donald Freeman	481	277	313	243	1,314
Kathleen E. Joy	186	157	112	135	590
Blanks	47	32	30	31	140
MODERATOR (1) Three Years					
* William J. Kavanagh, Jr.	936	736	663	754	3,089
Blanks	227	149	145	164	685
BOARD OF HEALTH - (1) Three Years					
* Charles G. Colburn	869	726	641	732	2,968
Blanks	294	159	167	186	806
PLANNING BOARD (1) Five Years					
* Paul L. Davies, Jr.	618	493	499	509	2,119
Robert M. Smith	468	347	260	352	1,427
Blanks	77	45	49	57	228
WATER COMMISSIONER (1) Three Years					
* Walter W. Gerlach	862	736	654	748	3,000
Blanks	301	149	154	170	774
TRUSTEES J.V. FLETCHER LIBRARY (2) Three Years					
* Ellen Curtiss	621	569	533	592	2,315
* Lisa D. Dagdigian	647	498	473	534	2,152
Richard T. Joy	262	212	192	204	870
Richard E. Kenyon	375	201	162	193	931
Blanks	421	290	256	313	1,280

WESTFORD HOUSING AUTHORITY (1) Five Years

*	W. Reginald Blowey	566	586	468	616	2,236
	Thomas Lafionatis	474	233	285	227	1,219
	Blanks	123	66	55	75	319

SCHOOL COMMITTEE (2) Three Years

*	Douglas R. Keele	832	666	625	682	2,805
*	Mary H. Trubey	875	670	618	691	2,854
	Blanks	619	434	373	463	1,889

CEMETERY COMMISSIONER (1) Three Years

*	Shirley M. Anderson	717	581	495	598	2,391
	William J. Hubbard III	319	229	262	239	1,049
	Blanks	127	75	51	81	334

* Elected

STATE PRIMARY - September 19, 1978

REPUBLICAN BALLOT

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Whole number of ballots cast	200	120	133	133	586
SENATOR IN CONGRESS					
Edward W. Brooke	90	51	58	73	272
Avi Nelson	108	68	75	59	310
Blanks	2	1	-	1	4
GOVERNOR					
Francis W. Hatch	106	47	62	76	291
Edward F. King	85	64	64	52	265
Blanks	9	9	7	5	30
LIEUTENANT GOVERNOR					
William I. Cowin	96	55	71	60	282
Peter L. McDowell	66	38	36	51	191
Blanks	38	27	26	22	113
ATTORNEY GENERAL					
William F. Weld	144	86	95	104	429
All Others	0	1	0	0	1
Blanks	56	33	38	29	156
SECRETARY					
John W. Sears	148	84	97	105	434
Blanks	52	36	36	28	152
TREASURER					
Lewis S.W. Crampton	144	85	96	107	432
Blanks	56	35	37	26	154
AUDITOR					
William A. Casey	141	84	92	106	423
Blanks	59	36	41	27	163
REPRESENTATIVE IN CONGRESS					
John J. Buckley	110	46	67	72	295
Nicholas D. Rizzo	71	59	53	53	236
All Others	0	1	0	0	1
Blanks	19	14	13	8	54

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
COUNCILLOR					
All Others	0	0	1	2	3
Blanks	200	120	132	131	583
SENATOR IN GENERAL COURT					
All Others	1	0	2	2	5
Blanks	199	120	131	131	581
REPRESENTATIVE IN GENERAL COURT					
Walter E. Bickford	39	12	4	15	70
Gary D. Sullivan	4	1	1	2	8
All Others	0	0	4	0	4
Blanks	157	107	124	116	504
DISTRICT ATTORNEY					
All Others	0	9	0	0	9
Blanks	200	111	133	133	577
REGISTER OF PROBATE AND INSOLVENCY					
James M. Veneziano	0	2	0	0	2
All Others	2	0	1	0	3
Blanks	198	118	132	133	581
COUNTY COMMISSIONER					
All Others	0	6	0	0	6
Blanks	200	114	133	133	580
COUNTY TREASURER					
All Others	0	0	0	1	1
Blanks	200	120	133	132	585

STATE PRIMARY - SEPTEMBER 19, 1978

DEMOCRATIC BALLOT

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Whole number of ballots cast	885	757	725	739	3,106
SENATOR IN CONGRESS					
Kathleen Alioto	101	109	100	103	413
Paul Guzzi	85	64	83	86	318
Elaine Noble	30	27	17	20	94
Howard Phillips	48	44	31	24	147
Paul E. Tsongas	586	496	477	477	2,036
All Others	1	17	1	0	19
Blanks	34	0	16	29	79
GOVERNOR					
Michael S. Dukakis	396	304	237	299	1,236
Barbara Ackermann	58	55	66	54	233
Edward J. King	402	390	400	363	1,555
Blanks	29	8	22	23	82
LIEUTENANT GOVERNOR					
Thomas P. O'Neill III	622	585	586	568	2,361
Blanks	263	172	139	171	745
ATTORNEY GENERAL					
Francis X. Bellotti	608	573	580	561	2,322
Blanks	277	184	145	178	784
SECRETARY					
Michael Connolly	175	209	187	208	779
David E. Crosby	35	45	47	34	161
John Fulham	33	41	47	30	151
William J. Galvin Jr.	69	58	77	52	256
James W. Hennigan	29	49	45	35	158
Lois G. Pines	281	156	153	161	751
Anthony J. Vigliotti	63	70	53	64	250
Blanks	200	129	116	155	600
TREASURER					
Robert Q. Crane	316	350	306	344	1,316
Lawrence E. Blacke	37	26	36	26	125
Paul R. Cacchiotti	22	14	21	23	80
Lawrence S. DiCara	256	166	196	145	763
Thomas D. Lopes	32	34	25	29	120
Dayce P. Moore	33	47	30	33	143
Blanks	189	120	111	139	559

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
AUDITOR					
Thaddeus Buczko	404	406	394	392	1,596
Peter G. Meade	320	244	236	223	1,023
Blanks	161	107	95	124	487
REPRESENTATIVE IN CONGRESS					
Ronald A. Burba	16	10	9	8	43
Robert F. Hatem	156	120	87	90	453
John K. Markey	145	87	84	73	399
Michael E. McLaughlin	219	221	190	261	891
Raymond F. Rourke	112	154	159	113	538
James M. Shannon	169	117	158	158	602
Blanks	68	48	38	36	190
COUNCILLOR					
Herbert L. Connolly	184	181	160	207	732
Raymond P. McKeon	465	418	447	364	1,694
Blanks	236	158	118	168	680
SENATOR IN GENERAL COURT					
B. Joseph Tully	523	536	550	522	2,131
Blanks	362	221	175	217	975
REPRESENTATIVE IN GENERAL COURT					
Walter E. Bickford	461	209	203	210	1,083
Gary D. Sullivan	417	542	514	522	1,995
Blanks	7	6	8	7	28
DISTRICT ATTORNEY					
John J. Droney	349	334	330	341	1,354
Guy A. Carbone	108	98	113	79	398
L. Scott Harshbarger	262	234	204	195	895
Blanks	166	91	78	124	459
REGISTER OF PROBATE AND INSOLVENCY					
Paul J. Cavanaugh	292	207	196	243	938
Edward J. Bishop Jr.	116	143	105	94	458
Francis X. Donahue	33	36	53	43	165
Leonard F. D. Doyle	81	61	85	66	293
John R. Harvey	23	43	37	24	127
Ralph R. Hogan	94	117	115	95	421
Blanks	246	150	134	174	704

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
COUNTY COMMISSIONER					
John L. Danehy	218	247	234	250	949
William C. Chisholm	82	92	83	57	314
Michael T. Cunningham	159	137	174	128	598
Bernard J. Hennessy	167	116	94	112	489
Blanks	259	165	140	192	756
COUNTY TREASURER					
Rocco J. Antonelli	121	123	102	100	446
James F. Brennan	41	50	36	39	166
Thomas F. Coughlin	63	59	64	73	259
Donald A. Fantini	30	16	31	29	106
Charles A. Gallagher	267	278	277	218	1,040
Richard J. Mahoney	27	41	44	36	148
John J. Twomey	79	52	44	65	240
Blanks	257	138	127	179	701

RECOUNT - REPRESENTATIVE IN GENERAL COURT

SEPTEMBER 30, 1978

This is to certify that at a recount of the votes cast for Representative in the General Court in the Democratic Primary, September 19, 1978, held at Abbot Middle School on September 30, 1978, at 10:00 AM, the following is the result.

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Walter E. Bickford	459	211	202	210	1,082
Gary D. Sullivan	418	541	515	522	1,996
Blanks	8	5	8	7	28

William R. Healy
Leon Blanchard
Wilbert L. Vaughn
Bette R. Hook, Clerk Ex-Officio
Board of Registrars

STATE ELECTION - NOVEMBER 7, 1978

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Whole number of ballots cast	1,539	1,220	1,239	1,168	5,166
SENATOR IN CONGRESS					
Edward W. Brooke (R)	646	429	391	441	1,907
Paul E. Tsongas (D)	866	775	829	712	3,182
All Others		2	8	3	13
Blanks	27	14	11	12	64
GOVERNOR AND LIEUTENANT GOVERNOR					
Hatch and Cowin (R)	765	432	443	476	2,116
King and O'Neill (D)	722	735	749	642	2,848
All Others	14	21	13	13	61
Blanks	38	32	34	37	141
ATTORNEY GENERAL					
Francis X. Bellotti (D)	1,096	955	985	891	3,927
William F. Weld (R)	392	234	229	250	1,105
Blanks	51	31	25	27	134
SECRETARY					
Michael J. Connolly (D)	630	693	755	627	2,705
John W. Sears (R)	769	423	396	441	2,029
All Others		2	1		3
Blanks	140	102	87	100	429
TREASURER					
Robert Q. Crane (D)	640	671	714	660	2,685
Lewis S.W. Crampton (R)	787	465	453	432	2,137
Blanks	112	84	72	76	344
AUDITOR					
Thaddeus Buczko (D)	732	727	772	708	2,939
Timothy O'Brien (R)	669	395	386	363	1,813
All Others		1			1
Blanks	138	97	81	97	413
REPRESENTATIVE IN CONGRESS					
John J. Buckley (R)	599	367	315	388	1,669
James M. Shannon (D)	542	534	619	540	2,235
James J. Gaffney III (I)	343	282	264	196	1,085
All Others		3			3
Blanks	55	34	41	44	174

COUNCILLOR

Herbert L. Connolly (D)	982	915	937	847	3,681
All Others			3	1	4
Blanks	557	305	299	320	1,481

SENATOR IN GENERAL COURT

B. Joseph Tully (D)	997	919	965	853	3,734
All Others		4	2	3	9
Blanks	542	297	272	312	1,423

REPRESENTATIVE IN GENERAL COURT

Walter E. Bickford (D)	1,101	877	956	846	3,780
Gary D. Sullivan (D)		58	18	48	124
All Others	26	18	8	1	53
Blanks	412	267	257	273	1,209

DISTRICT ATTORNEY

John J. Droney (D)	953	885	925	838	3,601
All Others		3	1	3	7
Blanks	586	332	313	327	1,558

REGISTER OF PROBATE AND INSOLVENCY

Paul J. Cavanaugh (D)	803	771	827	731	3,132
Robert V. Campo (I)	415	249	242	230	1,136
Blanks	321	200	170	207	898

COUNTY COMMISSIONER

John L. Danehy (D)	910	876	892	798	3,476
All Others	1	2	1	2	6
Blanks	628	342	346	368	1,684

COUNTY TREASURER

Rocco J. Antonelli (D)	639	657	689	621	2,606
S. Lester Ralph (I)	675	397	413	402	1,887
All Others	5		1		6
Blanks	220	166	136	145	667

QUESTION NO. I

Proposed Amendment To The Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 220-53, and on September 7, 1977, by a vote of 243-20?

SUMMARY

The proposed constitutional amendment would permit the legislature to establish as many as four different classes of real property for tax purposes. Property in any one class would be required to be assessed, rated and taxed proportionately but property in different classes could be assessed, rated and taxed differently. The legislature could grant reasonable exemptions. The constitution presently requires all property (other than wild lands, forest lands, and certain agricultural and horticultural lands) to be assessed and rated equally at full value for tax purposes.

YES	810	728	811	731	3,080
NO	698	462	406	400	1,966
BLANKS	31	30	22	37	120

QUESTION NO. 2

Proposed amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 267-3, and on August 10, 1977, by a vote of 250-1?

SUMMARY

The proposed constitutional amendment would allow a governor who had not served in the preceding year as governor to submit a proposed budget to the legislature within eight weeks of the beginning of the legislative session. A governor who had served in the preceding year would still be required to submit a proposed budget within three weeks of the beginning of a legislative session.

YES	1,073	803	783	717	3,376
NO	358	299	346	298	1,301
BLANKS	108	118	110	153	489

QUESTION NO. 3

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 26, 1976, by a vote of 244-6, and on August 10, 1977, by a vote of 253-1?

SUMMARY

The proposed constitutional amendment would require the Secretary of the Commonwealth to send information about questions that will appear on the state election ballot to each person eligible to vote in the Commonwealth, or to every residence in the Commonwealth where one or more eligible voters live. Presently, the

Constitution requires the Secretary to send this information to each registered voter in the Commonwealth

YES	1,036	788	821	711	3,356
NO	410	312	313	307	1,342
BLANKS	93	120	105	150	468

QUESTION NO. 4

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 266-0, and on August 10, 1977, by a vote of 258-0?

SUMMARY

The proposed constitutional amendment would require that in the taking of the state census, residence be determined in accordance with the standards used by the United States when taking the federal census. Under the federal standards, residence is based upon where a person spends most of his or her time whereas under present state standards residence is based upon legal domicile. The standards would be subject to any exceptions which the legislature might enact.

YES	995	760	758	661	3,174
NO	408	323	339	324	1,394
BLANKS	136	137	142	183	598

QUESTION NO. 5

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 260-1, and on August 10, 1977, by a vote of 255-0?

SUMMARY

The proposed constitutional amendment would allow a local charter commission 18 months after its election to prepare a charter or charter revision for submission to the voters of a city or town. Presently, the constitution provides that the charter or charter revision be prepared within 10 months of the election of the charter commission.

YES	638	516	501	447	2,102
NO	700	514	562	504	2,280
BLANKS	201	190	176	217	784

QUESTION NO. 6

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 11, 1975, by a vote of 175-73, and on September 7, 1977, by a vote of 173-90?

SUMMARY

The proposed constitutional amendment would provide that a student could neither be assigned to nor denied admittance to a public school on the basis of race, color, national origin or creed.

YES	1,067	881	883	758	3,589
NO	378	224	259	279	1,140
BLANKS	94	115	97	131	437

QUESTION NO. 7

Proposed Amendment to the Constitution

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 11, 1976, by a vote of 248-5, and on May 24, 1978, by a vote of 257-0?

SUMMARY

The proposed constitutional amendment would give the legislature the power to establish a different method of property taxation for land which is used for recreational purposes and for land preserved in its natural state. It would add these two categories to the existing constitutional provision which allows the legislature to tax wild and forest land differently. The amendment's stated purpose is to develop and conserve natural resources and the environmental benefits of recreational land.

YES	878	686	686	641	2,891
NO	535	403	427	394	1,759
BLANKS	126	131	126	133	516

QUESTION NO. 8

This Question is Non-Binding

"Shall the Senator from this District be instructed to vote to approve the passage of a bill requiring the reduction and limitation of local property taxes by substituting revenue from state taxes, and providing that all state and local taxes combined shall not take

a larger percentage of the total personal income in Massachusetts than the average percentage taken in the three year period immediately preceding approval?"

YES	1,066	821	832	737	3,456
NO	207	204	200	176	787
BLANKS	266	195	207	255	923

ANNUAL TOWN MEETING - MAY 6, 1978

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School on Saturday, May 6, 1978 at 10:00 a.m., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was listed as 301.

William Kavanagh, Town Moderator, called the meeting to order.

It was voted to dispense with the reading of the Warrant in its entirety and to proceed to the First Article.

ARTICLE 1. Town Officers and Committees had no verbal reports. Reference is made to Annual Town Report for same.

ARTICLE 2. Voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1978: (Finance Committee Approved)

Selectmen:	
Chairman	$1,100.00 per year
Other members	950.00 each per year
Board of Health	250.00 each per year
Treasurer-Tax Collector	12,700.00 per year
Town Clerk	7,800.00 per year
Tree Warden	2.75 per hour
Assessors:	
Supervisor	5.47 per hour
Other Two Members	4.97 per hour
Water Commissioners	400.00 each per year
Cemetery Commissioners	200.00 each per year

ARTICLE 3. Voted unanimously that the Town amend its Consolidated Classification Plan, Compensation Plan and Personnel By-Laws: (Finance Committee Approved)

(1) By striking in SECTION 3, in the caption thereof, the date "July 1, 1977" and inserting in place thereof the date "July 1, 1978".

(2) By amending the wage rates payable to the occupational categories named below as follows:

	Step 1	Step 2	Step 3	Step 4
Cemetery Foreman	4.16/hr.	4.40/hr.	4.58/hr.	4.90/hr.
Cemetery Maintenance	3.02	3.12	3.33	3.56
Town Accountant/Bookkeeper	Min. $ 9,000.		Max. $12,000.	
Executive Secretary	Min. 10,000.		Max. 12,500.	
Highway Superintendent	Min. 15,000.		Max. 18,500.	

Dog Officer	Min.	9,000.	Max.	10,700.
Building Custodian	3.00	3.09	3.16	3.31
Cemetery Laborer	2.65	2.73	2.92	3.02

(3) By adding the following two new occupational categories and wage rates:

Building Maintenance Man	4.00	4.12	4.28	4.48
Town Aide/Veterans Agent	Min.	$8,500.	Max.	$10,900.

(4) By striking each and every wage rate in SECTION 3, the Compensation and Wage Plan, as voted at the 1977 Annual Meeting, and as amended by Paragraph (2) above, and inserting in place of each such wage rate a sum which reflects an increase of 6.5% of such rate; except the classification of Cemetery Foreman, Cemetery Maintenance Man, Cemetery Laborer and Building Custodian whose rate shall be as set forth in ARTICLE 3, Sec. 2, provided, however, that this increase shall only apply to the occupational categories paid on step rate increased and shall not apply to the occupational categories paid on a minimum-maximum basis (the increases for minimum-maximum categories are already included in the rates specified above in Paragraphs (2) and (3).

(5) By striking in Paragraph D, of SECTION 4, the words "one hundred and thirty-five ($135.00) dollars, and inserting in place thereof the words - one hundred and forty-five ($145.00) dollars.

By striking in sub-paragraph (h) of Paragraph A of SECTION 4, the description of the designated holidays and inserting in place thereof the names of the designated holidays, without any dates, as follows:

New Years Day	Labor Day
Martin Luther King Day	Columbus Day
Washington's Birthday	Veterans Day
Patriots' Day	Thanksgiving Day
Memorial Day	Christmas Day
July Fourth	

ARTICLE 4. Voted that the following sums be raised and appropriated for the ensuing fiscal year for the several specific purposes hereinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees: (Finance Committee Approved)

SELECTMEN

Salaries & Wages

1.	Selectmen	$ 4,900.00
2.	Executive Secretary	10,850.00
	Total Salaries & Wages	$15,750.00

	Operating Expenses		
3.	Office Expense	$ 3,900.00	
4.	Town Report	4,000.00	
5.	Town By-Law Revision	0	
6.	License Expense & Ads	700.00	
7.	Real Estate Appraisal	500.00	
8.	Misc. Services & Expenses	3,000.00	
9.	CETA Expenses	1,000.00	
10.	Sanitary Landfill	41,300.00	
11.	Rent-Veterans Quarters	900.00	
12.	Acquatic Nuisance Control	0	
13.	Northern Middlesex Area Commission	2,850.00	
14.	Memorial Day	1,000.00	
15.	Street Lights	32,712.00	
16.	Insurance Fire E.C.	89,253.00	
16A.	Unemployment Comp.	46,000.00	
	Total Operating Expenses	$227,115.00	
	GRAND TOTAL		$242,865.00
	TOWN ACCOUNTANT		
	Salaries & Wages		
17.	Town Accountant	$ 11,593.00	
16A.	Assistant	CETA	
	Total Salaries & Wages	$ 11,593.00	
18.	Operating Expenses	1,400.00	
	GRAND TOTAL		$ 12,993.00
	LEGAL DEPARTMENT		
19.	Retainer	$ 19,290.00	
20.	Operating Expenses	5,200.00	
	GRAND TOTAL		$ 24,490.00
	TOWN HOUSE		
21.	Salary - Custodian	$ 3,946.00	
	Operating Expenses		
22.	Town Hall Expenses	6,900.00	
23.	Police-Fire Station Expense	13,150.00	
	Total Operating Expenses	$ 20,050.00	

	Capital		
24.	Renovation - Fire Alarm System	0	
25.	Painting - Town Hall	5,440.00	
26.	Repair Town Hall Steeple	1,250.00	
27.	Repair Police/Fire Roof	Tabled to August	
	Total Capital Expenditures	$ 6,690.00	
	GRAND TOTAL		$ 30,686.00
	VETERANS SERVICES		
28.	Salary - Veterans Agent	$ 2,000.00	
	Operating Expenses		
29.	Office Expenses	840.00	
30.	Grants and Aid	30,000.00	
	Total Operating Expenses	$30,840.00	
	GRAND TOTAL		$ 32,840.00
	POLICE DEPARTMENT		
	Salaries & Wages		
31.	Chief	$ 25,178.00	
32.	Policemen	459,102.00	
	Total Salaries & Wages	$ 484,280.00	
33.	Operating Expenses	70,639.00	
	Capital		
34.	Juvenile Detention Center	0	
35.	Police Sign	0	
36.	Evidence Room Partition	0	
37.	Bullet Proof Vests	3,330.00	
38.	Cruisers	18,855.00	
39.	Photographic Equipment	470.00	
40.	Carpeting	1,600.00	
40A.	Less Revenue Sharing	-187,393.00	
	Total Capital Expenditures	24,255.00	
	GRAND TOTAL		$391,781.00
	FIRE DEPARTMENT		
	Salaries & Wages		
41.	Chief	17,490.00	
42.	Firemen	24,495.00	
43.	Switchboard	12,587.00	
44.	Ambulance	7,200.00	
45.	Standby	9,700.00	
46.	Clerical	1,794.00	
46A.	E.M.T. Annual Wages	3,600.00	
	Total Salaries & Wages	$76,866.00	
47.	Operating Expenses	$31,175.00	

	Capital		
48.	Base Station	$ 0	
49.	Heavy Duty Saw	0	
50.	Cutter Attach. for Porto Power	0	
51.	Portable Radio	0	
52.	New Truck (From Stabilization Fund)	35,000.00	-DISMISSED
53.	3 Unit Heaters	0	
54.	Equipment	0	
55.	Ambulance	0	
56.	500 Gallon Water Tank	1,500.00	-DISMISSED
56A.	Less Anti Recession Fiscal Assistance	-44,932.00	
	Total Capital	-$44,932.00	
	GRAND TOTAL		$ 63,109.00
	RECREATION		
	Operating Expenses		
57.	Administration	$ 1,100.00	
58.	Miscellaneous Sports	600.00	
59.	Baseball	9,100.00	
60.	Basketball	300.00	
61.	Football	2,000.00	
62.	Skating	9,000.00	
63.	Summer Parks	4,000.00	
64.	Town Beach	2,400.00	
65.	Soccer	1,490.00	
	Total Operating Expenses	$29,990.00	
	Capital		
66.	Helmets	0	
67.	Fence Repair	0	
68.	Tennis Net Replacement	0	
69.	Protective Screening & Backstop	0	
70.	Drywell (Graniteville)	0	
71.	Restroom (Graniteville)	3,000.00	
72.	Tennis Court Resurfacing	1,500.00	
73.	Fence Repair	1,000.00	
74.	Field Liners	150.00	
75.	Soccer Goalpost	350.00	
	Total Capital	$ 6,000.00	
	GRAND TOTAL		$ 35,990.00
	HIGHWAY DEPARTMENT		
	Operating Expenses		
76.	Snow & Ice Removal	$175,000.00	
77.	Town Roads Account	91,005.00	
78.	Drainage	15,878.00	
79.	Machinery & Equipment	35,030.00	
80.	Signs	1,107.00	
81.	Sidewalks	1,107.00	
82.	Parks Department	15,130.00	
83.	Miscellaneous	0	
83A.	Materials, resurfacing	40,000.00	
	Total Operating Expenses	$374,257.00	

	Capital		
84.	Truck	$ 0	
85.	Roto Rooter	0	
86.	Sander	0	
87.	Compressor	0	
88.	Sander Body & Chain	2,502.00	
89.	Snowplow	1,500.00	
	Total Capital	$ 4,002.00	
	GRAND TOTAL		$378,259.00
	TOWN CLERK		
	Salaries & Wages		
90.	Town Clerk	$ 7,800.00	
91.	Assistant	5,711.00	
	Total Salaries & Wages	$13,511.00	
92.	Operating Expenses	1,860.00	
	GRAND TOTAL		$ 15,371.00
	BOARD OF HEALTH		
	Salaries & Wages		
93.	Board	$ 750.00	
94.	Clerk	600.00	
95.	Agent-Dead Animal Removal	1,200.00	
96.	Animal Inspector	300.00	
97.	Stable Inspector	250.00	
98.	Tuberculosis & Contagious Diseases	250.00	
	Total Salaries & Wages	$ 3,350.00	
	Operating Expenses		
99.	Office & Other	$ 1,495.00	
100.	Share	9,701.00	
101.	Nursing Service	5,070.00	
102.	Nashoba Board	38,266.00	
103.	Water Supply Regulations	4,000.00	
	Total Operating Expenses	$58,532.00	
	GRAND TOTAL		$ 61,882.00
	ASSESSORS		
	Salaries & Wages		
104.	Assessors	$24,579.00	
105.	Clerical	13,277.00	
	Total Salaries & Wages	$37,856.00	
106.	Operating Expenses	9,000.00	
	GRAND TOTAL		$ 46,856.00
	REGISTRATION & ELECTIONS		
	Salaries & Wages		
107.	State Census (Resident Listing)	$ 4,600.00	
108.	Election Workers	6,180.00	

109.	Registrars	1,600.00	
	Total Salaries & Wages	$12,380.00	
110.	Operating Expenses	4,100.00	
110A.	Ballot Boxes	475.00	
	GRAND TOTAL		$ 16,955.00

WATER COMMISSION

	Salaries & Wages		
111.	Superintendent	$17,668.00	
112.	Others	76,086.00	
	Total Salaries & Wages	$93,754.00	
	Operating Expenses		
113.	Pipe & Supplies	$ 25,000.00	
114.	Maintenance & Operation	82,775.00	
	Total Operating Expenses	$107,775.00	
	Capital		
115.	Typewriter	575.00	
116.	Pickup Truck	6,575.00	
117.	Backhoe	0	
118.	Paint Standpipe	10,000.00	
	Total Capital	$ 17,150.00	
	GRAND TOTAL		$218,679.00

LIBRARY TRUSTEES

	Salaries & Wages		
119.	Librarian	$ 12,800.00	
120.	All Others	67,001.00	
	Total Salaries & Wages	$ 79,801.00	
121.	Operating Expenses	$ 33,610.00	
	Capital		
122.	Storm Windows	$ 0	
123.	Intercom System	0	
124.	Miscellaneous	0	
	Total Capital	$ 0	
	GRAND TOTAL		$113,411.00
	LESS:		
	Dog Licenses	$ 3,000.00	
	Commonwealth Fund	4,857.00	
	NET COSTS		$105,554.00

CEMETERY

	Salaries & Wages		
125.	Commissioners	$ 600.00	
126.	All Others	8,081.00	
	Total Salaries & Wages	$ 8,681.00	

127.	Operating Expenses	$ 5,730.00	
	Capital		
128.	Hot Top	0	
129.	Riging Mower	0	
130.	Utility Trailer	0	
131.	3 Mowers	0	
132.	Lowering Device	0	
133.	Leaf Blower	0	
134.	Utility Dump Cart	0	
135.	Electric Trimmer	0	
136.	Stonewall Repair	0	
137.	Building Repair	1,200.00	
138.	Fence	737.00	
	Total Capital	$ 1,937.00	
	GRAND TOTAL		$ 16,348.00
	LESS:		
	Trust Fund Income	$ 8,481.00	
	Sale of Lots	3,000.00	
	NET COSTS		$ 4,867.00
	DOG OFFICER		
	Salaries & Wages		
139.	Dog Officer	$10,639.00	
140.	Assistant	1,675.00	
	Total Salaries & Wages	$12,314.00	
141.	Operating Expenses	5,102.00	
	Capital		
142.	Car Repairs	$ 0	
143.	Radio	0	
	Total Capital	0	
	GRAND TOTAL		$ 17,416.00
	TREASURER-COLLECTOR		
	Salaries & Wages		
144.	Treasurer-Collector	$12,700.00	
145.	Clerical	22,506.00	
	Total Salaries & Wages	$35,206.00	
	Operating Expenses		
146.	Office	$14,150.00	
147.	Office Equipment	0	
148.	Interest on Temporary Loans	2,500.00	
	Total Operating Expenses	$16,650.00	
	GRAND TOTAL		$ 51,856.00

TREE WARDEN			
	Operating Expenses		
149.	General	$ 9,500.00	
150.	Plant Trees	1,500.00	
151.	Dutch Elm	2,800.00	
152.	Pest Control	2,500.00	
	Total Operating Expenses	$16,300.00	
	GRAND TOTAL		$ 16,300.00
SCHOOL DEPARTMENT			
153.	School Committee	$ 12,722.00	
154.	Superintendent's Office	158,994.00	
155.	Supervision	102,531.00	
156.	Principals	349,007.00	
157.	Teaching	3,425,373.00	
158.	Textbooks	44,233.00	
159.	Library	75,923.00	
160.	Audio-Visual	39,610.00	
161.	Guidance	141,916.00	
162.	Psychology Service	58,852.00	
163.	Educational Television	0	
164.	Health	31,627.00	
165.	Pupil Transportation	313,561.00	
166.	Food Services	25,842.00	
167.	Student Activities	91,515.00	
168.	Operation	565,290.00	
169.	Maintenance	146,843.00	
170.	Insurance	2,266.00	
171.	Lease Expense	600.00	
172.	Civic Services	2,185.00	
173.	Private Transportation	10,000.00	
174.	New & Replacement Equipment	36,400.00	
175.	Tuition & Transportation	105,456.00	
175A.	Less Public Law 874	-71,481.00	
	GRAND TOTAL		$5,669,265.00
PLANNING BOARD			
176.	Salaries & Wages - Clerk	$ 1,000.00	
177.	Operating Expenses	3,000.00	
	GRAND TOTAL		$ 4,000.00
FINANCE COMMITTEE			
178.	Salaries & Wages - Clerk	$ 550.00	
179.	Operating Expenses	180.00	
180.	Capital - Used Typewriter	300.00	
	Total Expenses	$ 1,030.00	
181.	Reserve Fund	20,000.00	
	GRAND TOTAL		$21,030.00

INSPECTION DEPARTMENT			
	Salaries & Wages		
182.	Gas	$ 1,800.00	
183.	Plumbing	2,500.00	
184.	Wiring	3,000.00	
185.	Building Inspector	9,185.00	
186.	Clerk	8,041.00	
	Total Salaries & Wages	$24,526.00	
187.	Operating Expenses	1,148.00	
	GRAND TOTAL		$ 25,674.00
COMMITTEES AND OTHERS			
188.	Lowell Mental Health	$ 3,250.00	
189.	Town Aid	9,443.00	
190.	Council On Aging	3,760.00	
191.	Board of Appeals	2,175.00	
192.	Conservation Commission	2,000.00	
193.	Industrial & Development	TABLE TO AUGUST	
194.	Personnel Board	100.00	
195.	House Numbers	200.00	
196.	Civil Defense	1,200.00	
197.	Sealer Weights	300.00	
198.	Blue Cross	133,750.00	
199.	Bicentennial Commission	0	
200.	Historical Dist. Commission	0	
201.	Nashoba Valley Technical H.S.	366,539.00	
202.	Middlesex County Retirement	124,022.00	
203.	State Inspections	1,600.00	
204.	Capital Outlay Committee	160.00	
204A.	Homemaker Services	637.00	
204B.	Retired Volumteer Program	300.00	
	GRAND TOTAL		$649,436.00
ROUDENBUSH COMMUNITY CENTER			
205.	Salaries & Wages	$27,945.00	
206.	Operating Expenses	9,700.00	
	Total Expenses	$37,645.00	
	LESS: Program & Rental Income	10,000.00	
	GRAND TOTAL		$ 27,645.00

ARTICLE 5. Votes unanimously that the Treasurer, with the approval of the Selectmen, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. (Finance Committee Approved)

ARTICLE 6. Voted unanimously that the sum of $58,000.00 be raised and appropriated and deposited in and become a part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws. (Finance Committee Approved)

ARTICLE 7. Voted unanimously that the sum of $10,100.00 be raised and appropriated for the preparation of Floodplain/Wetlands Maps, including the hiring of any consultants and the payment of any other expenses incidental thereto; said sum to be expended under the supervision of the Conservation Commission. (Finance Committee Approved)

ARTICLE 8. Voted unanimously that the Town accept a gift of $300.00 made to it by the East Boston Camps. (Finance Committee Approved)

ARTICLE 9. Motion was made that the Town amend Section 9 of ARTICLE I of its By-Laws by striking said Section in its entirety and inserting in place thereof the following new Section 9:

> "Section 9. Upon any motion or amendment to a motion, the Moderator, at the request of one-third (1/3 of the voters attending the meeting, or any 100 voters attending the meeting, whichever is less, shall direct that the vote be by written Secret Ballot. Such ballot may be collected by hand by Tellers and ballot boxes need not be used."

Motion defeated.

ARTICLE 10. Voted unanimously that the Town accept, as and for Town Ways, Holly Lane, Cherry Lane and Butternut Road, all as laid out by the Selectmen, as shown by their reports and plans duly filed with the Town Clerk, said ways to be known as Holly Lane, Cherry Lane and Butternut Road, respectively.

ARTICLE 11. Voted unanimously that the sum of $1,505.00 be raised and appropriated for the combined purchases of certain equipment and/or supplies for the Town, said purchases to be made under the supervision of Capital Outlay Committee. (Finance Committee Approved)

ARTICLE 12. Voted to dismiss this article relative to appropriating money to defray the Town's share of the Central Massachusetts Mosquito Control Project.

ARTICLE 13. Voted that the Board of Selectmen be and they hereby are directed to appoint a Committee of eleven(11) members, to be known as the Computer Implementation Committee whose function shall be to submit a proposal to the Town for automation of Town functions. The said proposal is to include system selection, staffing requirements and estimated costs. If said proposal is approved, the Committee is also charged to oversee its primary implementation.

ARTICLE 14. Voted unanimously that the vote passed under Article 24 of the Annual Meeting of 1967 be amended by increasing the number of members of said Committee from five to nine, and by further defining the duties of said Committee to read as follows:

"whose function and duty shall be

1. to identify, count, tag, and maintain a perpetual inventory of capital items for all Town departments or committees using or purchasing capital equipment;

2. to identify and inventory all Town owned property;

3. to formulate a five-year capital expenditure schedule;

4. to make recommendations to the Town and the Selectmen on:

   a) all capital requests for each ensuing fiscal year based on need and the Town's ability to pay for them;

   b) all capital requests for the ensuing five years and the amount of money to be deposited in and become part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws to finance these requests;

5. coordinate applications and administration of state and federal grants or assistance; and

6. to compile, analyze and project revenue versus the Town's anticipated expenditures for the next five years and report on same."

When the additional four members of the Committee authorized by this vote are appointed, two (2) members shall be appointed for terms of three (3) years each and two (2) members shall be appointed for terms of two (2) years each; and their successors shall be appointed for terms of three (3) years each.

ARTICLE 15. This article was defeated in relation to the Town making payment of ninety-nine percent of the premiums for group life insurance for employees in the service of the Town, in lieu of the present payment of fifty percent of said premiums, as authorized by Chapter 32B of the General Laws. Finance Committee not approved.

ARTICLE 16. Voted that the Town hereby approve the following proposed change in the boundary line between Chelmsford and Westford:

> Beginning at a point in the existing town line between the Town of Chelmsford and the Town of Westford as established by the Commonwealth of Massachusetts, Chapter 646 of the Acts of 1975; and said point be N 13° 31' 05" W., 1980.33 feet on said established town line from a town line roadstone designated as C-W-5; thence N 17° 11' 52" W., 767.76 feet to a point; thence N 11° 06' 21" W., 11,170.79 feet to a roadstone designated as C-W-6, as established by the aforementioned Chapter 646 of the Acts of 1975.
>
> All as shown on a plan entitled "Plan of Proposed Town Line Relocation, Chelmsford & Westford", Scale 1" = 100 feet, dated December, 1977 by Emmons, Fleming & Bienvenu, Inc., Engineers and Surveyors, Billerica, Massachusetts.

and that the Board of Selectmen be, and they hereby are, authorized, in the name and behalf of the Town, to submit the proposed change to the Department of Public Works for review and approval, pursuant to the provisions of Section 7 of Chapter 42 of the General Laws and take any and all further action which may be required in connection therewith in order to comply with the applicable provisions of the General Laws.

ARTICLE 17. Voted unanimously that the Board of Selectmen be and they hereby are authorized to permit the Middlesex County 4-H Fair, Inc. to use as and for a parking lot a parcel of land belonging to the Town, situated on South Chelmsford Road and containing approximately 11.8 acres; said use and occupancy by the 4-H Fair to be on such terms and conditions and for such duration as the Selectmen, consistent with all statutory requirements, shall determine.

ARTICLE 18. Voted that the sum of $1,500.00 be raised and appropriated to defray the fees and expenses of a professional planner to assist the Multi-Family Housing Study Committee in drafting a proposed multi-family by-law to be presented to the Town for its consideration at some later date. (Finance Committee Approved)

ARTICLE 19. This article was amended and voted as amended to authorize the Board of Selectmen to appoint a committee to prepare a by-law as provided by Section 6N and report back to the Town Meeting.

ARTICLE 20. Voted unanimously that SECTION 5 of ARTICLE VI of the by-laws governing dogs be stricken in its entirety and that the following new Section 5 be inserted in place thereof:

> "SECTION 5. Whoever violates any provision of this By-Law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in G.L. (Ter.Ed.) Chapter 140, Section 172A: For the first offence, not less than Five Dollars nor more than Ten Dollars;

for the second offence, not less than Ten Dollars nor more than Twenty-Five Dollars; and for each subsequent offence, Twenty-Five Dollars."

ARTICLE 21. This article was amended and voted as amended that the Town has determined and hereby declares that there is a shortage of safe, sanitary dwellings available for elderly persons of low income at rentals which they can afford, and the Housing Authority is hereby instructed to investigate forthwith the feasibility of providing such housing.

ARTICLE 22. Voted unanimously that the sum of $5,000.00 be raised and appropriated for the purpose of obtaining the services of a professional insurance advisor whose function and duty shall be to recommend the most efficient and economical insurance coverage by the Town. (Finance Committee Approved)

ARTICLE 23. Voted that the Board of Selectmen be and they hereby are authorized to install street lights on the following numbered poles:

Pole #8 opposite 11 Power Road
Pole #5 Intersection of Tadmuck & Fairview Rds.
Pole #26 Hildreth St.
Pole #9/74 Intersection of Texas & Carlisle Rds.
Pole #26/13-1 Forrest Rd.
Pole #14 Stony Brook Rd.
Pole #14½ West St.
Pole #57 Forge Village Road
Pole #57-1 Forge Village Road
Pole #123/3 6 Chestnut Rds.
Pole #108 & 109 Main St.
2 Lights at Roudenbush Center

ARTICLE 24. To be acted on at adjourned session on August 22, 1978.

ARTICLE 25. This article was defeated relative to the sum of $12,000.00 be raised and appropriated for various improvements to be made at the Sanitary Landfill, said sum to be in addition to the amount appropriated under Article 4 of the Warrant for the Special Meeting held on June 22, 1976; and to meet said appropriation that the sum of Four Thousand ($4,000.00) Dollars be appropriated from the unexpended and unencumbered balance of the sum voted under Article 6 of the Warrant for the Special Meeting held on November 4, 1975 and sum of Eight Thousand ($8,000.00) Dollars be raised by taxation.

ARTICLE 26, Voted unanimously that the sum of $33,480.00 be appropriated from the Stabilization Fund for the purchase of a new fire truck, said purchase to be made under the supervision of Fire Chief. (Finance Committee Approved)

ARTICLE 27. Voted that the sum of $100,000.00 be raised and appropriated for an expert appraisal of taxable property, as authorized by Section 4 of Chapter 40 of the General Laws. Contracts for such appraisals shall be made by the Assessors. (Finance Committee Approved)

ARTICLE 28. Voted to dismiss this article.

The motion was made and seconded and so voted to adjourn the meeting at this point until August 22, 1978 at 7:30 PM, at the Abbot Middle School for the purpose of acting on Article 4, items 27, 193 and Article 19 and 24.

A true record: ATTEST

Constance M. Robinson
Town Clerk

SPECIAL TOWN MEETING - MAY 6, 1978

At a legal meeting of the inhabitants of the Town of Westford qualified by law to vote in Town Affairs, held at the Abbot Middle School on Saturday, May 6, 1978 at 2:00 P.M., the following business was transacted:

Election officers, using voting lists acted as tellers at the door.

William Kavanagh, Moderator, called the meeting to order and declared the presence of a quorum with the tellers reporting 478 present.

ARTICLE 1. Voted with 319 yes and 87 no that the Town amend its Protective Zoning By-Laws as follows:

1. In Section 1. delete the section in its entirety and substitute in place thereof the following new section:

"SECTION 1. AUTHORITY AND PURPOSE

A. AUTHORITY

This By-Law shall be known and may be cited as the "Zoning By-Law of the Town of Westford, Mass.", and is adopted by virtue of and pursuant to the provisions of General Laws, Chapter 40A, as amended by Chapter 808 of the Acts of 1975 as amended.

B. PURPOSE

The objectives of this By-Law include, but are not limited to the following: to lessen congestion in the streets; to conserve health; to secure safety from fire, flood, panic and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to encourage housing for persons of all income levels; to facilitate the adequate provision of transportation, water, water supply, drainage, sewerage, schools, parks, open space and other public requirements; to conserve the value of land and buildings, including the conservation of natural resources and the prevention of blight and pollution of the environment; to encourage the most appropriate use of land throughout the town, including consideration of the recommendations of the master plan, if any, adopted by the planning board and the comprehensive plan, if any, of the regional planning agency; and to preserve and increase amenities by the promulgation of regulations to fulfill these objectives under the provisions of General Laws, Chapter 40A.

Said regulations may include, but are not limited to, restricting, prohibiting, permitting or regulating the use, erection, establishment, movement, enlargement, alteration, height, area and location of buildings and structures and the use of premises in the Town of Westford.

C. BASIC REQUIREMENTS

Any building or structure hereinafter erected, reconstructed, altered, enlarged, or moved or any use of premises hereinafter established, altered or expanded in the Town of Westford shall be in conformity with the provisions of this By-Law.

D. EXEMPTIONS

In accordance with General Laws, Chapter 40A, and not withstanding any provisions to the contrary, this By-Law shall not prohibit, regulate or restrict the use of land or structures for religious purposes or for educational purposes on land owned or leased by the Commonwealth, or any of its agencies, sub-divisions or bodies politic or by a religious sect or denomination or by a non-profit educational corporation; provided, however, that such land or structures may be subject to reasonable regulations concerning the bulk and height of structures and determining yard sizes, lot area, setbacks, open space, parking and building coverage requirements, in accordance with the provisions of this By-Law.

This By-Law shall not prohibit, unreasonably regulate or require a special permit for the use of land for the primary purpose of agriculture, horticulture or floriculture and shall not prohibit or unreasonably regulate the expansion or reconstruction of existing structures thereon for the primary purpose of agriculture, horticulture or floriculture except that all such activities may be limited to parcels of more than five acres which are not zoned for agriculture, horticulture or floriculture.

2. In Section 6, Nonconforming Uses, Structures and Lots, paragraph f.1., delete the words "one year" in the second line and substitute in place thereof the words "two years" and delete the remainder of the paragraph starting with the words "provided however ....."

3. In Section 6, Nonconforming Uses, Structures and Lots, paragraph b., place a comma at the end of paragraph 1 after the word "lesser", place a comma at the end of paragraph 2 after the word "meeting" and place a comma at the end of paragraph 3 after the word "located" and add the following: "provided that the Board of Appeals determines by the grant of a special permit that such alteration and extension is not substantially more detrimental to the neighborhood than the existing nonconforming use, except that no special permit is needed if the alteration and extension is to a nonconforming single or two-family dwelling and said alteration and extension does not increase the nonconforming nature of the dwelling."

4. Following Section 6, add a new section as follows:

"Section 6A. General Regulations

1. Accessory Uses

Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit provided the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good."

5. In Section 7, Area Regulations, add the following new paragraph.

"8. Exemptions for Recorded Lots:

Any increase in the area, frontage, width, yard or depth requirements of this By-Law shall not apply to a lot for single and two-family residential use which at the time of recording or endorsement whichever occurs sooner, was not held in common ownership with any adjoining land, conformed to then existing requirements and had less than the proposed requirement but at least five thousand square feet of area and fifty feet of frontage. The provisions of this paragraph shall not be construed to prohibit a lot being built upon if at the time of the building, building upon such a lot is not prohibited by this by-law."

6. In Section 9, Administration, paragraph, Enforcement, remove the second sentence therein and incorporate it into a new paragraph, "2. Permits" and add the following new sentence:

"Construction or operations under a building or special permit shall conform to any subsequent amendment of this By-Law unless the use or construction authorized by the permit is commenced within a period of six months after the issuance of the permit and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable."

7. In Section 9, Administration, paragraph 1, Enforcement, delete the last sentence therein.

8. In Section 9, Administration, delete paragraphs 2 and 3 in their entireties and substitute in place thereof the following new paragraph:

3. Board of Appeals

Membership: There shall be a Board of Appeals of five (5) members and two (2) associate members appointed by the Board of Selectmen as provided in General Laws, Chapter 40A, Section 12, which shall act on all matters within its jurisdiction under this By-Law in the manner prescribed in said Chapter of the General Laws. No member or associate member shall act on any appeal in which he/she has a personal or financial interest. In case of the absence of or inability to act by any regular member or in the event of a vacancy, an associate member shall be assigned to act in place thereof.

Pwers and Duties: The Board of Appeals shall have all the power and perform all of the duties conferred or imposed upon it under General Laws, Chapter 40A, as a permit granting authority and as a special permit granting authority and assigned to it by the provisions of this By-Law as follows:

Appeals - To hear and decide an appeal taken by any person aggrieved by reason of his/her inability to obtain a permit or enforcement action from the Building Inspector under the provisions of General Laws, Chapter 40A and/or this By-Law, by the Northern Middlesex Area Commission or by any person including an officer or board of the Town of Westford or of an abutting town aggrieved by an order or decision of the Building Inspector in violation of any provision of General Laws, Chapter 40A or of this By-Law.

Special Permits - To hear and decide an application for a special permit, as provided in this By-Law, only for used in specified districts which are in harmony with the general purposes and intent of this By-Law and which shall be subject to any general or specific rules prescribed herein and to set any appropriate conditions, safeguards and limitations on time and use. A special permit shall lapse within a two year period or a shorter period if so specified including time required to pursue or await the determination of an appeal pursuant to Chapter 40A, Section 17 of the General Laws, and if a substantial use thereof has not sooner commenced except for good cause or in the case of a permit for construction if construction has not begun within the period except for good cause.

Rules: The Board of Appeals shall adopt rules and procedures not inconsistent with this By-Law and the provisions of General Laws, Chapter 40A for the conduct of its business in deciding on appeals, granting variances and issuing special permits and shall file a copy thereof with the Town Clerk. Such rules shall prescribe the size, form, contents, style and number of copies of plans and other documents and shall include provisions for submission of petition in writing, for advertising and holding hearings, for keeping records of proceedings, for recording the vote of each member upon each question, for setting forth the reason or reasons for each decision, and for notifying the parties at interest, including the Building Inspector and the Planning Board, as to each decision.

Wherever proceedings under this By-Law require the giving of notice by publication in a newspaper, mailing or service by a civil officer, the costs thereof shall be borne by the applicant. The Board of Appeals shall require estimated costs to be advanced by the applicant in accordance with provisions in the rules.

Procedures: An appeal to the Board of Appeals may be taken by any person aggrieved by reason of his/her inability to obtain a permit or enforcement action from the Building Inspector, by the Northern Middlesex Area Commission and by any person including an officer or Board of the Town or of any abutting town aggrieved by an order or decision of the Building Inspector in violation of any provision of this By-Law.

In the case of every appeal made to the Board of Appeals, every application for a special permit and every petition for a variance to said Board under the provisions of this By-Law, the Board shall hold a public hearing thereon. Notice of the hearing shall be given by publication in a newspaper of general circulation in the Town once in each of two (2) successive weeks, the first publication to be not less than fourteen (14) days before the day of the hearing and by posting said notice in the Town Hall for a period of not less than (14) days before the day of the hearing. Notice shall be sent by mail, postage prepaid, to the parties in interest including the petitioner, abutters, owners of land directly opposite on any public or private street or way, owners of land within three hundred (300) feet of the property line including owners of land in another municipality all as they appear on the most recent applicable tax lists, the Planning Board and the planning board of every abutting municipality. The assessors shall certify to the Board the names and addresses of the parties in interest. In the case of an appeal from a decision of the Building Inspector, and of a variance, a petition shall be filed with the Town Clerk who shall forthwith transmit it to the Board of Appeals. The Board shall hold a public hearing within sixty-five (65) days of the receipt of the petition from the Town Clerk and shall render a decision within seventy-five (75) days from the date of filing. Failure by the Board to take final action upon a petition within the said seventy-five (75) day period shall be deemed to be a grant of the appeal or the variance applied for.

Each application for a special permit for uses designated in Sections 3, 4 and 5 and for various reasons in other sections of this By-Law shall be filed with the Town Clerk who shall forthwith transmit it to the Board of Appeals. The Board shall hold a public hearing within sixty-five (65) days of the filing date and shall render a decision within ninety (90) days from the date of the public hearing. Failure to take action within the said ninety (90) day period shall be deemed to be a grant of the permit applied for."

9. In Section 9, Administration, delete paragraph 4 in its entirety and substitute in place thereof the following new paragraph renumbered:

"4. Repetitive Petitions

By-Law Amendments:

No proposed change in this By-Law which has been unfavorably acted upon by the Town Meeting shall be considered by the Town Meeting within two (2) years after the date of such unfavorable action unless adoption of the proposed change has been recommended in the final report of the Planning Board to the Town Meeting.

Board of Appeals Decisions:

No appeal, application or petition which has been unfavorably and finally acted upon by the Board of Appeals shall be acted favorably

upon within two (2) years after the date of final unfavorable action unless (a) all but one of the members of the Planning Board consent to a re-petition after notice is given to parties in interest of the time and place of the proceedings to consider consent and (b) the Board of Appeals finds specific and material changes in the conditions upon which the previous unfavorable action was based, describes such changes in its records and similarly consents."

10. In Section 9, Administration, add the following new paragraph:
"6. Penalty:

Any person violating any provision of this By-Law shall be subject to a fine not exceeding one hundred dollars ($100.00) for each offense. Each day or part thereof that any violation continues shall constitute a separate offense."

11. In Section 9, Administration, add the following new paragraph:

"7. Amendment:

This By-Law may be amended from time to time at an annual or special town meeting. An amendment may be initiated by the submission to the Board of Selectmen of a proposed change by the Board of Selectmen, the Board of Appeals, an individual owning land in the Town, registered voters of the Town to be affected by the amendment pursuant to General Laws, Chapter 39, Section 10, the Planning Board and the Northern Middlesex Area Commission. Within fourteen (14) days of the receipt of a proposed change, the Board of Selectmen shall submit it to the Planning Board. A public hearing shall be held by the Planning Board within sixty-five (65) days after the proposed change is submitted to the Planning Board."

12. In Section 9, Administration, add the following new paragraph:

"8. Effective Date:

The effective date of an amendment to this By-Law shall be the date on which such amendment was adopted by a favorable two-thirds vote of Town Meeting subject to approval by the Attorney General and its publication in a town bulletin or pamphlet and posting or its publication in a newspaper as provided in Chapter 40, General Laws, Section 32."

ARTICLE 2. Voted with 335 yes and 56 no that the Town amend its Protective Zoning By-Laws as follows:

By adding to Section 9. Administration. Paragraph 3. Board of Appeals, the following:

Variances - To hear and decide a petition with respect to particular land or structures for a variance from the terms of this By-Law, including a variance authorizing a use or activity not otherwise permitted in a particular zoning district, where the Board

specifically finds that owing to circumstances relating to soil conditions, shape or topography of such land or structures but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of this By-Law would involve substantial hardship, financial or otherwise, to the petitioner or appellant, and that desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of this By-Law. The Board of Appeals may impose conditions, safeguards and limitations both of time and use, including the continued existance of any particular structures but excluding any condition, safeguard or limitation based upon the continued ownership of the land or structure to which the variance pertains by the applicant, petitioner or any owner. If the rights authorized by a variance are not exercised within one year of the date of the authorization, they shall lapse and may be reestablished only after a new notice and hearing.

ARTICLE 3. Voted unanimously that the Town amend Article XII the Protective Zoning By-Law and Zoning By-Law Map in the following manner:

To replace the existing Zoning By-Law Map originally dated February 16, 1955 and March 11, 1955 with amendments added in January 1, 1965 and 1969, with a Zoning Map dated May 6, 1978.

(Map on display in Town Hall and Fletcher Library)

ARTICLE 4. Voted unanimously to amend Article XII Protective Zoning By-Law and Zoning By-Law map as follows:

1. By rezoning from Residence B District to a Residence A District that parcel of land called the "Lake Country" in the March 12, 1955 Zoning Amendment and thus described:

Beginning at a point at the intersection of Groton Road and Tyngsboro Road;

Thence turning and running northerly on Tyngsboro Road to the point at which the northeasterly boundary of land now or formerly of Young Women's Christian Association cuts the side line of Tyngsboro Road;

thence turning and running northwesterly in a straight line to a point which is three thousand (3000) feet due east of a point located where Spaulding Brook crosses Dunstable Road south of Tenney Road;

thence turning and running due west to said point where said Brook crosses said Road;

thence turning and running southerly in a straight line to a point five hundred (500) feet westerly from Dunstable Road and five hundred (500) feet from Long Sought For Pond Road;

thence turning and running westerly by a line five hundred (500) feet distant from and parallel to Long Sought For Pond Road to a point five hundred (500) feet easterly from Tenney Road;

thence turning and running southerly on a line five hundred (500) feet distant from and parallel to Tenney Road to a point on Keyes Road, five hundred (500) feet from the intersection of Tenney Road and Keyes Road;

thence turning and running southwesterly on a line five hundred (500) feet distant from and parallel to Keyes Road to a point five hundred (500) feet from Gould Road;

thence turning and running southerly on a line five hundred (500) feet distant from and parallel to Gould Road to Groton Road;

thence turning and running easterly on said Groton Road to Tyngsboro Road and the point of beginning. There is to be excluded from this description the Business Districts now or formerly of Sleeper, parcel 290 A on Assessor's map C-6; now or formerly of Hoarce Wyman, Parcels 27B and 48 on Assessor's map B-6; now or formerly of Horace Wyman, Parcel 27C on Assessor's map B-6. Reference to a way, road, stream or water course is hereby meant to mean the middle of said way, road, stream or water course where the contex so admits.

2. Voted unanimously to amend Article XII Protective Zoning By-Law and Zoning By-Law map as follows:

By rezoning from a Residence B District to a Residence A District the following parcel of land in Westford known as Nabnasset and thus described:

Beginning at a point one hundred (100) feet north of the intersection of Newport Drive and Sycamore Road;
thence turning and running westerly one hundred (100) feet distant from and parallel to Newport Drive a distance of twelve hundred (1200) feet more or less, to a point being twelve hundred (1200) distant from and parallel to Nutting Road;
thence turning and running northerly to a point five hundred (500) feet from Tyngsboro Road and Groton Road;
thence turning and running easterly five hundred (500) feet distant from and parallel to Groton Road to the intersection of the Industrial A District zoning line;
thence turning and running southerly along said zoning line to Forrest Road;
thence turning and running westerly along center line of Forrest Road to a line one hundred (100) feet distant from and parallel to the westerly side of Lawson Road;
thence turning and running westerly along a line one hundred (100) feet distant from and parallel to Lawson Road to the end of said Road;

Thence turning and running on a straight line to the shore of Nabnasset Pond and running along the shore to where the shore meets Endmoor Road;
thence turning and running to the point of beginning.

3. Voted with 276 yes and 37 no to amend Article XII the Protective Zoning By-Law and Zoning By-Law map as follows:

By rezoning from an Industrial A District to a Residence A District the subdivision known as North Hill Estates on the westerly side of Tyngsboro Road and thus bounded:

Beginning at a point on the southerly side of North Hill Road, said point being two hundred (200) feet northwesterly of the Intersection of Tyngsboro Road and North Hill Road;
thence turning and running southerly two hundred (200) feet distant from and parallel to Tyngsboro Road about one thousand thirty (1030) feet more or less, to the land now or formerly of Tzikopoulos;
thence turning and running northwesterly along land now or formerly of Tzikiopulos about three hundred sixty-five (365) feet to a stone bound between lots 34 and 35 as shown on Book of Plans 107, Plan 98;
thence turning and running northerly 87° 50'10" westerly a distance of six hundred seventy-eight and 25/100 (678.25) feet;
thence turning and running northerly a distance of thirteen hundred (1300) feet more or less, along rear lot lines of lots 32-29 to a stone bound;
thence turning and running N64° 12'50" W a distance of four hundred twenty-five (425) feet along rear lot lines of Lots 67 & 67A to a point;
thence turning and running N17° 38'40"W a distance of two hundred seventy-six and 17/100 (276.17) feet along rear lot lines of Lots 67 & 66;
thence turning and running N2° 10'59"E a distance of fifty (50) feet along rear lot line of Lot 66;
thence turning and running N7° 48'40"E a distance of two hundred forty-five and 3/100 (245.3) feet along rear lot line of Lots 68 & 69;
Thence turning and running N13° 18'00"E four hundred forty (440) feet more or less, to the northerly side of Sawmill Road;
thence turning and running easterly one hundred (100) feet more or less, along the right of way line of Sawmill Road to the west property line of Lot 72;
thence turning and running N19° 56'50"E a distance of two hundred nine (209) feet more or less, along the westerly lot line of Lot 72 to the land now or formerly of Westtyng Realty Trust;
thence turning and running easterly along land now or formerly of Westtyng Realty Trust four hundred (400) feet to a stone bound;
thence turning and running S2° 00'48"SE twenty-nine and 72/100 (29.72) feet along rear lot lines of Lots 72-70 to a stone bound;
thence turning and running N75° 13'50"E one thousand sixty (1060) feet more or less, to a stone bound along rear lot lines of Lots 60,61 53 and 55;

thence turning and running southerly along rear lot lines of Lots 55, 54, 52, 50, 48 and 44 one thousand three hundred Fifty-Five (1355) feet more or less, to a drill hole in a stone wall;

thence turning and running S81° 7'10"E a distance of nine hundred sixty-six (966) feet more or less, along rear lot lines of Lots 26, 27, 28, 18 and 11 to a point two hundred (200) feet more or less westerly of and parallel to the westerly right of way of Tyngsboro Road;

thence turning and running southerly two hundred (200) feet distant from and parallel to Tyngsboro Road to point of Beginning.

ARTICLE 5. Sections 1, 2, 3 & 6 were defeated with yes 164 and no 111, lacking 2/3 majority vote.

Sections 4 & 5 dismissed by unanimous vote.

To amend Article XII, the Protective Zoning Bylaw and Zoning By-Law Map by changing the below described parcels of land from their current zoning to the below designated zoning as follows:

1. By rezoning to Business District the land bounded and described as follows:

Northwesterly by Rt. 495;
Southwesterly by Concord Road;
Southeasterly and southerly by Rt. 110;
Northeasterly by land now or formerly of Michael Mancini, et ux.

2. By rezoning to Industrial B District the land bounded and described as follows:

Southwesterly by land now or formerly of Angelo Delpapa and land now or formerly of Charles H. McLaughlin, trustee;
Northwesterly by Rt. 495;
Northeasterly by land now or formerly of Harryson Lamb (said line being three hundred (300) feet southwesterly of land now or formerly of Hicks;
Southeasterly by Rt. 110.

3. By rezoning to Business District the land bounded and described as follows:

Southwesterly by land now or formerly of Harryson Lamb (said line being three Hundred (300) feet southwesterly of land now or formerly of Hicks);
Southeasterly by Rt. 110 (to a point opposite the northeasterly line of South Chelmsford Road) at land now or formerly of Michaelson;
Northeasterly by a line perpendicular to Rt. 110 to land now or formerly of Richard Lewis et ux;
Easterly by land now or formerly of Jacob Michaelson and land now or formerly of Wright;
Northwesterly by Rt. 495.

4. By rezoning to Industrial B District the land bounded and described as follows;

Southwesterly by a line running perpendicular to Rt.110 at a point opposite the northeasterly line of South Chelmsford Road to land now or formerly of Richard Lewis et ux, said line beginning two hundred fifty (250) feet northwesterly of Rt. 110;
Westerly by land now or formerly of Richard Lewis et ux;
Northwesterly by Rt. 495;
Northeasterly by Tadmuck Road;
Southeasterly by land of Westford Housing Authority;
Southwesterly by land now or formerly of Marian Interanti;
Southerly by land now or formerly of Marian Interanti;
Easterly by land now or formerly of Marian Interanti;
Southeasterly by a line parallel to Rt. 110 and two hundred fifty (250) feet distant northwesterly of Rt. 110.

5. By rezoning to Industrial A District the land bounded and described as follows:

Northeasterly by Tadmuck Road;
Northwesterly by land now or formerly of Westford Housing Authority;
Northerly by land now or formerly of Jacob Michaelson;
Westerly by land now or formerly of Jacob Michaelson;
Northwesterly by a line parallel to Rt. 110 and two hundred fifty (250) feet distant northwesterly of Rt. 110;
Southwesterly by land now or formerly of Jacob Michaelson by a line running perpendicular of Rt. 110 at a point opposite the northeasterly line of South Chelmsford Road;
Southeasterly by Rt. 110.

6. By rezoning to Business District the land bounded and described as follows:

Northwesterly by Rt. 110;
Northeasterly by Carlisle Road;
Southeasterly by land now or formerly of Westford Development said line beginning eight hundred ninety (890) feet southeasterly of Rt. 110 at Carlisle Road and running to southeasterly corner of land now or formerly of Gurlick;
Southwesterly by land now or formerly of Polly.

ARTICLE 6. Voted yes 210 and no 19 to amend Article XII, the Protective Zoning By-Law in the following manner:

1. In Section 3. Residential District Uses, renumber subsection 9. Exception to 10. Exception and insert the following new subsection:

"9. Open Space Residential Development - Single family dwellings in accordance with the provisions of Section 7B."

2. In Section 4. Business District Uses, Subsection 1, add the following statement after the word "districts":

"except Open Space Residential Development".

3. In Section 5. Industrial District Uses, Subsection A.1., add the

following statement after the reference "5B2":
"except Open Space Residential Development".

4. After Section 7A add the following new section:
"Section 7B. Open Space Residential Development

1. PURPOSE

To provide an acceptable alternative design to the development in Residential Districts located within the Town. This design shall be designated "Open Space Residential Development", which will serve the public by:

a. Encouraging better overall site planning;
b. Preserving the natural and scenic amenities of the property;
c. Providing open space areas for both active and passive recreation;
d. Providing more efficient natural drainage systems and by
e. Providing natural aquifer recharge systems.

2. DEFINITION OF TERMS

Open Space Residential Development: A residential subdivision of land where lots may be designed upon reduced dimensions to take maximum advantage of suitable land and where the unused land is retained in its undeveloped state to preserve and protect natural wetlands recharge areas and to provide recreational areas for the use of the residents.

Common Land: Any parcel or parcels of land set aside in an Open Space Residential Development designed and intended for the use, benefit and enjoyment of the residents of the subdivision.

Open Space: Land within the common land which will remain permanently not occupied by any structure, nor by any use that would change its natural state.

Mandatory Home Association: A private, not-for-profit corporation, association, trust or other legal entity to be owned by the owners of lots or residential units within a tract approved as an Open Space Residential Development, which holds title to the common land and which is responsible for the maintenance and payment of taxes of said common land. This association or legal entity shall provide voting and use rights for the common land.

3. MINIMUM DIMENSIONAL REQUIREMENTS

Open Space Residential Developments as defined above shall be allowed on parcels of land having a minimum contiguous area of ten (10) acres and which are located within a Residential District. These proposals shall be permitted only within a subdivision as defined in Chapter 41 of the Massachusetts General Laws.

Density or the total number of building lots shall not exceed the total number of acres of the tract divided by 1.2.

Dimensional controls shall be those provided in Section 7 except as provided herein:

Minimum lot area	20,000 square feet
Minimum frontage	50 feet
Average total aggregate frontage	100 feet
Minimum lot width at the nearest point on the front wall of the dwelling	100 feet

The common land shall contain no less than 10,000 square feet of dry land (non-wet land for each building lot shown on the plan, and for each 25 lots, or fractions thereof, 1 acre of the common land shall be level, dry land suitable for baseball or other similar recreational purposes. In developments of 25 lots or more, said land must not be designated open space.

All land within 250 feet of any building lot shown on an Open Space Residential Development plan shall be designated as open space.

Common land other than designated open space may contain accessory structures for educational, recreational, cultural or community utility services for the development.

All common land will have access to a roadway within the subdivision. The minimum access width shall be twenty-five (25) feet.

Each building lot within the Open Space Residential Development shall contain no more than ten percent (10%) of its total area in land which has a soil classification of "Muck" in the Soil Conservation Service classification system.

4. OTHER DESIGN REQUIREMENTS

Open Space Residential Developments shall be served by public water system or private communal water systems which conform with all applicable regulations of the Commonwealth of Massachusetts.

Natural surface drainage channels shall be either incorporated into the overall design or shall be preserved as part of the common land. The developed area shall be served by storm sewers.

5. LEGAL REQUIREMENTS FOR COMMON LAND OWNERSHIP AND MAINTENANCE

The common land and other facilities which may be held in common shall be conveyed to the mandatory homes association, whose membership includes the owners of all lots or units contained in the tract. The developer shall include in the deed to the owners of individual lots beneficial rights in said common land, and shall grant a conservation restriction to the Town of Westford over such land pursuant to Massachusetts General Laws Chapter 184, secs. 31-33, to insure that such land be kept in an open or natural state and not be built upon for residential use or developed for accessory uses

such as parking or roadways. This restriction shall be enforceable by the Town through its Conservation Commission in any proceeding authorized by Mass. General Laws Chapter 184, Sec. 33. In addition the developer shall be responsible for the maintenance of the common land until such time as the homes association is capable of assuming said responsibility.

In order to ensure that the homes association will properly maintain the land deeded to it under this section, the developer shall prepare a Declaration of Covenants and Restrictions, which shall, at a minimum, provide for the following:

a. mandatory membership in an established homes association as a requirement of ownership of any lot in the tract.

b. provisions for maintenance and tax assessments of all lots in order to ensure that the common land is maintained in a condition suitable for the uses approved by the homes association. Failure to pay such assessment shall create a lien on the property assessed, enforceable by either the homes association or the owner of any lot.

c. provisions which, so far as possible under the existing law, will ensure that the restrictions placed on the use of the common land will not terminate by operation of law.

This Declaration of Covenants and Restrictions shall be reviewed and approved by the Planning Board, and then shall be recorded at the Middlesex Registry of Deeds. A copy of said Declaration shall also be filed with the Town Clerk. Prior to the Building Inspector's issuance of a building permit for any lot, the developer shall provide satisfactory assurance of the conveyance and recording as required above in the form of copies of the recorded instruments bearing the recording stamps.

6. PROCEDURES FOR APPROVAL

a. Filing of Application

An Application for the granting of a special permit by the Planning Board to approve an Open Space Residential Development shall be filed with the Board, with a copy filed forthwith with the Town Clerk, and shall be accompanied by six copies of a preliminary plan for the entire tract under consideration, prepared by a registered professional architect, engineer or landscape architect.

b. Contents of Application

Said application and plan shall be prepared in accordance with requirements for a preliminary subdivision plan in the Rules and Regulations of the Planning Board governing subdivision of land, and shall include proposed location, bulk and height of all proposed buildings. In addition, the applicant shall provide the following information.

The number of dwellings which could be constructed under this By-Law by means of a conventional development plan, considering the whole tract, exclusive of waterbodies and land prohibited from development by legally enforceable restrictions, easements or covenents. (Note: If areas such as wetlands, floodplains or steep slopes are not to be counted in figuring the number of permissible units, the applicant should be required to exclude those areas in making his calculations.)

An analysis of the site, including wetlands, slopes, soil conditions, areas within the 100 year flood, trees over six inches and such other natural features as the Planning Board may request.

A summary of the environmental concerns relating to the proposed plan.

A description of the neighborhood in which the tract lies, including utilities and other public facilities, and the impact of the proposed plan upon them.

Evaluation of the open land proposed within the cluster, with respect to size, shape, location, natural resource value, and accessibility by residents of the Town or of the cluster.

c. Review of Other Boards

Before acting upon the application, the Board shall submit it with the plan to the following boards, which may review it jointly or separately: the Board of Health, the Town Engineer and the Conservation Commission. Any such board or agency to which petitions are referred for review shall submit such recommendations as it deems appropriate to the planning board and the applicant. Failure to make recommendations within 35 days of receipt shall be deemed lack of opposition.

d. Public Hearing

After the opportunity for review by other boards has taken place, the Planning Board shall hold a hearing under this section, in conformity with the provisions of G.L. Chapter 40A, s. 9 and Section 9 of this Protective By-Law.

e. Relation to Subdivision Control Act

Planning Board approval of a special permit hereunder shall not substitute for compliance with the subdivision Control Act, nor oblige the Planning Board to approve any related definitive plan for subdivision, nor reduce any time periods for board consideration under that law. However, in order to facilitate processing, the Planning Board shall, insofar as practical under existing law, adopt regulations establishing procedures for submission of a combined plan and application which shall satisfy this section and the Board's regulations under the subdivision Control Act.

f. Findings of Board

The Board may grant a special permit under this section only if it finds that the applicant has demonstrated the following: that the Open Space Residential Development plan will be in harmony with the general purpose of this By-Law and the requirements of G.L. Chapter 40A, and the long range plan of the town (if any); that it will not have a detrimental impact on the neighborhood, will be designed with due consideration for health and safety, and is superior to a conventional plan in preserving open space, minimizing environmental disruption, allowing for more efficient provision of services, or allowing for greater variety in prices or types of housing. In addition, the plan must meet the specific requirements identified above.

ARTICLE 7. Voted Unanimously

To amend Article XII, the protective Zoning By-Law by deleting under Section 4. Business District Uses., paragraph 11. and renaming Paragraph 12. to Paragraph 11. and replacing under Section 3. Residential District Uses., Paragraph 10. Signs, Sub-paragraph G. Regulations and Restrictions. 3. Industrial Districts a; the words "Section 7, paragraph g2" with the following: "Section 3, Paragraph 10, Sub-paragraph g.2.,"

ARTICLE 8. Voted by majority vote to vote on 10 and 10a separately.

Section 10 Voted with yes 186 and no 60.

Section 10a voted unanimously.

To amend Article XII, the Protective Zoning By-Law in the following manner:

In Section 3. Residential District Uses, Paragraph 10. Exception delete sub-paragraph 10. and substitute the following:

10. Conversion of a single family dwelling, in existence at the time of the adoption of this By-Law, to accomodate up to four families, provided further, that approval of such conversion is given by the Board of Health.

10a. Conversion of a single family dwelling constructed after adoption of this By-Law to accomodate two families, one of whom is the principal owner, provided further, that approval of such conversion is given by the Board of Health.

ARTICLE 9. Voted to dismiss.

ARTICLE 10. Voted unanimously to dismiss this article relative to instruct the Board of Selectmen, in behalf of the Town, to petition the General Court to pass an Act and/or take any other action required to exempt the regular and permanent members of the Police

Department from the provisions of Chapter 31 of the General Laws, with the proviso that any present member of the Westford Police Department under the provisions of Chapter 31 shall retain such protection until retirement or discharge; or act in relation thereto.

ARTICLE 11. Voted unanimously to dismiss this article relative to raise and appropriate, or transfer from any available funds, the sum of Five Hundred ($500.00) dollars to defray the expenses of the Civil Service Study Committee; or act in relation thereto.

ARTICLE 12. Voted that the sum of $15,114.70 be raised and appropriated for Veterans Benefits, and to meet said appropriation, that said sum be appropriated from the unexpended and unencumbered balance of the sum appropriated under Article 33 of the warrant for the Annual Meeting of 1974. (Finance Committee Approved)

ARTICLE 13. Voted unanimously that the sum of $1,650 be raised and appropriated for certain hot-topping work to be done by the Cemetery Department, and to meet said appropriation, that said sum be appropriated from the unexpended and unencumbered balance of the sum appropriated for stone wall repairs under Line Item 112 or Article 4 of the warrant for the Annual Meeting of 1977. (Finance Committee Approved)

Voted to dissolve this meeting.

A True Record: ATTEST

Constance M. Robinson
Town Clerk

ADJOURNED ANNUAL TOWN MEETING, AUGUST 22, 1978

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at the Abbot Middle School on Tuesday, August 22, 1978, at 7:30 p.m. the adjourned session of the Annual Town Meeting of May 6, 1978 was reconvened and the following business was transacted:

Election officers, using voting lists acted as tellers at the doors.

William Kavanagh, the Town Moderator, called the meeting to order to act upon Article 4, Line items 27, 193, to reconsider Line items 119, 120, 146, to reconsider Article 6, and to act upon article 24 of the warrant.

ARTICLE 4, Line item 27: Voted unanimously to appropriate $4500.00 to repair the Police/Fire roof. Finance Committee Approved.

ARTICLE 4, Line item 193: Voted to remove this item from the table and voted to dismiss this article. Finance Committee Approved.

ARTICLE 4, Line items 119 and 120: Voted unanimously to reconsider Line items 119 and 120 to transfer $700.00 from line 120 to 119. Voted unanimously to transfer $700.00 from line 120 to line 119. Finance Committee Approved.

ARTICLE 4, Line item 146: Voted 90 in the affirmative and 29 in the negative to reconsider Line item 146. Voted with majority vote to rent a posting machine for the Treasurer-Collector's office, making the total of line item 146 $18,670.00. Finance Committee Approved.

It was voted at 8:30 to adjourn the Annual Town Meeting to convene the Special Town Meeting, to return at the end of the Special Town Meeting to act upon Article 24.

Reconvened the Annual Town Meeting at 9:20 p.m. to act on Article 24.

ARTICLE 24: Voted unanimously to reduce the tax rate, the sum of $350,000.00 Dollars be appropriated from unappropriated available funds in the Treasury, to be deducted by the Assessors under the provision of Section 23 of Chapter 59 of the General Laws as amended, from the amount required to be assessed by them. Finance Committee Approved.

Voted to dissolve this meeting at 9:30 p.m.

A true record: ATTEST

Bette R. Hook
Town Clerk

SPECIAL TOWN MEETING - AUGUST 22, 1978

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at the Abbot Middle School on Tuesday, August 22, 1978 the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 8:30 p.m. and declared the presence of a quorum.

ARTICLE 1: Voted that the sum of Twenty-Seven Hundred Twelve and 27/100 ($2712.27) Dollars to be appropriated from unappropriated available funds in the Treasury for payment of the following unpaid bills of the previous fiscal year:

VENDOR	ACCOUNT	AMOUNT
ECI Mechanical, Inc.	Police-Fire Maintenance	$ 97.09
Sleeper Equipment Co., Inc.	Cemetery Expenses	66.51
Lowell Gas Company	Roudenbush Comm. Center	466.42
Massachusetts Electric	Roudenbush Comm. Center	132.17
Water Department	Roudenbush Comm. Center	37.85
New England Telephone	Roudenbush Comm. Center	66.61
Fred C. Church, Inc.	Selectmens' Expense	947.29
John P. LaFond	Pump & Well Inspection	858.00
B & R Auto Parts	Cemetery Department	25.61
North Chelmsford Hardware	Cemetery Department	14.72
	Finance Committee Approved	$2712.27

ARTICLE 2: Voted that the sum of $34,417.00 be transferred to the Highway Department, representing the unexpended and unencumbered balance of Article 4, Line item 10, heretofore appropriated at the Annual Meeting of this year, for the maintenance and/or improvement of the Sanitary Landfill. Finance Committee Approved.

ARTICLE 3: Voted to dismiss this article.

ARTICLE 4: Voted in the affirmative 183, and in the negative 32, (1) that the sum of $69,900.00 be raised and appropriated for the purchase of a crawler loader or compactor for use by the Highway Department at the Sanitary Landfill; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow at one time or from time to time the sum of $69,900.00 and to issue and sell, as one issue or from time to time as one or more separate issues, serial bonds or notes of the Town aggregating $69,900.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall be at such rates of interest as the Treasurer,

with the approval of the Selectmen, shall determine, that each issue of said bonds or notes shall be a separate loan which shall be paid in not more than four years from the date thereof, said purchase to be made under the supervision of the Board of Selectmen;
(2) That the sum of $27,700.00 be appropriated from unappropriated available funds in the Treasury for the purchase of a new truck for use by the Highway Department, said purchase to be made under the supervision of the Board of Selectmen. Finance Committee Approved.

ARTICLE 5: Voted that the sum of Six Hundred ($600.00) Dollars be appropriated from unappropriated available funds in the Treasury for the purchase of shutters for the Town Hall. Finance Committee Approved.

Voted to dissolve this meeting and return to the Annual Town Meeting at 9:20 p.m.

A True Record: ATTEST

Bette R. Hook
Town Clerk

REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars conducted the Annual Resident Listing resulting in the printing of voting lists, street listing booklets, dog owner lists and lists for jury selection. Registration sessions for new voters were held for the Town Election and Annual Town Meeting, the State Primary, the State Election as well as two Special Town Meetings. A total of 7191 registered voters were listed at the close of 1978 registration - 2780 Democrats, 811 Republicans, and 3600 Independents.

The Board met to certify nomination papers for the Town Election and the State Primary. A recount was conducted by the Board of Registrars on September 30, 1978 for the Primary contest for Representative in the General Court, Second Middlesex District.

A total of twenty-one meetings were held during the year for special registration (10) certification of nomination papers and referendum petitions (6) plus preparation of ballot boxes for Elections (3) and clarification of requirements for Street Listing for 1979 (2).

The Board of Registrars was deeply saddened by the illness and death of the Clerk of the Registrars, Enid F. Vaughn in April of this year.

Respectfully submitted,
BOARD OF REGISTRARS

William R. Healy, Chairman
Wilbert L. Vaughn
Leon P. Blanchard
Bette R. Hook, Clerk

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 through December 31, 1978:

805 Males	@	$3.00 each	$2415.00
135 Females	@	6.00 each	810.00
691 Spayed	@	3.00 each	2073.00
1 Kennel	@	10.00 each	10.00
3 Kennel	@	25.00 each	75.00
			$5383.00
Clerk's Fees 1635 Licenses @ $.35			572.25
Paid Town Treasurer (receipts on file)			$4810.75

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and also to the following Westford By-Laws:

LICENSE PERIOD- The time between April 1 and the following March 31 inclusive.

LICENSES AND TAGS- A person, who at the commencement of a license period is, or who during any license period becomes the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the owner or keeper of a dog so registered, numbered, described and licenses during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licenses of a dog in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the

Town Clerk at a cost of twenty-five cents, which, if received by a Town Clerk, shall be retained by him unless otherwise provided by law.

FEES FOR LICENSES- The fee for every license shall, except as otherwise provided, be $ 3.00 for a male dog and $ 6.00 for a female dog, unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propogation has been filed with the Town Clerk, in which case the fee shall be $ 3.00.

RABIES IMMUNIZATION- The State of Massachusetts requires that all dogs be vaccinated against rabies at two-year intervals, beginning at six months of age. A certificate of vaccination as well as a rabies tag will be given the owner of the dog by the performing veterinarian.

ARTICLE VI- Westford By-Laws- Dogs- All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts, shall be required to pay an additional fee of not more than One ($1.00) Dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained for or actually being used for hunting purposes.

Whoever violates any provision of this By-Law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in G .L. (Ter. Ed.) Chapter 140, Section 173A: For the first offense, not less than Five Dollars nor more than Ten Dollars; for the second offense, not less than Ten Dollars nor more than Twenty-Five Dollars; and for each subsequent offense, Twenty-Five Dollars.

Bette R Hook
Town Clerk

REPORT OF THE BOARD OF SELECTMEN

At the annual town election in May, 1978, Douglas R. Johnston and Marjorie E. Cook were elected to three year terms on the Board of Selectmen. At the organizational meeting on May 4, Mr. Johnston was elected Chairman, Mr. Flavell was elected Vice-Chairman and Mrs. Cook was elected secretary.

In June a plaque was presented by the Board to former member Robert Fitzpatrick, who had served on the Board for six years, in addition to his many years of service on the Planning Board.

The Board notes with sadness, and with appreciation for their services to the Town, the deaths of Enid Vaughn, Town Clerk, and of Mark Thomas, a member of the Finance Committee.

PHYSICAL IMPROVEMENTS

Funds were appropriated at the annual town meeting for the painting of the Town Hall exterior and repairs to the cupola. The work was accomplished during the summer. Bids have been received and a contract awarded for repair of the roof of the Police and Fire station. This work will be done in the spring of 1979.

APPLICATIONS FOR FEDERAL FUNDS

The 1978 application for federal funds under the Small Cities Program included four items: rehabilitation of existing structures for elderly housing; rehabilitation of existing housing under a lottery system; fire equipment for Forge Village; and improvement of private roads in the Nabnasset area. This application was unsuccessful.

The 1979 application submitted in January, included the first two items, since they had received the highest scores in the HUD evaluation of 1978 proposals.

SANITARY LANDFILL

The Board was notified in June by the private contractor that he was financially unable to continue operations and that he wished to terminate the contract. With the concurrence of the Landfill Committee, the Board voted to have the Highway Department assume responsibility for the landfill as soon as possible. Funds were appropriated at a town meeting in August to purchase a new compactor and a new truck, and the Highway Department took over operations as of September 1. Since that time there have been notable improvements in the control of blowing trash, in the general appearance of the landfill, in excluding non-resident users and in conforming with the engineering plan in order to maximize the duration of the landfill. A surplus water department building was transferred to the landfill to house the equipment. Hours of operation have been scheduled to avoid overtime payments and to satisfy the greatest number of users.

Steps are being taken to improve the recycling program and to determine the feasability of future participation in a regional program to burn trash to generate electrical power.

UNACCEPTED ROADS

The Board has taken several steps during the past year in an effort to solve the chronic problem of the poor condition of unaccepted private roads, especially in the Nabnasset area. Pursuant to a favorable vote at the 1978 annual meeting, a committee has been formed to prepare a by-law authorizing temporary repairs on such roads for submission to the 1979 annual town meeting. One of the roads in question is to be reconstructed under the betterment procedure. An unsuccessful application for federal funds was submitted by the Board in 1978.

FLOODING PROBLEMS

The heavy rains this past winter have created severe flooding problems in certain areas. Residents have been assisted by the Fire and Highway Departments. To minimize future problems, the Board supported the appropriation of funds to have the Town's wetlands mapped and has voted in principle to support a wetland zoning by-law.

SPECIAL COMMITTEES

As usual, a great deal of valuable work has been done this past year by special study committees composed of interested citizens and town officials. The Board commends those who have served for their efforts and accomplishments.

The Civil Service Study Committee has prepared a proposal for an alternative to civil service for future appointees to the Police Department. It is anticipated that this proposal will come before the Town this May.

The Computer Implementation Committee has been meeting regularly and will submit a report and recommendations in the near future.

In December the Board was informed that the Northern Middlesex Area Commission had selected Graniteville as one of two area community centers to receive intensive planning assistance. In January, 1979, The Graniteville Improvement Committee, consisting primarily of Graniteville residents, was appointed by the Board to work with NMAC toward the preparation of a community improvement program which would be the basis for a 1980 application for federal funding.

In the spring of 1978, as a step toward future requests for state and federal funding for additional elderly housing, a Housing Rehabilitation Study Committee was formed to investigate the availability of structures in town suitable for rehabilitation for elderly housing. The results of this investigation have been incorporated into 1978 and 1979 funding requests.

Pursuant to the recommendation of the Insurance Study Committee, the Board advertised for bids for a professional analysis of the Town's insurance coverage. The firm of D.A. Betterley Risk Consultants (the low bidder) has been retained and has submitted its preliminary report.

At the special town meeting on February 15, 1979, it was voted unanimously to approve the changes in the zoning by-law and by-law map as proposed by the Route 110 Zoning Study Committee. This vote marked a successful conclusion to eight months of intensive effort by a committee of twenty-four active members, including representatives of most town boards and civic organizations as well as a number of interested citizens.

AUDIT OF TOWN ACCOUNTS

The Board received four bids for the auditing of all town accounts and funds. In October the Board voted conditionally to accept the bid of Feeley & Driscoll, of Boston, and the necessary funds were appropriated at the special town meeting in February, 1979.

EXPANSION OF POST OFFICE

In January, representatives of The United States Post Office service appeared before the Board to explain the need for expanded central facilities. They expressed a preference to remain at the present site and to acquire abutting land, and assured the Board that the three existing sub-stations would be retained.

ENVIRONMENTAL STUDY

The Department of Landscape Architecture of the Harvard Graduate School of Design has selected the Town of Westford as the site for a detailed environmental study by some forty-five graduate students. Data from the study will be available to the Town for future use, the Town being asked to contribute a relatively small amount ($1500-$3000) for publication and reproduction costs.

LABOR NEGOTIATIONS

Negotiations were finally completed with employees of the Highway Department in September, 1978. Negotiations with the Police Department are currently in process.

The Board would like to express its gratitude to all Town employees, department heads, boards and committees for their cooperation this year.

Douglas R. Johnston, Chairman
John Flavell, Vice-Chairman
Marjorie E. Cook, Sec.
Richard S. Emmet Jr.
Francis P. Harte

REPORT OF THE TOWN ACCOUNT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for the public.

Elaine Sundberg
Town Accountant

RECEIPTS - JULY 1, 1977 - JUNE 30, 1978

Taxes:			
Current Year:		5,815,202.97	
Personal Property	326,185.08		
Real Estate	5,489,017.89		
Prior Years:		241,851.87	
Personal Property	3,911.26		
Real Estate	237,940.61		
Motor Vehicle Excise Taxes:		526,244.24	
Levy of 1971	46.75		
Levy of 1972	55.28		
Levy of 1973	603.44		
Levy of 1974	1,587.93		
Levy of 1975	14,922.21		
Levy of 1976	30,882.79		
Levy of 1977	214,201.06		
Levy of 1978	263,944.78		
Farm Animal Excise Taxes:		9.10	
Classified Forest Land:		754.64	
Street Betterment:			
Current Year	24,215.53		
Prior Years	354.29		
Current Year	3,496.15		
Prior Years	118.50	28,184.47	
Tax Titles		30,582.91	
Tax Adjustments		369.18	
			6,643,199.38
Licenses and Permits:			
Liquor Licenses		16,590.00	
Miscellaneous Licenses:		1,173.00	
Sun. Entertainment & Refresh.	673.00		
Common Victualler	100.00		
Class II - 2nd Hand Cars	100.00		
Class III - Junk Cars	250.00		
Class I	50.00		
Miscellaneous Permits:		2,010.50	
Firearms - Permits to Carry	1,350.00		
Auction & Raffle Permits	16.00		
Permits to sell - FA	85.00		

Stable Permits	45.00		
Board of Health Permits	146.00		
Sewerage Collection	55.00		
Permits to Possess	250.00		
Oil Burner Permits	63.50		
Court Fines:		20,518.88	
Board of Appeals Hearings:		970.00	
Conservation Fees:		225.00	
Planning Board Fees:		150.00	
			41,637.38
Grants from Federal Gov't		66,740.78	
School - PL 874	65,080.78		
Library LSCA	1,660.00		
Grants from State:			
Schools:		1,713,093.13	
Title I, Follow Through VI	33,805.00		
Special Education Ch. 766	334,609.00		
Chapter 74, Ed. Occup.	1,256.00		
Chapter 70, Special Ed.	1,007,633.29		
Chapter 71, 7A	99,239.00		
Chapter Section 8A Sp.Ed.	2,448.00		
Chapter 70, School Aid Bldg.	210,259.74		
Title IV Library Learning	8,243.10		
Title VI	15,600.00		
		159,546.76	
Free Public Library	4,856.63		
Ch. 58 S18C	26,637.78		
Veterans Services	5,856.42		
Clause 17 - Widows	2,100.00		
Chapter 15 - Public Welfare	4,475.86		
Commodities - Cafeteria	3,188.19		
State Lottery & Beano	110,241.59		
Veterans RE Abatements	2,100.00		
Library Ext.	88.29		
Grants from County - Dog Taxes		2,848.58	
Middlesex County Assessment Refund		896.87	
			1,943,126.12
Dept. Revenue:			
Sale of Maps & By-Laws	67.20		
Personal Telephone Use	70.96		
Public Telephone Commission	263.55		
Release Fees	168.00		
Recording Fees & Avd. Fees	20.00		
Roudenbush Comm. Center	12,485.48		
Resident Books	168.00		
			13,243.19

Public Safety:			
Police - Accident Report Fees	1,621.00		
Building Inspector	10,827.50		
Gas Inspector	808.00		
Plumbing Inspector	3,631.00		
Wire Inspector	4,056.00		
Care & Kill of Dogs	2,000.00		
St. Bldg. Inspector	350.00		
Well Inspections	1,215.00		
From Other Sources:			24,508.50
Overpayment Refunds	32,800.01		
Ins. Dividend	939.00		
CETA - Workman's Comp. Contr.	5,014.52		
Rental of Town Equipment	150.00		
Miscellaneous	661.81		
Veterans Agent Salary	125.00		
Bike Auction	267.00		
			39,957.34
Highway Department:			
(Joint Con. & Maint.			
Ch. 825 Sec. 1)	72,197.73		
Chapter 58 Sec. 18B & 17	72,388.22		
C of M Reimb. Blizzard of 78	12,542.00		
			157,127.95
Cemeteries:		9,532.74	
Opening Graves	3,195.00		
Sale of Lots & Graves	2,338.34		
Perpetual Care	3,285.00		
Foundations	714.40		
Transfer from Sale of Lots		2,500.00	
			12,032.74
Reimbursements:			
Legal Ads	306.18		
Damages - Town Property	432.00		
Land Court Fees	726.00		
Insurance Payment	1,213.00		
			2,677.18
Gift to Town			300.00
Gift to Roudenbush Comm. Center			1,380.22
Sale of Town Possession			16,661.24
Sale of Town Land			9,757.44
School Department:			
Cafeteria		273,084.07	
School	173,736.01		
State	19,972.05		
Federal	79,376.01		
Athletics & Band		8,715.65	
Custodian Extra Detail Revolving		3,394.25	

Police Extra Detail Revolving		17,993.66	
Library Memorial Book Fund		2,048.62	
Restoration Fire Station		2,050.18	
			307,286.43
Treasurer:			
Water Liens		267.96	
Municipal Liens		2,316.00	2,583.96
Water:			
Rates	203,065.34		
Service & Miscellaneous	19,763.48		
Interest Charges	107.90		
Guar. Deposits of Services	6,857.85		
Guar. Deposits of Extensions	19,445.60		
Backhoe Fund	399.75		
			249,639.92
Agency & Trust:			
Payroll Deductions:			
Federal Withholdings	732,338.42		
State Withholdings	247,302.53		
County Retirement	71,186.81		
Chapter 32B, Employees	120,499.76		
United Fund	1,715.00		
Chapter 32B, Town Share	4,550.35		
Family Funding	1,456.00		
Cafeteria - Meal Tax	518.32		
Tax Annuity	1,489.00		1,181,056.19
Dog Licenses:			5,153.35
Loans:			
Better. - Oak Road	10,175.00		10,175.00
Tax Anticipation Loans			600,000.00
Interest:			
General		61,001.89	
Tax Title	7,376.90		
Deferred Taxes	23,064.91		
Investments	16,675.01		
Bettrs. Committed Int.	8.64		
Sale of Lots	1,105.66		
Loans	10.05		
Excise Tax	4,084.19		
Deposits	8,676.53		
Stabilization Funds		5,117.58	
			66,119.47
From Trust Funds:			
Library All Purpose	270.80		
Library General Trust Funds	2,447.41		
Wright Cemetery Fund	200.00		
Fletcher Cemetery Fund	60.04		
Wilkins Cemetery Fund	18.40		
			2,996.65

Revenue, Cash, Investments:		2,700,000.00
Revenue Sharing Fund	135,555.00	
Revenue Sharing Fund Int.	2,221.18	
Anti Recession Asst.	52,437.00	137,776.18
Anti Recession Int.	2,360.88	54,797.88
HUD Grant		10,000.00
CETA Grants		5,416.78
	Total Receipts	14,238,610.49
	Cash Balance 7/1/77	697,113.38
	Rev. Sharing 7/1/77	42,005.90
	Anti Recession 7/1/77	58,670.23
	Sp. Cash Balance 7/1/77	100.15
	TOTAL	15,036,500.15

EXPENDITURES

July 1, 1977 - June 30, 1978

General Government:		
Selectmen		
Selectmen Salaries		4,900.00
Executive Secretary Salary		9,999.60
Selectmen's Expense		3,900.59
Telephone	618.80	
Supplies	520.00	
Postage	491.15	
Lawyers Co-op: G.L.	161.90	
Services Contract	60.00	
Selectmen's Expense Allow	1,000.00	
Executive Secretary Travel	144.98	
Dues	487.50	
Middlx. Cty. Advisory Board	65.63	
Miscellaneous	350.63	
Miscellaneous Services and Expense		1,499.50
Town Accountant		
Salaries		10,700.00
Expenses		1,184.33
Supplies	136.73	
Telephone	388.49	
Accounting Forms	333.36	
Travel Allow	200.00	
Postage	100.45	
Dues	25.30	
Treasurer-Tax Collector		
Salaries		30,102.45
Treasurer-Tax Collector	11,700.00	
Clerical	18,402.45	
Expenses		10,378.73
Supplies	2,795.96	
Postage	5,163.68	
Contract Services	842.58	
Personal use of car	200.00	
Telephone	557.51	
Insurance	769.00	
Conf. and Dues	50.00	
Assessors		
Salaries		31,580.53
Assessors (3)	22,686.84	
Clerical	8,893.69	
Expenses		7,076.38
Supplies	889.31	
Postage	510.25	
Travel Allow	1,200.00	
Appraisal Services	1,000.00	
Conf. and Dues	458.91	

Subscription	156.75	
Deed Services	476.09	
Telephone	279.39	
Contract Services	2,040.68	
Repair Services	65.00	
Selectmen License Expense and Legal Ads		688.20
Finance Committee Expense		688.75
Capital Outlay		465.05
Town Clerk		
Salaries		12,630.66
Town Clerk	7,200.00	
Clerical	5,430.66	
Expenses		1,749.16
Telephone	391.63	
Postage	211.94	
Supplies	808.46	
Binders	58.00	
Dues	55.00	
Bonds	80.00	
Conf.	144.13	
Town Counsel		
Retainer		18,285.00
Expenses		5,341.08
Town Aide		
Salary		7,792.59
Expenses		739.61
Telephone	406.37	
Travel Expense	210.54	
Supplies	122.70	
Registration and Election		
Salaries		7,487.81
Expenses		3,772.21
Legal Ads	112.93	
Postage	15.55	
Clerk - Chap. 41	350.00	
Dues	10.00	
List Printing	2,644.73	
Ballots	639.00	
Planning Board		
Salaries		528.31
Expenses		2,672.14
Board of Appeals		993.00
By-Law Revision		275.12
CETA Expense		603.65

Conservation Commission		443.54
House Numbering		199.96
Personnel Board		82.50
Municipal Building		
Town Hall		
Salaries - Custodian		3,855.00
Expenses		8,366.05
Electricity	2,031.02	
Heat	3,598.16	
Rubbish	168.00	
Copy Machine	618.52	
Repairs	283.24	
Custodial Supplies	391.51	
Gas	32.80	
Plumbing Repairs	21.50	
Water	245.25	
Fire Alarm Services	203.00	
Flooring	288.00	
Hardware	159.05	
Miscellaneous	326.00	
Police/Fire Maintenance		13,117.06
Electricity	5,707.98	
Heat	4,467.97	
Water	110.60	
Custodial Supplies	354.10	
Repairs	277.24	
Electrical Repairs	188.04	
Plumbing Repair	57.83	
Air Conditioning-Heater Repair	1,712.00	
Cleaning Services	241.30	
Total General Government		202,098.76
Public Safety		
Police Salaries		438,147.79
Chief	23,998.18	
Sergeants	68,049.19	
atrolmen	283,107.91	
Clerical	30,847.26	
Traffic Supervisors	12,434.40	
Matron	1,398.43	
Custodial	2,163.12	
Clerk Dispatchers	3,416.60	
Co-Ops	12,732.70	
Police Expenses		67,361.83
Car Wash	435.00	
Chief Expenses	631.31	
Cruiser Maintenance	9,264.65	
Gasoline	16,914.14	
Insurance	3,765.75	
Law Book & Pamphlets	770.00	

Office Supplies	4,222.63	
Out of State Travel	978.79	
Photo Lab. & Supplies	2,496.53	
Police Equipment	3,814.60	
Prisoner Meals	75.42	
Radio Service	891.69	
Sp. Assign.and Travel	1,967.50	
Stamps and Mailing	666.45	
Telephone	5,768.15	
Teletype and Supplies	2,461.05	
Tires	2,425.92	
Tuition and Training	892.00	
Uniforms	5,241.08	
Use of Chiefs MV	750.00	
NMLEC	2,929.17	
Police Cruisers		15,956.68
Photo Equipment		2,520.37
Juvenile Detention Center		1,868.57
Evidence Room Partition		405.00
Bullet Proof Vests		320.00
Fire Department		
Salaries		67,032.66
Chief	15,462.00	
Firemen	21,524.24	
Fire Annual	9,600.80	
Ambulance	7,348.44	
Switchboard	11,631.18	
Clerical	1,466.00	
Expenses		29,995.27
Heating	4,147.06	
Telephone	3,408.10	
Electricity	1,264.05	
Water	134.00	
Radio Repair	570.72	
Electricity Repair	636.99	
Supplies	3,305.04	
Fire Equipment	1,398.16	
Insurance	6,565.00	
Dues	48.00	
Adv.	27.20	
Tires	356.36	
Building Repair	304.27	
Gasoline and Repair	6,564.02	
Training	630.00	
Fire Prevention	423.30	
Chiefs Expense	213.00	
Ambulance Equipment		840.00
Fire Truck		17,395.00
Fire Dept. Misc. Equipment		2,250.11
Fire Dept. Unit Heater		825.00

Tree Department		15,848.95	
General	9,491.95		
Plant Trees	1,500.00		
Dutch Elm Disease	2,600.00		
Insect Pest Control	2,257.00		
Inspectors		23,131.45	
Bldg. Inspector Salaries	6,349.47		
State Building Retainer	1,600.00		
Clerical	8,182.42		
Building Inspector Expense	1,115.56		
Gas Inspection	744.00		
Plumbing Inspection	1,694.00		
Wire Inspection	2,998.00		
Pump and Well Inspection	448.00		
Sealer of Weights and Measures		300.00	
Civil Defense		996.79	
Dog Officer			
Salary		10,101.34	
Expenses		4,250.67	
Dog Officer - Radio		590.00	
Traffic Signals		3,049.85	
Total Public Safety			703,187.33
Health Department			
Salaries		1,350.00	
Board	750.00		
Clerk	600.00		
Expenses		1,163.97	
Animal Inspection		300.00	
Agent to Remove Animals		600.00	
Stable Inspection		250.00	
Nursing Service		4,237.48	
Share		9,701.00	
Nashoba Board of Health		37,626.00	
Contagious Disease		151.50	
Operation Landfill		36,612.50	
Landfill Eng. Services		2,839.33	
Total Health			94,831.78
Highways			
Town Roads		89,283.21	
Salaries & Wages	60,233.09		
Expenses	29,050.12		
Snow & Ice		200,181.55	
Salaries & Wages	80,193.00		
Expenses	119,988.55		
Drainage		14,918.31	
Salaries & Wages	5,598.28		

Expenses	9,320.03		
Street Signs		1,028.48	
Sidewalks		976.40	
Machinery & Equipment		28,920.41	
Parks		14,564.93	
Salaries & Wages	8,321.99		
Expenses	6,242.94		
Materials		30,000.00	
Gas Tank Repair		2,500.00	
Compressor		1,148.00	
Sander		4,558.00	
Truck		19,446.77	
Chapt. 825 - Improv.		5,442.49	
Street Betterment		9,460.68	
Street Lighting		27,950.49	
Total Highway			450,379.72
Veteran's Service			
Salaries		1,500.00	
Expenses		374.10	
Benefits		32,465.63	
Total Veteran's Service			34,339.73
School Department			
School Operational		5,307,827.54	
Salaries	4,001,877.17		
Operating Expenses	1,089,980.96		
Transportation	215,969.41		
Cafeteria		319,995.97	
Salaries	126,161.50		
Expenses	193,834.47		
Athletics and Band		52,456.82	
PL 92 - 318		293.19	
Title I Follow Thru		4,705.59	
PL 89-10		5.32	
PL 93-380		13,069.20	
Title I Follow Thru VI		33,820.78	
Title VI		11,418.84	
Nashoba Tech High School Assessment		282,551.00	
Total Schools			6,026,144.25
Libraries			
Salaries		65,955.09	
Director	12,000.00		
Wages	53,955.09		
Expenses		31,438.04	
Books	15,016.52		
Periodicals	671.46		
Records	842.87		
Binding	91.60		

Prints	719.25		
Oil	1,476.11		
Electricity	3,753.51		
Water	30.75		
Telephone	613.08		
Library Supplies	2,697.08		
Custodial Supplies	600.52		
Publicity	448.04		
Repairs	1,980.30		
Dues/Travel	259.95		
Card Catalog	1,124.00		
Typewriter	774.00		
Desk	339.00		
Storm Windows		1,025.30	
Total Libraries			98,418.43
Recreation			
Town Beach		1,500.00	
Summer Parks		3,925.00	
Baseball		9,496.80	
Skating		9,500.00	
Football		1,949.75	
Basketball		318.00	
Miscellaneous Sports		742.00	
Administration		1,000.00	
Soccer		370.00	
Parker Village Tennis Court		4,322.00	
Helmets		1,400.00	
Fence Repair		600.00	
Tennis Net Repair		397.50	
Screening & Backstop		1,200.00	
Drywell		800.00	
Total Recreation			37,548.05
Roudenbush Community Center			
Salaries		10,142.40	
Expenses		11,777.83	
Total			21,920.23
Retirement			
Employers Contributory		121,304.00	
			121,304.00
Unclassified			
Land Damages		479.10	
Court Judgement		21,117.45	
Town Report		3,926.86	
Memorial Day		653.05	
Veteran's Quarters		900.00	
Blue Cross/Blue Shield		121,050.77	
Insurance-Workmans Comp., Bldgs., Etc.		69,002.00	

Council on Aging		3,755.71	
Town Possession Comm.		59.20	
Homemaking Services		637.00	
Retired Senior Vol. Program		300.00	
Lowell Mental Health		2,670.00	
NMAC		2,850.00	
Unpaid Bills-Previous Year		14,905.33	
Total			242,306.47
Water Department			
Salaries		78,614.34	
Superintendent	14,945.00		
Maint. & Clerical	62,469.34		
Commissioner	1,200.00		
Expenses		69,807.86	
Electricity	29,448.35		
Telephone	1,412.69		
Office Supplies	3,180.66		
Dues/Travel	295.00		
Insurance	1,699.00		
Gas and Oil-Heating	2,003.86		
Legal Ads/Surveying	2,360.14		
Repairs Bldg. & Equipment	2,652.41		
Wells & Impr.	8,149.69		
Hot-Top and Gravel	2,678.95		
Uniforms	510.57		
Trucks Backhoe Radio	6,152.55		
Well Treatment	4,170.00		
Maintenance	3,873.99		
Laboratory Fees	1,220.00		
Pipes and Supplies		19,436.58	
Backhoe		9,899.00	
Typewriter		414.60	
Water Mains		23,157.95	
Water Extension		20,107.14	
Total Water			221,437.47
Cemetery			
Salaries		9,021.23	
Wages	8,421.23		
Commissioners	600.00		
Expenses		4,765.90	
Contractor	1,495.00		
Electricity	58.94		
Water	9.75		
Equipment and Repairs	402.74		
Insurance	519.00		
Office Equipment	74.79		
Gasoline	364.55		
Truck Repairs	293.29		
Other	1,547.84		
Lawn Mowers		700.00	

Lowering Device	1,095.00	
Leaf Blower	450.00	
Electric Trimmers	225.00	
Total Cemeteries		16,257.13
Interest		
Temporary Loans	1,751.50	
		1,751.50
Municipal Indebtedness		
Principal and Interest on Loans	792,361.01	
Anticipation of Rev. Loans	600,000.00	
		1,392,361.01
State and County Assessments		
State Parks	47,350.07	
Regional Transp. Authority	4,900.00	
M.V. Excise Bills	1,417.35	
Elderly Health Ins.	2,019.17	
Air Pollution Control	1,122.55	
Mosquito Control	12,438.00	
County Tax	293,731.80	
Cty. Hospital Assessment	9,041.49	
Total		372,020.43
Agency Trust and Investments		
Meals Tax	523.56	
Dog Licenses	5,032.80	
Police - Extra Detail	17,993.66	
School - Extra Detail	4,034.22	
Library Book Fund	1,259.80	
Federal Withholding	732,169.92	
State Withholding	247,237.46	
Blue Cross/Blue Shield	127,505.55	
Retirement	70,204.72	
United Fund	2,170.75	
Family Funding	1,456.32	
Tax Annuity	1,497.60	
Perpetual Care Funds	2,110.00	
Trust Funds	4,656.65	
Investment Funds	3,000,000.00	
Total		4,217,853.01
Grants and Gifts		
HUD	7,990.85	
CETA	5,415.78	
Restoration Fire House	2,359.11	
		15,765.74

Refunds		
Taxes	18,877.49	
M.V. Excise	9,547.17	
Sp. Assessments	46.97	
Water	224.06	
Est. Receipts	179.63	
		28,875.32
Total Payments		14,298,800.36
Treas. Adj.		456.00
Balance End of Year		
General		679,204.30
Revenue Sharing		937.08
Anti Recession		57,102.41
Total Payment and Cash on Hand		15,036,500.15

TOWN OF WESTFORD
BALANCE SHEET -- JUNE 30, 1978

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES		
CASH:		State and County Assessments 1977-1978		
General	679,204.30	State		
Special CETA Projects	1.00	Mosquito Control	723.00	
HUD Grant	2,009.30	Special Ed-766	11,597.00	
Fed. Revenue Sharing	937.08	Regional Transit Auth.	100.00	
Anti Reccesion-Fiscal Asst.	55,092.11	County Dog Taxes	790.60	
Advances for Petty Cash				13,210.60
Library	10.00			
Revenue Cash Investments	300,000.00	Payroll Deductions		
		Federal Taxes	906.15	
Accounts Receivable		United Fund	565.65	
Taxes:		Tax Annuity	95.70	
Levy of 1966		Retirement	8,400.65	
Personal Property	18.00	Chapter 32B	9,934.26	
Levy of 1967		State Taxes	.45	
Personal Property	406.30			19,902.86
Levy of 1968		Town Appropriation Chap. 32B		10,580.03
Personal Property	374.30			
Levy of 1969		Guarantee Deposits:		
Personal Property	354.65	Water		1,253.80
Levy of 1970				
Personal Property	1,002.70	Tailings:		
Real Estate	191.00	Unclaimed Checks		786.01
Levy of 1971				
Personal Property	1,768.25	Trust Fund Income		
Real Estate	40.73	Library Trust Funds	24.42	

Levy of 1972		
Personal Propertyq	2,240.25	
Levy of 1973		
Personal Property	10,410.81	
Levy of 1974		
Personal Property	419.94	
Real Estate	1,112.98	
Levy of 1975		
Personal Property	2,445.76	
Levy of 1976		
Personal Property	3,252.94	
Real Estate	6,253.96	
Levy of 1977		
Personal Property	1,272.04	
Real Estate	90,353.69	
Levy of 1978		
Personal Property	6,563.80	
Real Estate	276,227.35	
		404,709.45
Motor Vehicle Excise:		
Levy of 1968	7,968.83	
Levy of 1969	7,417.71	
Levy of 1970	12,920.92	
Levy of 1971	17,204.27	
Levy of 1972	26,540.55	
Levy of 1973	15,754.73	
Levy of 1975	33,411.83	
Levy of 1976	49,134.23	
Levy of 1977	94,307.85	
Levy of 1978	99,717.02	
Levy of 1974	21,635.11	
		386,013.05

Wm. Wright Cemetery	60.00	
		84.42
Investment Funds:		
Stabilization Fund		104,027.35
Federal Grants:		
School		
Public Law #81-874	35,200.16	
Title I Follow Thru V	3.41	
Title II ESEA	441.54	
Title II Laws	2.89	
Title IV Library Learning	146.08	
Title V Part B	3,681.16	
		39,475.24
HUD-Roudenbush Community Ctr.		2,009.30
CETA Project 8004		1.00
Revolving Funds:		
School Athletics	6,907.72	
Fire Sta. Restoration	552.51	
Cafeteria-Meal Tax	47.45	
School Custodian Extra Detail	379.84	
Library Memorial Book Fund	788.82	
		8,676.34
Appropriation Balance:		
Revenue		
General	171,460.11	
Anti-Recession	10,160.11	
Rev. Sharing	937.08	
		182,557.30

Farm Excise:			
Levy of 1968	49.50		
Levy of 1969	57.00		
Levy of 1970	57.00		
Levy of 1971	28.00		
Levy of 1972	2.30		
Levy of 1974	15.89		
Levy of 1976	412.59		
Levy of 1977	524.50		
		1,146.78	
Special Assessments:			
Street Betterments			
Unapportioned	6,134.64		
Original St. Betterment	19,898.20		
Added to Taxes			
Levy of 1968	80.11		
Levy of 1969	209.34		
Levy of 1970	38.71		
Levy of 1971	36.99		
Levy of 1974	1,022.79		
Levy of 1977	579.90		
Levy of 1978	373.98		
Committed Interest			
Levy of 1968	14.33		
Levy of 1969	55.97		
Levy of 1970	13.92		
Levy of 1971	1.45		
Levy of 1972	12.15		
Levy of 1973	57.61		
Levy of 1974	74.35		
Levy of 1976	247.09		
Levy of 1977	85.45		
Levy of 1978	180.73	29,117.71	
Non Revenue			
Street Betterment			
Water Extension			
Town Rds. Const. Revenue			6,000.00
Aid To Highway Revenue			85,090.00
Loans Authorized and Unissued			13,300.00
Sale of Towns Land			9,757.44
Cemetery			
Foundation Fund	859.65		
Sale of Cemetery Lots Fund	12,919.37		
			13,779.02
Receipts Reserved for Appropriation			
Backhoe Fund			604.65
Reserve Fund-Overlay Surplus			11,318.43
Overlay Reserved For Abatement			
Levy of 1967	406.30		
Levy of 1968	374.30		
Levy of 1969	342.35		
Levy of 1970	887.38		
Levy of 1972	41,753.31		
Levy of 1974	18,880.35		
Levy of 1976	24,330.06		
Levy of 1977	14,180.83		
Levy of 1978	21,057.83		
			122,212.71
Revenue Reserved Until Collected			
Motor Vehicle Excise	386,013.05		
Farm Excise	1,121.08		

Tax Titles and Possessions:		
Tax Title		48,646.34
Departmental		
Highway	380.70	
Cemetery	167.00	
		547.70
Water:		
Liens Added to Taxes		
Levy of 1972	217.62	
Levy of 1933	85.54	
Levy of 1975	122.69	
Levy of 1976	154.97	
Levy of 1977	271.87	
Rates	16,873.89	
Service and Misc.	953.85	
Interest Charges	58.81	
		18,739.24
Aid To Highways:		
State	85,090.00	
Chap. 765	6,000.00	
		91,090.00
Revenue 1978-79		8,341,904.00
Revenue Sharing Fund Reserved		187,393.00
Roudenbush Comm. Center Fund Reserved		10,000.00

Special Assessment	28,422.25	
Tax Title and Possessions	48,646.34	
Departmental	547.70	
Water	17,485.44	
Aid to Highway		
		482,235.86
Reserve for Petty Cash		10.00
Surplus Revenue		
General E & D	862,771.34	
Water	30,667.22	
		893,438.56
Appropriation Control 1978-79		8,636,047.00
Overpayment:		
Street Betterment 1972	50.04	
Street Betterment 1973	318.44	
Street Betterment 1975	82.94	
Street Betterment 1976	244.04	
Farm Excise (Animal) 1973	25.70	
R.E. Taxes 1972	683.83	
R.E. Taxes 1973	592.56	
R.E. Taxes 1975	6,000.94	
Classified Forrest Land	6,89	
		8,005.38

Loans Authorized			
Street Betterments	300.00		
Traffic Lights	13,000.00		
		13,300.00	
State and County Assessments:			
County Tax	54,438.39		
State Parks	1,724.47		
Pollution Control	9.89		
State Aid for Library	4,857.00		
County Hospital	12,684.25		
		73,714.00	
Unprovided for or Overdrawn Account			
Perpetual Care-Cemetery	2,602.50		
Police-Revolving Account	228.01		
Title I Follow Thru VI	15.78		
Cafeteria	17,867.99		
Infirmary	40.00		
		20,754.28	
Payroll Deduction			
Family Funding	33.96		
		33.96	
Submitted		10,664,363.30	10,664,363.30

Elaine M. Sundberg
Town Accountant

TRUST FUNDS

JULY 1, 1977 - JUNE 30, 1978

CEMETERY	PRINCIPAL	INT AS OF 6/30/77	INT RECE 7/1/77 to 6/30/78	WITHDRAWALS	DEPOSITS	BALANCE
Perpetual Care	79,428.23	3,606.25	5,743.54		2,110.00	90,888.02
William Wright	5,000.00	582.69	406.86	200.00		5,789.55
Lyman Wilkins	1,413.11	128.75	88.40	18.40		1,611.86
J. Herbert Fletcher	500.00	74.52	32.91	60.04		547.39
SUB TOTAL CEMETERY	86,341.34	4,392.21	6,271.71	278.44	2,110.00	98,836.82
TOWN TRUST FUNDS						
Metcalf & Soldier	1,300.00	2,266.96	204.52			3,771.48
Whitney Shade	2,500.00	2,240.39	271.82			5,012.21
Whitney Playground	10,000.00	10,330.92	1,165.89			21,496.81
Conservation	5,835.63	1,721.48	433.36			7,990.47
SUB TOTAL TOWN	19,635.63	16,559.75	2,075.59			38,270.97
Lecture Fund	24,597.40	1,971.79	1,274.20	817.90		27,025.49
Book Fund	7,650.00	2,227.46	497.61	952.90		9,422.17
All Purpose Fund	11,256.08	3,735.76	618.56	570.91	203.79	15,243.28
	43,503.48	7,935.01	2,390.37	2,341.71	203.79	51,690.94
GRAND TOTAL	149,480.45	28,886.97	10,737.67	2,620.15	2,313.79	188,798.73

Paula Brule
Treasurer-Collector

TREASURER'S REPORT

JULY 1, 1977 To JUNE 30, 1978

Balance on Hand	7/1/77	$797,889.66	
Total Rec.	6/30/78	14,236,476.05	
			$15,034,365.71
Total Payments	6/30/78	14,297,122.92	
Bal. on Hand	6/30/78	737,242.79	
			$15,034,365.71

Paula Brule
Treasurer-Collector
Town of Westford

BOND AND INDEBTEDNESS

JULY 1, 1977 to JUNE 30, 1978

DATE	LOAN	PRINCIPAL	AMT. PD THRU JUNE 30, 1977	PRIN & INT. PD 6/30/78	BALANCE AS OF 7/1/78
5/1/72	Westford	4,620,000.00	1,550,000.00	310,000.00	2,760,000.00
11/1/86	Academy		1,012,145.00	137,014.00	581,616.00
1/15/69	Robinson	1,175,000.00	480,000.00	60,000.00	635,000.00
7/15/88	Elementary		363,037.50	29,925.00	153,787.50
4/30/68	Land-School	58,000.00	45,000.00	5,000.00	8,000.00
10/30/79	Site		14,985.50	451.50	301.00
7/15/64	North	900,000.00	780,000.00	60,000.00	60,000.00
1/15/78	Middle		217,620.00	3,720.00	1,860.00
5/15/64	North Middle	95,000.00	90,000.00	5,000.00	
1/15/78			241,645.00	155.00	
Total - School		6,848,000.00	2,945,000.00	440,000.00	3,463,000.00
				171,265.00	737,564.50
TOWN					
2/10/78	St-Const.	10,175.00			10,175.00
8/10/79				200.96	398.46
8/15/74	Police-Fire	70,400.00	42,400.00	14,000.00	14,000.00
2/15/79	Sta.		7,397.52	1,288.00	144.00
4/15/75	St.-Const.	31,000.00	21,000.00	10,000.00	
10/15/77			2,962.00	264.50	
5/15/72	St.-Const.	61,600.00	51,600.00	10,000.00	
11/15/77			7,953.50	192.50	
2/1/71	Nabnasset	55,000.00	3,500.00	5,000.00	15,000.00
8/1/80	Drainage		14,990.45	1,093.75	1,406.25
8/20/76	St-Const.	14,000.00	5,000.00	5,000.00	4,000.00
2/20/79			805.00	517.50	230.00

DATE	LOAN	PRINCIPAL	AMT. PD THRU JUNE 30, 1977	PRIN & INT. PD 6/30/78	BALANCE AS OF 7/1/78
Sub Total Town		242,175.00	155,000.00	44,000.00	43,175.00
			34,108.47	3,557.21	2,678.71
WATER					
1/30/77	Pur. Howard	144,800.00		44,800.00	100,000.00
7/30/81	Rd-Land		3,801.00	6,426.00	10,500.00
3/19/76	Pur. Water	22,500.00	10,000.00	10,000.00	2,500.00
9/19/79	Pump		1,540.01	412.50	68.75
10/17/74	Water Ext.	5,680.00	2,840.00	1,420.00	1,420.00
4/17/79			776.38	140.60	70.30
4/15/70	Water	23,600.00	116,000.00	15,000.00	105,000.00
10/15/84	Bonds		83,500.00	7,031.25	22,968.75
9/1/56	Pur. Water	281,000.00	211,000.00	10,000.00	60,000.00
3/1/84	Co.		98,306.00	1,820.00	5,460.00
SUB TOTAL WATER		689,000.00	339,840.00	81,220.00	268,920.00
			187,923.39	15,830.35	39,067.80

TOTAL PRINCIPAL PAID FOR BY 78	565,220.00
TOTAL INTEREST PAID FOR BY 6/30/78	190,652.56

Paula Brule
Treasurer-Collector
Town of Westford

TAX COLLECTOR'S REPORT

JULY 1, 1977 to JUNE 30, 1978

YEAR	TAX	BAL OF COMMITTMENT	COLLECTION	ABATE	REFUNDS	ADDED TO TAX TITLE	BALANCE 6/30/78
1966	Per. Prop.	18.00					18.00
1967	Per. Prop.	406.30					406.30
1968	Farm Animal	49.50					49.50
	App. St. Bett.	94.44					94.44
	Per. Prop.	374.30					374.30
	Excise	7,968.83					7,968.83
1969	Farm Animal	57.00					57.00
	Per. Prop.	366.95					366.95
	Excise	7,417.71					7,417.71
1970	Farm Animal	57.00					57.00
	App. St. Bett.	52.63					52.63
	Per. Prop.	692.70					692.70
	Real Estate	171.00					171.00
	Excise	12,920.92					12,920.92
1971	Farm Animal	28.00					28.00
	App. St. Bett.	38.44					38.44
	Per. Prop.	1,746.25					1,746.25
	Excise	17,253.25		46.75			17,206.50
1972	Farm Animal	2.30					2.30
	App. St. Bett.	52.68					52.68
	Per. Prop.	2,248.50					2,248.50
	Excise	25,811.08		55.28			25,755.80
1973	Farm Animal	1.80					1.80
	Per. Prop.	1,042.55		16.05			1,026.50
	Excise	22,834.09		634.97			22,199.12
	App. St. Bett.	1,917.33					1,917.33
	Water Lien	85.04					85.04
1974	Excise	13,777.63		1,549.25			12,228.38

YEAR	TAX	BAL OF COMMITTMENT	COLLECTION	ABATE	REFUNDS	ADDED TO TAX TITLE	BALANCE 6/30/78
	Per. Prop.	1,219.84	359.26				860.58
1974-75	Farm Animal	44.39					44.39
	Excise	34,071.17	9,965.83	925.90			23,179.44
	Water Lien	382.36					382.36
	App. St. Bett.	1,197.87					1,197.87
	Per. Prop.	2,644.39	162.54				2,481.85
1975-76	Real Estate	71,038.51	57,708.55		19.00		13,348.96
	Per. Prop.	3,901.56	745.21				3,156.35
	Farm Animal	412.59					412.59
	Water Lien	405.58	80.66				324.92
	App. St. Bett.	385.24	224.42				160.82
	Excise	42,840.98	25,757.20	3,423.66	1,381.83		15,041.95
1976-77	Real Estate	280,045.60	179,489.02		1,165.14	11,861.19	89,860.53
	Per. Prop.	5,162.91	2,735.29	52.40	137.55		2,512.77
	Farm Animal	533.60	12.55				521.05
	Water Lien	459.17	187.30				271.87
	App. St. Bett.	2,123.40	248.37			1,303.59	571.44
	Excise	328,841.66	100,141.54	26,560.79	6,247.02		208,386.35
	Class Forest						
1977-78	Real Estate	5,823.785.67	5,619,832.79	77,079.46	20,259.58		147,223.00
	Per. Prop.	333,099.32	326,184.35	379.16	28.73		6,564.54
	Farm Animal						
	App. St. Bett.	14,973.93	12,296.83	165.03			2,512.07
	Excise	383,726.54	263,947.78	21,849.42	1,565.43		99,494.77
	Class Forest	751.19	751.19				
	Unapp. St. Bett.	20,117.35	5,093.14	1,915.56			13,108.65
	TOTALS	$7,469,741.04	6,608,226.12	132,351.38	30,804.28	13,164.78	746,803.04

Paula Brule
Treasurer-Collector

REPORT OF THE BOARD OF ASSESSORS

Value of Land and Buildings - January 1, 1978	$78,856,593.00
Value of Personal Property - January 1, 1978	4,480,135.00
Total Valuation - January 1, 1978	$83,336,728.00
Appropriations - Town Meeting, May 6, 1978	8,708,528.00
Appropriations - Special Town Meeting, May 6, 1978	16,764.70
Appropriations - Special Town Meeting, August 22, 1978	135,329.60
Appropriations - Adjourned Town Meeting, August 22, 1978	359,020.00
Amounts Taken From Available Funds	448,817.97
Anti-Recession Fiscal Assistance	44,932.00
Revenue Sharing	187,393.00
Debt and Interest for various Schools	586,756.50
Debt and Interest for Water Department Loans	66,306.55
Debt and Interest for Misc. Loans	30,129.96
County Taxes Including Underestimates of Previous Years	315,893.17
1978 Overlay Fund	124,599.07
Gross Amount to Be Raised	10,023,315.27
Approved From Free Cash to Reduce Tax Rate	350,000.00
Total Estimated Receipts and Available Funds	3,864,745.33
Net Amount to be Raised on Property	5,808,569.94

General Rate $20.91
School Rate 48.79
TAX RATE - $69.70 per $1,000

Apportioned Street Betterment Commitment and Interest	9,721.19
Levy of 1977 Motor Vehicle Excise Commitment	84,418.87
Levy of 1978 Motor Vehicle Excise Commitment	613,200.78
Live Stock Value	14,150.00
Mach. and Equipment and Misc.	336,335.00
Stock in Trade	64,300.00
Trailers	38,450.00
Public Utilities	4,026,900.00
Acres of Land Assessed 16,032	
Dwellings 3,923	

ABATEMENTS

	EXCISE	REAL ESTATE	PERSONAL PROPERTY
1975	$ 220.14	$	$
1976	1,015.10		
1977	10,868.00	1,997.25	482.58
1978	35,568.13	89,396.59	473.97

Board of Assessors

John F. Gagnon
Norman K. Nesmith
Uldege Ricard

However valid the ominous predictions are regarding national, state and local economies, austerity will undoubtedly be foremost in the minds of those most adversely impacted by upward spiraling tax rates.

I believe that budget requests submitted by the police department demonstrate the administration's recognition of the need to cap local spending, if inflation is to be brought under reasonable control.

Perhaps, at long last, and to the benefit of those who represent the largest segment of our community, municipal government shall be required, henceforth, to operate like private industry. In the private sector, utilizing the R&R (rate of return) factor, business can readily discern return of its investment. In the public sector, however, where services rather than materials are provided, quantity and quality are less distinguishable; sometimes totally absent.

Quality, and not quantity, is the final determinant in establishing an effective law enforcement agency. Yet a fallacy pervades a significant segment of our discipline that if you gave us more money, we can hire more personnel and, therefore, do a better job.

A visible, viable police-community partnership is, in my judgment, the greatest deterent to crime and the catalyst through which greater citizen understanding of the police role is facilitated. A comparison of 1977 and 1978 crime statistics shows a reduction in major crime categories and an overall reduction of incidents investigated during the latter year.

The most serious, major crime perpetrated with some degree of regularity, which is encountered by this department and the community, is breaking and entering; this was down approximately 10% in 1978; attempts at breaking and entering increased by two. Aggravated assaults dropped 56% and simple assault by approximately 46%. There were seven fewer bomb threats reported, and firearms violations decreased by approximately 32%. Larcenies of a value exceeding $200.00 decreased by more than 27%; larcenies of property to the value of more than $50.00 but less than $200.00 decreased about 16½%; but larcenies of less than $50.00 increased by more than 21½%. There was an increase in the number of people arrested in 1978; there was 21½% more physical arrests during the year but 9% fewer people were taken into "protective" custody.

CIVIL SERVICE REPEAL

Recently Westford's Civil Service Study Committee, established by authority of town meeting, has filed a report recommending the substitution of Civil Service, as it applies to the police department, with a tenure system which would be administered locally.

It is encouraging to see that other communities share our views in this regard. Some have previously severed ties with the Civil Service System; a significant number of others, like Westford, have initiated action to follow suit.

All apparently recognize that any effort to reduce taxes must include repeal of archaic laws legislated nearly one hundred years ago. The system, designed at the time to balance the public interest with protection of workers from political consideration, has, quite understandably, failed to keep pace with time and change. As others have so eloquently articulated, "balance has shifted to protection of the employee at the expense of the public interest".

There is no aspect of the recruitment process more important to the administrator of a department and/or to the chief executives of a community than the selection process. Yet this, perhaps management's most important perogative, is denied to local governments; it is calously usurped by an agency currently on the defensive from various attacks and charges alleging corruption, political patronage and incompetence. I vigorously urge Westford's voters remove this department from a system of government that no longer responds to communities' needs.

DEPARTMENT VEHICLES

Currently there are seven vehicles maintained by this department; four are marked cruisers, three of which are used regularly for patrol; the fourth is the safety car. This vehicle, in addition to being utilized for selected enforcement of motor vehicles laws, is frequently used as alternative patrol vehicle. Three other vehicles are unmarked sedans; two are used in the Criminal Bureau; the other by the Chief. I propose that we acquire, by purchase, three new cruisers and that three of the present fleet, depending on the condition, be sold or traded. The money from such sale or trade would be applied against the purchase price of the new vehicles.

Currently the Capital Outlay Committee is investigating the group purchase concept in which a significant number of greater Boston communities are participating. It appears that appreciable savings would be realized, if we pursue this avenue.

SCHOOL TRAFFIC LIGHTS

As I reported during the past four years, the automatic traffic control signals situated in the immediate area of certain schools do not provide the protection for which they were erected. It is unlikely that a motor vehicle operator's observation of them would be timely to avert a collision with children walking in the street. Because there is no sidewalk snow removal in the community, children are still forced to walk in the streets. It is a dangerous situation that has persisted for some years and one which, in my opinion, will inevitably result in a tragic accident. I am convinced that should such unfortunate incident occur, your having been

apprised of this repeatedly without corrective action ensuing, the town could be held culpably negligent.

TRAINING

Continuous training and education continue to play a significant roll in the development of personnel in the police service. During 1978, four officers completed the twelve week mandatory basic Municipal Police Training; six officers completed First Responder Training (First Aid); two officers attended a Uniform Crime Reporting Seminar; three officers attended a familiarization course on Abuse Prevention Laws; one officer was assigned to a training session on Search and Seizure; one officer attended a seminar on Child Sexual Assault; one supervisor attended the Command Training Institute at Babson, one officer attended the Traffic Institute at Northwestern University for Instruction in On-Scene Accident Investigation; one attended a seminar on Multi Jurisdiction Kidnap, Extortion Incidents; another attended courses on Criminal Offender Information Act and Public Record Laws, one took instructions in Fingerprint Classification; one attended a course on Family Violence; another attended a seminar on Fraudulent Check Investigations; and one officer attended orientation training on Law Enforcement Agency Processing System/Criminal Justice Information System.

POLICE SIGN

The new granite "Police" sign, erected in front of our station, represents a gift of services and materials from several of the community's businessmen. The sign itself was very generously contributed by the H.E. Fletcher Company, situated on Groton Road; labor and equipment for earth excavation and removal were donated by Robert LeGacy of Robert LeGacy Trucking Inc., Gassett Road; erection of this unique sign, perhaps the only one of its kind, was a gift of Val Stone, proprietor of Forrest Road Granite, Forrest Road; concrete for the footing was donated by Pomerleau Sand and Gravel Company, Groton Road, Westford and by the E.A. Wilson Company, Broadway, Lowell; supervision of the pouring and leveling of the footing material was by Frederick McAndrew of Frederick McAndrew Construction Company, formerly of Westford, now of School House Road, Groton; the lettering pattern used by the Fletcher Company to incise the word "police" in the granite was furnished by Durfee (Bud) Hill, Hillside Avenue; wiring and lighting fixtures for illumination of the sign were furnished by Tony Traversa, proprietor of Tony's Electrical Service, Littleton Road, Westford; and the planting of bulbs done with the compliments of the Westford Garden Club concluded the project. The Westford Police Department publicly acknowledges and thanks all these contributors. Labor and materials used on this project would in all probability have cost in excess of $4,000.00, but thanks to these generous benefactors there was no cost to the community. A Spring dedication of this sign is being planned.

POLICE AMATEUR RADIO TEAM

Rhetoric espousing a police-community partnership would amount to nothing short of a shallow meaningless commitment, absent practical application of this concept. To facilitate the development of such interaction, amateur radio operators (HAMS) in this and surrounding communities have established the Police Amateur Radio Team (PART). Its primary goal is to provide an enhanced surveillance system primarily for Westford, and to provide a positive method of introducing police activities to young people interested in crime prevention.

These goals have been implemented so far by the establishment of a 2 meter FM transceiver at the police station capable of operating on the frequency 146.52 mhz, conducting electronic code and theory courses leading to the attainment of a Technician of General Class license and having received from the Federal Communications Commission (FCC) the club call WBIGOF.

It is anticipated that state authorization will be forthcoming for the erection on state highways in Westford signs bearing the club symbol which will alert the amateur radio operator living in or traveling through this community that emergency help is immediately available to those in need of assistance on our streets and highways and to those who wish to report the occurrence of crimes which may be observed by them.

CRIMINAL BUREAU

The Criminal Bureau in this department is comprised of two officers on a full-time basis. Others are assigned as needed, provided that such assignments to not disrupt the regular patrol function. Last year the Bureau initiated 226 routine criminal investigations and 815 follow-up investigations. In the narcotic drug area, there were 12 original investigations and 49 follow-ups; there were 138 investigations outside of this community and there were 7 investigations conducted jointly with other police departments. There were 3 surveillance investigations, 29 dealing with vice, gambling and/or license violations. The court activity resulting from investigations resulted in prosecution of 44 cases in the District Court, 13 in the Superior Court and 5 before the Grand Jury. Laboratory work conducted by the Bureau in conjunction with various investigations include the following: motor vehicle accidents 172, criminal investigations 1046 and processing 583.

I think that what I have said on numerous occassions is worth repeating. A police department is but an instrument of the community it serves. If it performs well, such must be attributed to public participation and support. After all, the true measure of police effectiveness shall be determined by how well we work together. I think our overall accomplishments in 1978 compliment that relationship. I thank those members of the Board of Selectmen and the

citizens who have assisted this department in any way during the past year. The cooperation rendered to the police by all municipal departments, and by police agencies with whom we have worked, is gratefully acknowledged and genuinely appreciated. With very special fervor I publicly acknowledge the loyalty and cooperation of the personnel in this fine organization. I am indebted to you.

Very truly yours,

Joseph R. Connell
Chief of Police

ACCIDENTS, MV	558
ALARMS, BURGLAR	568
ARRESTS	343
BUILDINGS INSPECTED	3,115
BUILDINGS FOUND OPEN	240
CALL BOX RESPONSES	5
COMMITMENTS	9
FINGERPRINTS, TAKEN FOR ADOPTION	4
FINGERPRINTS, TAKEN FOR CITIZENSHIP	4
FINGERPRINTS, TAKEN FOR EMPLOYMENT	11
FINGERPRINTS, TAKEN FOR FIREARM LICENSE	120
FINGERPRINTS, TAKEN FOR OTHER LICENSE	2
FIRES, RESPONSE TO	181
FUNERAL ESCORTS	48
PROTECTIVE CUSTODY	40
SUMMONSES SERVED	1,241
V.I.N. CHECKS	137
	6,626

INCIDENTS INVESTIGATED

ANIMAL COMPLAINTS	124
ANIMAL/MOTOR VEHICLE COLLISION	69
ARSON	8
ASSAULT, AGGRAVATED	11
ASSAULT, SIMPLE	33
AWOL	2
BOMB THREAT	6
BREAKING AND ENTERING, ATTEMPT	26
BREAKING AND ENTERING	118
BY-LAW VIOLATIONS, DOGS	65
BY-LAW VIOLATIONS, ELECTIONS	2
BY-LAW VIOLATIONS, OBSTRUCTING SNOW REMOVAL	40
BY-LAW VIOLATIONS, PARKING	7
BY-LAW VIOLATIONS, PUBLIC DRINKING	20
BY-LAW VIOLATIONS, SIGNS	2
BY-LAW VIOLATIONS, SOLICITORS	7
COUNTERFEITING	1
DISORDERLY PERSONS	48
DISTURBANCE	528
DOMESTIC DISTURBANCE	96
DROWNING	2
FIREARMS VIOLATION	23
FIRELAW VIOLATION	5
FIREWORKS VIOLATION	14
HEALTH HAZARD	98
INDECENT EXPOSURE	6
INJURY TO PROPERTY	525
KIDNAPPING	2
LARCENY, ATTEMPTED	22
LARCENY, OVER $200.00	53
LARCENY, $50.00 TO $200.00	112

LARCENY, LESS THAN $50.00	178
LARCENY, MOTOR VEHICLE	56
LIQUOR LAW VIOLATION	12
MISSING PERSON	30
MOTOR VEHICLE, ABANDONED	34
MOTOR VEHICLE, DISABLED	663
MOTOR VEHICLE, RECOVERED	69
MOTOR VEHICLE, VIOLATION	452
NARCOTIC DRUG LAW VIOLATION	12
OBSCENE TELEPHONE CALLS	22
PERMIT VIOLATION	6
PORNOGRAPHY	1
PROPERTY, FOUND	145
PROPERTY, INSECURE	35
PROPERTY, LOST	63
PROPERTY, RECOVERED	131
PROWLER	53
RAPE, ATTEMPTED	1
RAPE	1
REPOSSESSION	4
REQUEST ASSISTANCE (GENERAL PUBLIC)	935
REQUEST ASSISTANCE (OTHER POLICE AGENCIES)	334
ROBBERY, ARMED	1
ROBBERY, UNARMED	2
RUBBISH DISPOSAL	57
SAFETY HAZARD	207
STUBBORN CHILD	1
SUDDEN DEATH	12
SUSPICIOUS MOTOR VEHICLE	373
SUSPICIOUS PERSON	270
TELEPHONE HARASSMENT	39
THREATENING	16
TOBACCO SALES TO MINORS	1
TRAFFIC HAZARD	309
TRESPASSING	94
TRUANCY	1
UTTERING, FORGED INSTRUMENT	3
	6,698

COURT DISPOSITIONS

ASAP PROGRAM	55
COMMITMENTS	12
DEFAULT - REGISTRY ACTION	334
DEFAULT - WARRANTS ISSUED	71
DISMISSED	15
DISMISSED - WITH COSTS	5
FILED WITHOUT A FINDING	42
GUILTY	1,523
NOT GUILTY	53

MOTOR VEHICLE VIOLATIONS

ABANDONMENT OF A MV	2
ALLOWING IMPROPER PERSON TO OPERATE MV	6
ALLOWING OPERATION OF UNINSURED MV	1
ALLOWING OPERATION OF UNREGISTERED MV	2
CARRYING PASSENGER ON MC WITH LEARNERS PERMIT	1
FAILED TO COVER LOAD ON TRUCK	3
FAILED TO DIM HEADLIGHTS FOR ONCOMING TRAFFIC	4
FAILED TO DISPLAY REGISTRATION PLATE	9
FAILED TO KEEP TO RIGHT	91
FAILED TO USE CAUTION PASSING HORSE RIDERS	1
FAILED TO USE CAUTION IN STOPPING OR STARTING	26
FAILED TO SIGNAL LANE CHANGE	4
FAILED TO SIGNAL TURN	1
FAILED TO STOP AT RAILROAD CROSSING	2
FAILED TO SLOW FOR INTERSECTION	4
FAILED TO STOP FOR POLICE OFFICER	13
FAILED TO STOP FOR SCHOOLBUS DISCHARGING PASSENGERS	10
FAILED TO YIELD RIGHT OF WAY	24
FOLLOWING TOO CLOSE	23
GIVING FALSE NAME TO POLICE OFFICER	2
ILLEGALLY ATTACHING REGISTRATION PLATES	21
ILLEGAL USE OF SIREN	1
IMPROPER USE OF SNOW TIRES	4
IMPROPER TURNING MOVEMENT	2
LEAVING SCENE OF ACCIDENT	20
MINOR TRANSPORTING ALCOHOL IN MV	12
OPERATING AFTER REVOCATION OR SUSPENSION OF LICENSE	17
OPERATING MC WITHOUT EYE PROTECTION	8
OPERATING MC WITHOUT HEAD GEAR	2
OPERATING TO ENDANGER THE LIVES AND SAFETY OF PUBLIC	37
OPERATING UNDER THE INFLUENCE OF ALCOHOL	115
OPERATING UNINSURED MV	35
OPERATING UNREGISTERED MV	35
OPERATING WITH DEFECTIVE EQUIPMENT	168
OPERATING WITH IMPEDED VISION	2
OPERATING WITH OBSTRUCTED REGISTRATION PLATES	2
OPERATING WITHOUT AUTHORITY OF OWNER	24
OPERATING WITHOUT CORRECTIVE LENSES	3
OPERATING WITHOUT INSPECTION STICKER	82
OPERATING WITHOUT LICENSE	26
OPERATING WITHOUT LICENSE IN POSSESSION	97
OPERATING WITHOUT LIGHTS AFTER DARK	5
OPERATING WITHOUT REGISTRATION IN POSSESSION	48
OPERATING WRONG WAY ON ONE WAY STREET	1
PASSING WHERE PROHIBITED	48
POSSESSION OF ALTERED LICENSE	3
POSSESSION OF FORGED LICENSE	1
POSSESSION OF FORGED INSPECTION STICKER	2
SPEEDING	732
STOP SIGN VIOLATION	195
THROWING OBJECT FROM MV	3
	1,980

PERMITS ISSUED

Firearms, Dealers	3
Firearms, Gunsmith	2
Firearms, to Carry	143
Firearms ID Cards, to Possess	129
Firearms, to Sell	1
Sunday Work	6
Transient Merchants	5

FEES COLLECTED AND SUBMITTED TO TOWN

Bicycle Auction	267.00
Dealers Permits	30.00
Firearms ID Permits	258.00
Firearms Permits, to Carry	1430.00
Firearms Permits, to Sell	10.00
Gunsmith Permits	10.00
Police Reports	1710.40
Refunds	443.96
Restitution to Town-Court	72.90
Transient Merchant Permits	25.00
	4,257.26

REPORT OF THE FIRE DEPARTMENT

In submitting my annual report for the year 1978, I once again want to express to you, the residents of Westford, my sincere appreciation for your support and cooperation extended this department in the past.

As in the past, fire prevention programs were conducted throughout the public school system along with smaller groups visiting the Center fire station during the course of the year. It cannot be stressed enough, to have the knowledge and to exercise good fire prevention practices, especially in the home, are so essential for a fire safe community and family. Particular attention should be given by parents when their children bring home handouts on fire safety and procedures.

Have you installed that smoke detector yet? I realize you must be getting pretty tired of hearing this by now. However, this is a little reminder of a device that is so very important to your whole family's safety. Please do not let them down.

Another successful ambulance drive was completed this past year resulting in the purchase of a new Class I ambulance. Speaking on behalf of the department, I would like to extend a note of gratitude to the Ambulance Fund Committee and all the residents and businesses who participated or donated to this much worthy cause that enables the department to continue to provide fast and efficient ambulance service in the Town of Westford.

A local businessman, James Healy, headed a successful drive by the Kiwanis Club to purchase a Hurst Tool. The tool, commonly called "The Jaws of Life", enables a faster and safer removal of victims from auto accidents and other incidents whereby a person becomes trapped and in need of extrication and medical attention. This specialized piece of equipment is indeed invaluable to the department and is very much appreciated.

Many residents have taken advantage of the Cardio-Pulmonary Resuscitation (CPR) classes conducted by members of the Ambulance Squad in the past. Future classes will be announced in the local papers so interested citizens can benefit by this life saving technique.

Four new training manikins (Resusci-Anne's) have been acquired for the use of the Ambulance Squad through donations from a local business and two area clubs. These will be used by the Squad to maintain their proficiency in performing CPR in the field.

Training has been ongoing this past year with firefighters attending monthly drills and some participating in area classes directly related with firefighting practices and skills.

This past year, nine (9) EMT-A's qualified for their recertification. Initial requirements for certification as an EMT-A consist of eighty-one (81) hours of classroom and in-the-field work on emergency patient care, along with a passing grade on a final exam.

Recertification is mandatory every two (2) years. Upon the two year anniversary of the EMT-A's certification, a minimum of 100 points has had to be accumulated. This is accomplished by attending Association sponsored educational programs that range from lectures and clinical experiences in basic and advanced life support to auto extrication, cardio-pulmonary resuscitation (CPR) instructor courses for the training of the lay public, emergency vehicle operation and operation of communications equipment.

Also, each EMT-A donates a required amount of hours in local hospital emergency departments, working together with physicians and nurses, to upgrade emergency care and to maintain skills and acquire new skills and knowledge before being considered for recertification.

The Westford Fire Department presently employs twenty-four (24) EMT-A's that operate the Town's ambulance service. It can well be appreciated the many many hours that are given unselfishly to insure the residents of the Town of Westford that they will be served by the very best when a medical emergency arises.

With the increasing cost of gas, oil and electricity, there has been a renewed interest in the use of wood and coal for home heating. Unlike coal and oil, wood is a renewable source of energy. Historically, wood has been an important fuel source for most of the world and, correctly utilized, can be a viable alternative.

To heat their homes safely and efficiently with wood; homeowners must be knowledgeable about (1) the characteristics of wood fuel, (2) proper operating and maintenance procedures, (3) the stove and (4) proper installation. While the species and moisture content of the wood is important for efficiency, the last three areas determine the danger involved in burning wood. Proper operating and maintenance procedures are relatively straightforward and have been described in numerous pamphlets published by the Energy Office, the Cooperative Extension Service and insurance companies among others. The durability, performance and safety of various stoves can now be determined using newly established standards and testing procedures. However, installation, perhaps the area most important for safe stove use, has been addressed inadequately to date.

In 1977 in Massachusetts, wood burning stoves accounted for an average of 25 fires, and resulting damages to property exceeding $100,000 per month. Investigations by the Massachusetts Department of Public Safety indicate that in almost every instance, these fires were due to faulty installation. In addition to the risk of fire, faulty installations may expose homeowners to serious financial risks as well since insurance companies may not honor a claim from a homeowner using a wood burning stove if the stove was installed without

a Building Permit.

I want to extend to the area Fire Chiefs and their respective departments my thanks for their assistance through the mutual aid system. The cooperation rendered by the Westford Board of Selectmen and all other Town Boards, the Westford Police Department and all other municipal departments who in any way have assisted this department in the past, I greatfully acknowledge.

Once again, to the Westford businessmen who enable your employees (call firemen) to respond to emergencies, your willingness and understanding is genuinly appreciated.

To the Westford firefighter, Emergency Medical Technician (EMT) and to the Auxiliary firefighter (young persons between the ages of 18 and 21), your dedication, your accomplishments and for your understanding of the operation of the department, I greatfully acknowledge and extend a sincere note of gratitude for a job well done.

Respectfully submitted,

George P. Rogers
Fire Chief

REPORT OF THE FIRE DEPARTMENT CALLS - 1978

Ambulance	562
Appliance	5
Assistance with:	
Ammonia Leak	1
Damaged Gas Pump	1
Wall Plug Blew from Lightning	1
Bomb Threats	3
Broken Water Pipe	2
Brush and Grass	56
Building	15
Car-Brush	1
Car-Truck	30
Chimney	14
Downed Wires	2
Drowning	2
Dumpster	4
Electrical	4
False Alarms	16
Furnace Problem	4
Investigations and Complaints	46
Leaking Propane Tank	1
Mattress	1
Motorcycle	1
Non-Permit Fire	10
Permit Fire Left Unattended	3
Permit Fire Out of Control	2
Pump-Outs	16
Railroad Ties	1
Rescue	12
Smoke Investigations	3
Stations Manned	2
Telephone Recording Alarms	1
Truck Standby	1
Wash Downs	23
Wet Down	4
Alarm Inspections	72
Oil Burner Inspections	51
Agricultural Burning Permits	17
Domestic Burning Permits	463
Various Permits	17

MUTUAL AID

TO: Littleton - 3 (Fire Company)
Lowell - 2 (Fire Company)
Chelmsford - 4 (Fire Company)
2 (Air Tanks)

FROM: Groton - 1 (Rescue)

HIGHWAY AND PARK DEPARTMENTS

The following work was done by the Highway and Park Department during the year 1978 and 1979.

SIDEWALKS

Sections of sidewalks were repaired and resurfaced with bituminous concrete on Broadway Street, Smith Street, Prescott Street, and River Streets.

PARK DEPARTMENT

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville and Forge Village ball parks were limed and fertilized. All shrubbery was trimmed and the grass was cut and raked when needed. For Memorial Day geraniums were placed on the Town Commons and on the Monuments. The Town Beach was cleaned each day and the trash picked up.

TOWN ROADS

This year 589 tons of bituminous concrete was used for patching and resurfacing. 600 tons of pea stone were used on Town roads.

Wages for all streets that were resurfaced under Materials were taken out of the Town Roads Account.

Regular maintenance under this account were the cleaning of catch basins and manholes, cleaning drainage, ditches, cutting brush, repairing guard rails, patching, sweeping, picking up trash along road sides, graveling and grading all Town gravel roads, installing berm, cutting and clearing trees from the roadways during and after storms.

DRAINAGE

Acton Road	80' of 6" leach pipe	1 Catch Basin
Graniteville Road	50' of 12" pipe	
Concord Road		1 Catch Basin
Maple Street	80' of 6" leach pipe	1 Catch Basin
North Street	60' of 12" pipe	1 Catch Basin
Old Road	30' of 36" pipe	
Providence Road	80' of 6" leach pipe	1 Catch Basin
Prescott Street	20' of 30" pipe	
Pleasant Street	Repaired culbert	
Sherwood Dr.	12' of pipe	1 Catch Basin
South Chelmsford Road	150' of 15" pipe	
Wing Road	40' of 30" pipe	

MATERIALS FOR RESURFACING

The following streets were resurfaced with Asphalt and Pea Stone:

Acton Road	13,400 sq. yds.
Carlisle Road	17,000 sq. yds.
Beaver Brook Road	2,311 sq. yds.
Flagg Road	15,555 sq. yds.
Hildreth Street	5,555 sq. yds.
Main Street	13,444 sq. yds.
Nutting Road	8,888 sq. yds.
Patten Road	12,000 sq. yds.
Robinson Road	8,555 sq. yds.
West Street	482 sq. yds.
Lake Shore Drive South	5,000 sq. yds.
Lucille Ave	4,044 sq. yds.
Lillian Road	4,622 sq. yds.
River Street	4,444 sq. yds.
Abbot Street	1,666 sq. yds.
Depot Road	5,333 sq. yds.
Brookside Road	1,555 sq. yds.
Hillside Ave.	1,200 sq. yds.
Cummings Road	2,777 sq. yds.
Chamberlin Road	4,444 sq. yds.
Stoney Brook Road	8,888 sq. yds.

The following streets were resurfaced with Bituminous Concrete.

Plain Road	4,000 sq. yds.
Prescott Street	4,244 sq. yds.

SNOW AND ICE REMOVAL

This year 1,700 tons of salt and 6,467 tons of sand were used on the roads in Town.

The following are the major times the Highway Department were out for storms. This does not include any times the Department was out for Spot sanding.

Nov. 21	Light snow	salted and sanded
Nov. 23	Snow 2"	salted and sanded
Nov. 27	Snow	salted and sanded
Nov. 28	Snow to freezing rain 3"	salted and plowed
Nov. 30	Freezing rain	salted and sanded
Dec. 3	Snow 1½"	salted and sanded
Dec. 4	Freezing rain	salted and sanded
Dec. 9	Rain to snow 6"	salted and plowed
Dec. 17	Freezing rain	salted and sanded
Dec. 20	Sleet to freezing rain	salted and sanded
Dec. 21	Freezing rain	sanded
Dec. 25	Snow 5"	salted and plowed
Jan. 6	Snow	salted and sanded
Jan. 7	Snow to freezing rain	salted and sanded

Jan. 8	Freezing rain	Sanded
Jan. 13	Snow to freezing rain 4"	Salted and plowed
Jan. 14	Freezing rain	salted and sanded
Jan. 17	Snow 5"	salted and plowed
Jan. 20	Snow	salted
Jan. 21	Snow to rain 4"	Plowed
Jan. 25	3½" of rain	
Jan. 26	Rain to snow	Salted and sanded
Jan. 31	Snow 2"	salted and sanded
Feb. 7	Snow	salted
Feb. 8	Snow 2"	salted and plowed
Feb. 16	Snow	sanded
Feb. 23	Freezing rain	sanded
Feb. 24	Freezing rain	sanded
Feb. 25	Freezing rain	salted and sanded
Feb. 26	Freezing rain to sleet 3"	salted and plowed
Feb. 27	Sleet 2"	salted and plowed

WATER DEPARTMENT - ANNUAL REPORT

January 1, 1978 - December 31, 1978

RECEIPTS:			
WATER RATES		$230,546.52	
GUARANTEE DEPOSITS - SERVICES		23,388.05	
GUARANTEE DEPOSITS - EXTENSIONS		26,172.02	
MISCELLANEOUS CHARGES		17,753.66	
INTEREST		94.11	$297,954.36
EXPENDITURES:			
WAGES AND SALARIES		$ 88,537.39	
PIPE AND SUPPLIES		22,332.63	
MAINTENANCE AND OPERATIONS:			
Electricity	$29,719.64		
Telephone	1,519.39		
Office Supplies	2,479.74		
Dues	173.75		
Insurance	2,426.00		
Fuel	3,046.37		
Advertisements and Surveys	407.11		
Repairs to Equipment and Buildings	3,858.08		
Well Improvements	10,198.82		
Hot Top and Gravel	1,814.92		
Uniforms	834.55		
Trucks, Backhoe and Radio	5,975.76		
Well Treatment	4,242.00		
Laboratory Fees	1,565.00		
Miscellaneous Maintenance	3,581.61		
		71,842.74	
CAPITAL OUTLAY:			
Truck	6,575.00		
Paint Standpipe (Prospect Hill)	7,700.00		
		14,275.00	
REFUNDS:			
Water Rates, Services and Miscellaneous		471.97	
EXTENSIONS	26,172.02		
Less Account Balances December 31, 1978	10,271.33		
		15,900.69	
LOANS:			
Purchase Water Company	11,690.00		
Frances Hill Standpipe and Gravel Packed Well, Forge Village Rd.	21,562.50		
Forge Village Road Well	2,637.50		
Timberlee Lane Extension	1,525.45		
		37,415.45	$250,775.87
BALANCE			$ 47,178.49

EXTENSIONS (Guarantee Deposits)

GROTON ROAD EXTENSION (Richard J Freitas)		
Deposit		$13,743.32
Expenses		
Hydrant	$ 565.99	
Pipe	11,528.00	
Miscellaneous Supplies	1,649.33	
LITTLETON ROAD EXTENSION (Richard Lewis)		
Deposit		$10,000.00
Account Balance Dec. 31, 1978	$10,000.00	
TOWN FARM ROAD EXTENSION (William Holmes)		
Deposit		2,428.70
Expenses		
Pipe	1,166.00	
Miscellaneous Supplies	991.37	
Account Balance Dec. 31, 1978	271.33	

EXTENSIONS (Out of Water Surplus)

RIVER STREET EXTENSION		
Account Balance January 1, 1978		472.78
Expenses		
Hot Top	472.78	
COLD SPRING ROAD EXTENSION		
Account Balance January 1, 1978		24,112.27
Expenses		
Wages	2,075.96	
Hot Top	2,542.47	
Pipe	1,520.69	
Supplies	17,973.15	

FRANCES HILL STANDPIPE
(Borrowed Money)

Account Balance January 1, 1978		1,074.98
Account Balance December 31, 1978	1,074.98	

FORGE VILLAGE ROAD WELL FIELD AND PUMP
(Borrowed Money)

Account Balance January 1, 1978		1,939.00
Account Balance December 31, 1978	1,939.00	

BACKHOE ACCOUNT

Account Balance January 1, 1978	604.65
Transfers from Extension	180.00
Account balance December 31, 1978	$ 784.65

Respectfully submitted,
Board of Water Commissioners

Walter W. Gerlach, Chairman
Hervey J. Cote
Carlton M. Rooks

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT
FOR THE YEAR ENDING DECEMBER 31, 1978

NUMBER OF GALLONS PUMPED

JANUARY	24,339.800
FEBRUARY	22,652.300
MARCH	26,638.900
APRIL	24,155.200
MAY	34,022.200
JUNE	30,010.400
JULY	34,794.000
AUGUST	33,330.300
SEPTEMBER	24,950.400
OCTOBER	29,074.200
NOVEMBER	35,790.100
DECEMBER	29,463.300

NUMBER OF NEW SERVICES INSTALLED ...46
NUMBER OF NEW HYDRANTS INSTALLED ...18

NEW EXTENSIONS

CONCORD ROAD	5424 feet 12 inch pipe
LITTLETON ROAD RT 110	3000 feet 12 inch pipe
COLD SPRING ROAD	2400 feet 8 inch pipe

Respectfully submitted,

Harold A. Fletcher, Superintendent

REPORT OF TREE DEPARTMENT

This year 79 trees were removed and 150 pruned and grinding of some stumps. Work was done on the following streets: Main Street, Forge Village Road, Boston Road, Graniteville Road, Bridge Street, Coldspring Road, Plain Road, Beaver Brook Road, Forest Road, Rt. 40, Dunstable Road, Depot Road, Lowell Road, Chamberlain Road, Hunt Road, Tadmuck Road, Providence Road.

PLANTING OF TREES

This year 38 trees were planted in the fall. More trees will be planted in the spring. The trees were planted on Boston Road, West Prescott, Forge Village Road, Lowell Road, Old Lowell Road, Brookside Road.

DUTCH ELM DEPARTMENT

This year 32 dead elm trees were removed on Groton Road, Dunstable Road, Depot Road, Main Street, Center Common, Flagg Road, Patten Road, Hildreth Road.

MOTH DEPARTMENT

One spray was applied in one complete foliage spray. It consisted of Flowable Seven, a low toxic material accepted by most authorities as improvement over D.D.T.

Roger Melancon
Tree Warden

BOARD OF HEALTH REPORT 1978

The Board of Health organized in May with Thomas P. McLaughlin as chairman, Robert E. McCusker as vice-chairman and Charles G. Colburn, M.D. as secretary. Dorothy A. Healy, R.N. was appointed clerk. Board of Health meetings were held on the second Monday of each month at 7:00 P.M.

Visitors at our meetings included many elected and appointed town officials. Many of the problems reported to us were sewage nuisance conditions, contaminated water supplies and illegal dumping.

The Water Supply Regulations were amended at the recommendation of the plumbing inspector, John P. LaFond, Jr.

We would again like to thank Linda Lawlor, R.N. for providing us with good nursing service. We would like to thank Dr. Richard P. Schwartz for his help at the Flu Clinic and the volunteers who assisted Mrs. Lawlor with the clinics and screening programs. We would like to thank William C. MacMillan for making many inspections for us. We would also like to thank Mrs. Helena Crocker and Mrs. Charlotte Lally for efficiently handling our messages. Our thanks also go to Mrs. Muriel Christopher for taking the minutes of our meetings when the clerk was absent.

Statistics on our various clinics will be found in the reports to follow.

Respectfully submitted,

Westford Board of Health
Thomas P. McLaughlin, Chairman
Robert E. McCusker
Charles G. Colburn, M.D.
Dorothy A. Healy, R. N. Clerk

REPORT OF THE NASHOBA ASSOCIATED BOARDS OF HEALTH

WHAT IS THE NASHOBA ASSOCIATED BOARDS OF HEALTH AND WHY WAS IT FORMED?

Nasheba was organized by 14 towns in 1930 to provide professional public health services on a cooperative basis. A special act of the State Legislature, in 1931, enabled towns to form health districts to act on behalf of local boards of health. Nasheba presently serves as the Agent for sixteen boards of health including your town's board. Your Board of Health maintains its statutory authority in your town; Nasheba provides the professional staff to carry out public health programs and enforce public health regulations. The Board of Health members of the sixteen member towns serve as the Board of Directors of Nasheba. It is not an independent entity.

Nasheba was formed by rural towns to enable each town to afford the services of a trained professional staff. Nasheba's by-laws require that all services be available to each member town, as needed. No services can be offered to one town and not to another. Each member town shares the cost of Nasheba on a per capita basis.

The original concept of towns sharing costs to provide a broad range of professional services has become a continuing tradition with Nasheba. This Annual Report will emphasize the economy of membership in the Nasheba Associated Boards of Health. Most Massachusetts towns do not participate in a cost-sharing organization such as Nasheba; nor do they enjoy the range of professional services that such an organization can provide.

COMMUNITY HEALTH SERVICES

1. Well Child Conferences

The purpose of the Well Child Conference is not to replace the family pediatrician. Its purpose is two-fold: (1) to assure that every young child in the community is properly immunized, and (2) to detect health problems in well children at the earliest possible stage and refer the child to the family physician for treatment. Preventing the spread of disease eliminates the cost of medical treatment. Early detection of health problems allows more effective treatment, often with life-long benefits.

In 1978, 588 children made 1412 visits to the 158 clinics held. In your town 3F children made 120 visits.

2. School Health

In May of 1978, the Commissioner of Education issued a directive to school superintendents requiring all school children to be properly immunized by October 20, 1978 or be excluded from school. Nasheba's Nursing Division provided assistance to school nurses in carrying out this mandated program in the short period of time allowed. Nasheba offered in-service training, interpretation of

State guidelines and policies, and, in ten towns, provided nurses to immunize school children. Nasheba also served as the depot for distribution of free vaccine to all towns. In one school system, Nasheba responded to an outbreak of measles by immunizing over 650 children two days after the outbreak was confirmed.

Nasheba also served as the depot for hearing and vision screening machines, which must be calibrated annually.

3. Well Adult and Oldster Clinics

May, High Blood Pressure Month, marked the beginning of a nationwide campaign against hypertension. Nasheba has been fighting hypertension in its Well Oldster Clinics for over four years. A strong education effort was launched in this year's clinic program. For example, does the reader of this report realize that high blood pressure can lead to stroke, permanent kidney damage and heart disease, yet hypertension often has no noticeable symptoms? If detected, however, it can be controlled effectively. Nasheba's Well Adult and Oldster Clinics provide free blood pressure screening for all residents through a continuing, long-term program. The Well Oldster Clinics also provide free screening for diabetes, glaucoma, oral cancer, and kidney disease.

The same economic principle applies to these clinics as to the Well Child Clinics: early detection facilitates effective treatment and prevents serious illness that requires expensive medical care.

1978 Well Adult and Oldster Clinic Participation:

	Nasheba District	Westford
Number of Clinics	142	Not available
Number of Participants	874	
Number of Visits	3,455	

4. Nasheba Nursing Service

Health promotion and disease prevention are a major focus of the Nursing Service. Health promotion activities are intended to assist individuals in attaining the highest possible level of health. These activities may include: home visits to expectant mothers, newborn infants, especially premature infants, homebound elderly in need of health guidance and the assistance from community resources, and chronically ill patients requiring help in managing their illness. Prevention services consist of: screening and communicable disease investigation to prevent the spread of disease through the community. The purpose of both these services is to reduce suffering along with the high cost of treatment by preventing or controlling disease and disability.

The other major component of Nasheba's Nursing Program is Home Health Agency services (similar to a Visiting Nurses Association). In the past, this program has included therapeutic nursing, physical therapy, and home health aide services. In 1978, Nasheba added speech and occupational therapies and laboratory service to its

program and expanded its physical therapy capabilites. We now provide the same range of services that Visiting Nurses Associations in large cities offer.

The goal of home health care is to reduce or, if possible, eliminate the need for institutional care. Home health care can shorten the length of stay in a hospital or provide the support needed to keep an individual at home rather than in a nursing home. A 1978 study done by the Commonwealth of Massachusetts showed that home health care saved patients and taxpayers a significant amount of money by reducing the need for costly institutional care.

Two new programs were initiated by the Nashoba Nursing Service during 1978. The first was a home health assessment program funded by the Minuteman Home Care Corporation. The second was a Sudden Infant Death Syndrome (SIDS) program. A Nashoba Nurse has been specially trained to serve as the regional consultant for the statewide SIDS network, sponsored by Boston City Hospital. Our nurse will assist a family who has lost a child by SIDS. This service is funded entirely by the Statewide Program. Nashoba also assisted the Fitchburg Mental Health Center in developing a program of early intervention for children with a high health risk in the first four years of life.

The Nursing Service also offers in-service education for town and school nurses. During 1978, the following programs were held: Pharmacology for Hypertension, Tuberculosis Control, Massachusetts Immunization Policies, Health Education for Hypertension, Respiratory Therapy, Nutrition for School-Aged Children, Well Child Clinic Update, and Home Care for Patients with Vascular Diseases. These programs were presented by physicians, nursing specialists, pharmacists, nutritionists, and respiratory therapists.

Nursing Service Activities during 1978:

Nursing Visits (Health Promotion)	4491
Nursing Visits (Disease-Related)	6352
Physical Therapy Visits	248
Home Health Aide Visits	3146

MEDICAL-SOCIAL CONSULTANT

There are a myriad of social and health service agencies available in every community. Many of these agencies, or resources, are funded by local, state, and federal taxes. If an individual or family needs the assistance offered by these resources, but cannot or does not know how to receive it, tax monies are wasted. One of the principle functions of Nashoba's Medical-Social Consultant is to assist residents in obtaining the services they need. She also serves as a resource to families and individuals by providing counseling and support during times of crisis or family breakdown. She provides consultation to nurses, physicians, schools and social and health care agencies serving the District. In effect, she serves as an advocate in the community and for the community.

The Medical-Social Consultant Provided the Following Services in 1978:

	Nashoba District
Consultation	1038
Home Visits	484
Meetings	115

DENTAL HEALTH SERVICES

One of the most prevalent diseases in the American population is tooth decay; it is also one of the most preventable. Proper brushing, diet, and professional care could virtually eliminate this disease. Fluoride offers protection to the teeth of young people. Nashoba offers fluoride treatments to all school children in Grades 2, 5, and 8. These treatments have been shown to reduce tooth decay by forty percent, resulting in a reduction in the cost of restorative care. In addition, children in Kindergarten and Grades 1, 3, 4, and 6 are taught proper brushing techniques and care of the mouth. Participation in this 25 year old program has been consistently high. In 1978, 73% of the 8313 eligible children participated. Twenty-five percent of the children seen were referred to a dentist for treatment. This program is an important preventive service in an area where there are no fluoridated water supplies.

The Number of School Children Benefitting from this Service in 1978 was:

	Nashoba District	Westford
Number Eligible	8313	1439
Number Participating	6068	958
Number Referred	1519	184

ENVIRONMENTAL HEALTH SERVICES

The Division of Environmental Health enforces state regulations intended to prevent disease or injury from: unsafe food and milk, sewage disposal, unfit housing, unsafe conditions in schools and camps, contaminated bathing waters, and nuisance conditions. These disease prevention activities also result in improvement in environmental quality. For example, if inadequate subsurface sewage disposal systems (septic tank systems) were allowed to be installed by a developer, subsequent homeowners would be faced with the high cost of repairs. In addition, the quality of the ground water table which supplies public and private wells would be threatened.

Nashoba's Environmental Laboratory offers free testing of well water to all residents. This service saves the homeowner money and guards against water borne disease. The laboratory also tests public bathing waters. During 1978, two of Nashoba's member towns had problems with contaminated public beaches. Nashoba provided extensive survey and water analysis support that would have been extremely costly if done by a private consultant.

A new service offered by the Environmental Health Division in 1978 is testing for leakage in microwave ovens used in food service establishments. This division also implemented an extensive sanitary survey program for all recreational and farm labor camps during the summer.

1978 Environmental Health Services:

	Nashoba District	Westford
Food Service Inspections	237	25
School Surveys	42	1
Well Inspection/Samples	1434	255
Bathing Water Analysis/Inspections	587	46
Nuisance Investigations	185	18
Housing Investigations	98	3
Sewage Disposal System Inspections	3628	539
Camp Surveys	53	3
Other Inspections	95	8

ADMINISTRATIVE SERVICES

Nashoba's Administration is responsible for effectively carrying out Nashoba's purpose: to provide a full range of high quality public and community health services at the greatest economy through sharing of personnel and cost. The cost to towns for membership in Nashoba has increased at the rate of 3.8% per year over the past nine years. This is less than half the rate of inflation for the same time period. During 1978, Nashoba's administration has reduced the cost of nursing services to member towns by doubling the amount of reimbursement from third party insurers. Nashoba has realized savings by participating in the State group purchasing program. Two towns saved a total of ten thousand dollars for treatment of tuberculosis patients. Towns are responsible for hospital treatment of tuberculous patients but Nashoba assisted two towns in obtaining an abatement for these costs. Nashoba will continue to offer high quality service at the lowest possible cost.

NASHOBA TELEPHONE DIRECTORY

Information	772-3335
Administration	772-3335
Medical-Social Work	772-3335
Nursing Service	772-3336
Environmental Health	772-3338
Laboratory	772-3339

J. David Naparstek
Director of Public Health

REPORT OF SHARE, INC.

1. Financial Summary:

Share's total income, January 1 - December 31, 1978, is $667,842. During this same 12-month period, SHARE actually expended $32,917.51 in services to the residents of Westford ($29,130.54 direct; $3,786.97 indirect). That is, 5% ($32,917.51 divided by $667,842) of SHARE'S income went to Westford. Westford contributed $9,701.00, which is 1.4% of SHARE's income. For each dollar Westford contributed, Westford citizens received $3.39 in services.

2. Service Delivery Summary:

During 1978, 154 residents received SHARE services.

The Medication Clinic (methadone) has seen 1 client from Westford for a total of 44 weeks.

The Morningstar Counseling Program has counseled 61 youths and their families outside school, from Westford, for a total of 725 counseling weeks.

The emergency Shelter Program has housed 1 individual adolescent from Westford for 7 days of Shelter care.

The Anabasis House Program has seen 2 individual clients from Westford for a total of 261 days.

The Central Intake Unit has evaluated 10 individuals in Westford in 1978.

Morningstar Counselors have counseled 42 adolescents inside Westford Academy and at the middle schools. These students have usually been referred by school department personnel because they have a problem with substance abuse or other adolescent adjustment issues. Morningstar Counselors at the Roudenbush Community Center counseled 21 adults and young people in both formal and informal meetings.

SHARE, Incorporated, is a multi-modality, drug treatment and rehabilitation program serving the Greater Lowell Area. Eligibility requirements vary with each division. For more information, call the Central Intake Unit at 459-2306.

CENTRAL INTAKE UNIT -- The Central Intake Unit (CIU) is a place where a person with an immediate crisis or continuing problem can be seen quickly and without red tape. The client is personally evaluated to determine his or her treatment needs, and then referred to an appropriate facility, whether it is one of SHARE's programs or an appropriate community agency. In addition, CIU offers short term, outpatient counseling and crisis intervention. The Central Intake Unit is located at 660 Middlesex Street, Lowell. CIU is open from

9:00 a.m. - 5:00 p.m., Monday through Friday, plus evening hours if necessary. For an appointment, call Joan Hyde, Ph.D., at 459-2306.

ANABASIS HOUSE -- Anabasis House is a residential, therapeutic community for men and women who have been drug abusers with related emotional and/or legal problems. Residents live in a structured environment in which therapy includes group and individual counseling, an educational/vocational component, recreation, medical care, and household tasks. Anabasis House is located at 21 Branch Street, Lowell.

MORNINGSTAR -- Morningstar is the division of SHARE which deals with the treatment of adolescents and their families, as well as young adults. Referrals from our catchment area come to Morningstar from a variety of sources: the courts, schools, mental health clinics, hospitals, parents, and self-referrals. Components of Morningstar include individual, group, and family counseling; as well as community and school consultation. Morningstar is located at 150 Middlesex Street, Lowell, although counselors see most young people at schools or in their own community.

SHARE TEMPORARY SHELTER (STS) -- STS is a short-term shelter facility for adolescents. The target age group is the 13 to 16 year old who is having problems and needs a "cooling off" place to stay. Young people are usually referred by an agency or the police. Some are also offered shelter when there is a question of child abuse. The Shelter is located at 206 Rogers Street, Lowell.

MEDICATION CLINIC -- is an outpatient adult program for opiate addicted individuals who need detoxification and psychotherapy. Admission requirements are strict and comply with federal protocol. The Clinic is located at 660 Middlesex Street, Lowell.

CONSULTATION TRAINING & EVALUATION TEAM -- provides community consultation and training to schools, agencies, and community groups. The team also provides a comprehensive battery of psychological tests. The team includes Dr. Gerald Margolis, Alan M. Smith, Sc.D., Patricia A. Morin, ACSW, and Dr. Robert Caine.

I trust this information will be of value to you in assessing SHARE's contribution to needed services to the citizens of Westford. I would be pleased to answer any questions you might have regarding this report or any of SHARE's programs. Please do not hesitate to call me.

Douglas R. Murray
Executive Director

SHARE, INC.

Estimated Costs to Provide Services to the

Town of Westford

January 1, 1978 - December 31, 1978

Medication Clinic (1 Client)		
44 client weeks X $40.84/week	=	$ 1,796.96
Anabasis House (2 clients)		
261 client days X $18.87/day	=	4,925.07
Emergency Shelter (1 client)		
7 client days X $32.72/day	=	229.04
Central Intake Unit		
10 Intake evaluations X $82.32/client	=	823.20
Morningstar Counseling (61 clients)		
725 client weeks X $24.13/week	=	17,494.25

Other Morningstar Services

In-school counseling	136.25 hours
Roudenbush Community Ctr.	41.00 hours
Nashoba Tech	5.00 hours
Human Services Committee	11.00 hours
Westford Clergy	15.50 hours
Westford Academy	11.00 hours
Westford Jr. Women	12.50 hours
Police Department	2.00 hours
Parents Group	13.00 hours
Westford Special Ed.	1.00 hours
Task Force on Alcohol	1.50 hours
P.T.A. Board Meeting	1.00 hours
Westford Youth Leaders	2.00 hours

252.75 hours X $15.28/hour	=	3,862.02
Sub-Total	=	29,130.54

Ancillary and indirect costs, including Central Administration, Business Management, Clinical Supervision, and Program Evaluation. (13% of above total)	=	3,786.97
GRAND TOTAL	=	$32,917.51
Amount paid to SHARE, INC. for 12 months	=	9,701.00

For every dollar Westford paid SHARE, it has received $3.39 in services.

SHARE EXPENDITURES: Gross Line Items

	F.Y.'75 (Audited)	F.Y. ' 76 (Audited)	F.Y. '77 (Audited)	F.Y. '78 (Audited)	F.Y.'79 (Budgeted)
PERSONNEL	517,996	503,929	455,519	487,211	501,730
CONTRACTS SERVICES	54,702	71,456	63,825	60,911	33,086
FACILITIES	57,924	74,973	107,390	66,452	74,233
SUPPLIES	42,505	36,163	32,750	37,438	28,589
TELEPHONE	17,764	17,030	19,995	19,095	16,830
TRAVEL	11,103	9,462	10,949	9,052	8,710
EQUIPMENT RENTAL	5,587	5,336	5,371	2,691	2,940
EQUIPMENT PURCHASE	7,970	881	5,228	2,190	1,000
OTHER	8,896	9,293	5,456	4,774	5,080
TOTALS	724,447	728,523	712,897	689,814	672,198*

SHARE INCOME

	F.Y. '75 (Audited)	F.Y. '76 (Audited)	F.Y. '77 (Audited)	F.Y. '78 (Audited)	F.Y. '79 (Budgeted)
FEDERAL	429,983	432,833	139,842	51,193	-0-
STATE	169,850	158,301	511,932	562,661	515,276
LOCAL	143,680	146,950	64,629	64,629	64,629
OTHER (Fees, Insurance, Third-Party)	19,608	11,420	6,294	28,268	92,293
TOTALS	762,121	749,504	722,697	706,751	672,198*

*Does not include $205,000 managed in a fiscal conduit capacity

CENTRAL MASSACHUSETTS MOSQUITO CONTROL

The Central Massachusetts Mosquito Control Project now consists of thirty-three (33) member communities. During "1978" the City of Fitchburg joined the project and the town of Lancaster and Chelmsford rejoined.

The projects policy of integrated control measures has enabled us to control high infestations of adult mosquitoes as well as preventing future populations of adult mosquitoes, by utilizing larviciding programs and placing a great emphasis upon Source Reduction or water management.

This past year we conducted five hundred and eighty-four (584) adult mosquito spraying operations, and three hundred and eighty-seven (387) larviciding operations.

Our Source Reduction and Water management programs enabled the cleaning and removal of debris from three hundred and seventy-five (375) culverts, we also cleaned, cleared, dug, and removed trash, dead trees, brush and all sorts of debris from one hundred and twenty-eight thousand and fifty (128,050) feet of streams, brooks, and ditches throughout the member communities. This work represents the improvement of twenty-four and one quarter (24.25) miles of waterways as well as reducing the mosquito breeding potential throughout much of Central Massachusetts.

Hopefully 1979 will show even greater achievements towards good effective modern mosquito control. We are planning on obtaining another swamp going back-hoe which will enable us to carry out many of our water management plans and allow us to better serve the member communities.

We are looking forward to the continued cooperation and support which we have received from the local officials and numerous citizens.

TOWN REPORT - CEMETERY DEPARTMENT

During 1978, the Cemetery Department purchased a lowering device and greens, something of necessity but never a part of the department. With this device the cost of grave openings were increased.

Due to inclement weather "Blizzard of '78" again the aged Town Tomb had to be used causing delay in preparation for Memorial Day. Needless to say this also placed an unnecessary hardship on bereaved families, who have to make arrangements for a final graveside service.

Vandalism continues to plague each Cemetery with distruction to the summer house at Fariview as well as littered beer cans and broken beer bottles about. The gates were broken at Westlawn, toppled stones at Wright's and flagpole distruction to Hillside adding extra expense to you the taxpayer and lessening the time and money for the daily routine work.

The Commissioners wish to extend their appreciation to the Highway, Water and Police Departments for all their help in our time of need.

Burials (Jan - Dec) 29

Cremations - 5

Respectfully submitted,

Shirley M. Anderson, Chairman
Clayton L. Dearth
Brian L. Vaughn

NORTHERN MIDDLESEX AREA COMMISSION

The Northern Middlesex Area Commission serves the nine communities in the Northern Middlesex Area (Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough and Westford) as their comprehensive regional planning agency. The NMAC Commissioners, numbering three from each community, (one member of the planning board, one selectman/city councillor, and one alternate) provide local representation and policy guidance to the Commission's staff of professional planners and technicians.

The Commission meets monthly (usually on the third Wednesday evening) at its offices, located at 144 Merrimack Street, Lowell (telephone 454-8021). The public is welcomed and invited to attend.

Major planning efforts and progress in the past year include:

HOUSING During 1978 NMAC's Areawide Housing Opportunity Plan (AHOP) was adopted by the Commission and endorsed by eight of NMAC communities. The AHOP documents housing needs for the area by community and is currently being used by communities in the preparation of housing assistance plans. In addition to the extensive technical assistance provided to local housing authorities and other local officials, NMAC continued to gather the data necessary to satisfy the many requests for current housing information coming to the agency from public and private sources. An advisory committee consisting of local housing authority members, builders, tenants, bankers and minorities was consulted throughout the drafting of the Areawide Housing Opportunity Plan.

ECONOMIC DEVELOPMENT During 1978 the Commission updated its Overall Economic Development Plan for the Northern Middlesex Area. Through its Overall Economic Development Committee, NMAC hopes to secure official designation as an Economic Development District. Obtaining this designation would place the region in a competitively advantageous position for receiving Federal financial assistance for economic development projects.

TRANSPORTATION In cooperation with the State's Department of Public Works, the Lowell Regional Transit Authority and the Commonwealth's Executive Office of Transportation and Construction, NMAC continued to conduct a vigorous, comprehensive transportation planning program for the region. The final draft of NMAC's Comprehensive Transportation Plan, detailing long and short range improvements to the area's transportation system, was completed this year. This plan will provide a continuing framework for future transportation planning and implementation efforts in the Northern Middlesex Area.

With respect to the region's highway system, the Commission's major efforts included completing the Billerica Center Bypass Corridor Planning Study, substantial progress on the Merrimack River Crossing Corridor Planning Study, and designing a model of the existing transportation system which will facilitate forecasting the impact of future alterations in transportation activities within

the region.

The Commission also completed a number of transit studies in addition to continuing planning assistance to the Lowell Regional Transit Authority. Commission staff completed reports on a Transit System Inventory, outlining ridership, revenue, expense figures and the like for area bus operators, and on a Service Permits and License Study, detailing route permits currently held by local bus operators. Work continued on a paratransit study, dealing with methods to provide additional transit services to the transit dependent elderly and handicapped and indicates the best methods of coordinating these services.

ENVIRONMENT During 1978 the Commission continued to be involved in a number of program areas designed to improve the region's physical and manmade environment. As in recent years, the major focus in this area remained the completion of a wastewater management study for the Lowell metropolitan area under Section 208 of the 1972 Federal Water Pollution Control Act Amendments. Within the past year, technical work on that study was completed and staff is in the process of writing the final plan alternatives. Related efforts within the past year in this area also include the completion of water quality assessments for Pepperell and Dunstable, the undertaking of a Merrimack River Watershed Greenbelt Program in cooperation with the Merrimack Valley Planning Commission and the Merrimack River Watershed Association, sponsorship of a seminar with the two groups on land use development and its relation to septic tank regulations, and continued assistance on Nutting Lake restoration.

Outside of the water quality improvements efforts, the Commission also concerned itself with other efforts designed to improve the region's environment. The Commission received a grant from the Massachusetts Historical Commission for a study of the preservation of open space and recreational development of the Middlesex Canal. In addition, work neared completion on a historical preservation study of the region, detailing architectural styles and variations in each community and making recommendations for the preservation of significant sites.

COMPREHENSIVE PLANNING Because NMAC is a "comprehensive" regional planning agency, it is the Commission's overall concern and responsibility to assure that its plans are based upon full recognition of all relevant signifacant social, economic, and physical considerations. A practical expression of the Commission's recognition of this responsibility is the fact that NMAC serves as the region's Federally-designated "A-95 Clearinghouse". In that capacity, the Commission reviews requests for Federal funding of projects in the area to insure consistency with areawide plans and goals. The result of this process is that by providing an advisory opinion on such grant applications, which are forwarded to the various Federal Funding agencies, these requests for Federal assistance are further strengthened. In a similar manner, NMAC also reviews projects subject to the Massachusetts Environmental Policy Act.

The Commission's involvement in the Center Development Program also reflects NMAC's comprehensive regional planning concerns. Acting in cooperation with local boards and citizen groups, NMAC applied a screening process to identify older centers targeted for revitalization and programs are underway in Westford, Chelmsford and Dracut. Under a Farmers Home Administration special program, the centers of Pepperell and Tyngsborough have also been singled out for revitalization.

TECHNICAL ASSISTANCE Technical assistance in relating regional planning to local needs and current issues is a major objective of the Commission and extensive assistance in preparing by-law revisions, documenting Federal and State grant applications, and advising on numerous problems from traffic to personnel management is offered by the Commission.

BUDGET During the fiscal year which ended June 30, 1978, the Commission expended $403,184. The local share raised by assesments on the nine member communities was $60,000. The balance was contributed by the following sources: The Federal Urban Mass Transportation Administration; the Environmental Protection Agency; the Department of Housing and Urban Development; the Bureau of the Census; the Commonwealth's Department of Public Works (with the Federal Highway Administration); the Massachusetts Historical Commission; the Department of Environmental Quality Engineering; the Department of Community Affairs (with the U.S. Civil Service Commission); the Billerica Conservation Commission (with U.S. Environmental Protection Agency); and the Lowell CETA Consortium.

The budget for fiscal year 1979 is $354,898, of which $60,000 was raised from local assessments.

Additional details on all aspects of the Commission are available on request to the Commission at 144 Merrimack Street, Lowell, Mass. 01852, telephone 454-8021.

Respectfully submitted,

WESTFORD NMAC MEMBERS
Paul Davies
Richard S. Emmet, Jr.
Ronald Kangas

REPORT OF THE RECREATION COMMISSION

ADULT RECREATION

All adult recreation programs are completely self-supporting, with all costs borne by the participants except for the facilities provided by the School Department and Recreation Commission.

The Westford Men's Softball League expanded in 1978 to include a new Slow-Pitch Division for men aged 30 and over. The new division, comprised of 97 participants on 6 teams, played a fifteen game season on Friday nights at Forge Field. A double elimination round robin, end-of-season playoff series between the top three teams resulted in regular season winner Westford Package nosing out Westford Cleaners and Teagues Toppers for the division championship.

The twelve team Modified Fast-Pitch Division, played a 27 game schedule Monday through Thursday under the lights at Forge. 176 men participated this season. Regular season conference champions were VFW and Idle Hour, and VFW also took the playoff honors.

Other highlights of the 1978 season included the annual awards banquet, clambake and all-star game, and an invitational tournament in which 32 teams from 23 towns participated.

The Westford Women's Softball League, under the leadership of Jean Fletcher, President, played at the Westford Academy during the 1978 season. The league was comprised of 65 participants, divided into four teams, and was sponsored by area business firms. A twelve week season began in May with each team playing at least once a week. Some of the teams were also involved in several challenge games with teams from other area communities. The league championship was won by Martyn Jewelers over runner-up Old Oaken Bucket, followed by Bob's Auto and Kimball's Ice Cream.

The Women's Volleyball program is conducted on Tuesday evenings from 7:00 PM to 10:00 PM, October - May, at the Abbot Middle School gym. This group, under the guidance of LaVonne Turner and Susan Jackson, is not structured and includes members of varying interest and ability. Activities are informal and include several types of volleyball with more than forty women signed up, not all of whom attend regularly. Early in the season, a faculty member from Lowell University provided a very much appreciated volleyball clinic on applicable rules and proper volleyball techniques.

The Men's Basketball Night again continued to be a very popular activity for fun and exercise. This program conducted Monday evenings between 7:30 and 10:00 PM, October thru April, at the Abbot Middle School, typically had 20 to 25 participants attending on a weekly basis.

This year a new Men's "over 30" Basketball League was formed under the sponsorship of the Commission. The league is comprised of five teams, with games being played Thursday evenings at the Abbot Middle School and Sunday evenings at the Academy gymnasiums. The success of the season can be attributed to league organizers Gary Duff, Gene Tellier and Bob Stanton.

WESTFORD YOUTH BASEBALL LEAGUE

The 1978 season registered 675 boys and girls between the ages of 8 through 15. The league featured a boys and girls division that consisted of 47 teams and by utilizing 7 baseball fields, a total of 353 games were played. After attending a pre-season clinic, 70 boys and girls were employed as certified umpires.

In addition to the exciting regular season contests, the league formed all star teams from the minor, major and senior divisions to participate in out of town tournaments. Unfortunately, due to a lack of staff, Westford did not host a tournament this year.

The fund raising this season was a huge success due to the efforts of Ms. Diane Zegowitz, who operated the refreshment stand and all the great people who supported it with baked goods. The MacDonalds drive was also a rewarding undertaking and we thank all those who contributed to it. Proceeds from these activities were used for awards, equipment, and field improvements.

The baseball fields continue to improve each year due to the efforts of Mr. Clayton Dearth, to whom we express our gratitude.

The program directors wish to thank the volunteer managers and coaches, clinic instructors, and workers for their time and effort which generated a solid season of baseball.

A special note of appreciation is expressed to Board of Directors Chairman Paul Murray and his respective divisional baseball directors for their fine, dedicated effort in organizing Westford's largest recreation program.

BASKETBALL

The winter basketball program entered its fourth season with 28 teams, two divisions of junior boys and girls age 9 thru 11, and two divisions of senior boys and girls ages 12 thru 14. A total of 247 youngsters registered for the program.

A 191 game schedule was planned utilizing the gym at Abbot Middle School on Saturday and both gyms at the Westford Academy on Sunday. In mid-season, All-Star games were played within each division. The program involves 15 continuous weeks of basketball and required 242 hours of weekend gym time.

We, the program directors wish to thank all the coaches, referees, and administrators who volunteered their time and effort to assure a successful season. We also extend our thanks to the School Committee and Central Administration for their continued support of this program.

BOWLING PROGRAM

The Summer Parks program, in conjunction with the Brunswick Lowell Lanes, sponsored a bowling program each Thursday from 11 A.M. to 2 P.M. Between 75-150 children participated weekly in this activity. Transportation, bowling, refreshments and instruction were provided at a nominal fee. Six counselors supervised the children and provided instruction where necessary.

EXERCISE PROGRAM

On Monday through Friday evenings from 6:00 PM. to 8:00 PM. the exercise program was conducted at the Westford Academy gymnasium by a salaried instructor. Over 120 young men and women ages 12-20 registered and approximately 40 were in attendance each evening.

FOOTBALL

The Westford Pop Warner Football team completed their sixth year of competition in the Wachusett Pop Warner Football League. Forty Boys and twenty-eight girls between the ages of 11 and 13 participated in the program.

A highly successful season led to the team being awarded the honor of Wachusett Pop Warner Tri-Champions, and a post season bowl win over Leominster gave them the North Central Mass. Division Bowl Championship. The football team was coached by Mr. Russ Carlson with assistants, Jake Zaleski and Doug Keele, Jr. The cheerleaders were coached by Virginia Poulios with assistance from Mary Alice Carlson. A word of thanks is extended to Pop Warner President, Phil Chrusz who was instrumental in organizing this team six years ago and in particular for his personal commitment to the youth of Westford.

ICE SKATING

The Westford Ice Skating Association provides a full fall and winter program available to all residents of Westford. Desirous of providing a program available to all who wish to participate, the Association offers programs in figure skating and in intramural and traveling team hockey. In 1978, 205 boys, 175 girls and 30 adults from 223 families participated in the program.

1978 expenses for the program exceeded $45,000. The most significant cost of the program is ice rental which was 65% of the total cost. The Town provided $9,000 to defray the cost of renting ice; all other costs are borne by the membership and are met via fund raising events and membership fees.

With the exception of the figure skating instructor, the program is maintained with all volunteer assistance which at the present numbers approximately 60 men and women.

WESTFORD RECREATION SOCCER

Westford Recreation Soccer finished its second season this year with 390 boys and girls participating in this popular intramural program. The League was divided into a total of 25 teams with four divisions, ages seven thru fifteen. Games were played every Saturday morning, September thru November at the Old Nabnasset, Abbot and Academy fields.

It is significant that this years participants increased by over 45% from the previous year and next season is expected to turn out over 450 boys and girls who will comprise 30 teams. Future expansion for field usage will encompass the Parker Village site.

Special credit should be given to the 25 coaches, assistants and many other volunteers who came forward to help again this year. With a new sport to this town and the limited national exposure of the game, it is excellent testimony to the popularity of soccer and the enthusiasm it sustains.

A spin-off of the Recreation Soccer program is the competitive spring travel teams involving the Boston Area Youth League (BAYS) Middlesex Division. This past year two teams from Westford entered this League and this spring a total of eight teams will be playing competitively.

SUMMER PARKS

Operating out of five schools (Robinson, Frost, Sargent, Cameron and New Nab), the Summer Parks Program had a very successful summer session serving between 150-300 Westford children daily.

The program, designed for youth ages 6-12, ran for seven weeks from 9:00 A.M. to 12:00 Noon, Monday through Friday and consisted of extensive arts and crafts projects, sports competition and various games for all ages.

Leadership at each school was provided by 2 park counselors and an arts and crafts specialist who worked at each playground introducing new ideas and providing additional instruction.

The closing day cookout was once again the highlight of the summer season, as approximately 300 youngsters participated in games, races, and at the same time consuming many hot dogs and hamburgers.

The Commission would like to extend our thanks to the Westford Public School Administration, Principals and Custodians, without whose help the Summer Parks Program would not have been successful.

TENNIS

The 1978 Tennis Clinic was held this year at Whitney Playground, the Academy, Nabnasset and Parker Village courts. Over 100 children (1st graders thru 5th graders) participated at the Whitney Playground; 80 youths at the Academy; 50 youths at the Nabnasset courts; and 35 at the Parker Village courts. Qualified instructors enabled each participant to learn basic skills, forehand, backhand, serve, volley, scoring and court etiquette.

TRACK

Westford Recreation Track completed its third season this past summer with 65 girls and boys participating. During July and early August, Tuesdays and Thursdays, future Olympic hopefuls could be seen going through their paces from 6 PM until dusk at the Westford Academy track.

Tuesday evening was used for instruction with Thursday reserved for a track meet in the following events: 50 yard dash, 100, 220, 440, 880, and the mile. In addition, the 4x50 and 4x100 yard relays were also run. Unfortunately, time and qualified assistants limited the events to running rather than field events.

TOWN BEACH

Again this past year, qualified lifeguard protection was provided 10:00 AM. through 6:00 PM. seven days a week for the period June 24 through Labor Day weekend.

During July and early August, a record number of 275 youngsters were enrolled in a very successful certified Red Cross Swim program, conducted in three separate two-week sessions by three Red Cross Instructors. The required lifeguard protection involved two guards certified with both C.P.R. and first aid training. Courses taught included toddlers, basic beginners, intermediates, swimmers and the two life saving courses - basic and advanced.

The Town Highway Department, Parks Division, again did an admirable job providing daily maintenance, trash removal and general grounds upkeep.

The Commission would like to extend our thanks to the Lowell Underwater Explorers Club who conducted the Annual Beach Underwater Cleanup and Safety check.

PARKER VILLAGE

During September of this past year, the Commission with the able assistance of many volunteers and Town Departments, graded and seeded over 5 acres of land at the Parker Village Recreation site. Except for the cost of the grass seed, which was purchased by a donation from the Westford Business Association, all work was done at absolutely no cost to the town and the resultant effort must be

credited to the numerous individuals who gave so willingly of their time and equipment.

The Commission is hopeful that with some additional limited funds from the town this year, we can complete the 2nd stage of the Parker Development and have this field operational for baseball, softball and soccer by the late fall of 1979.

Regarding the grading and seeding project, the Commission is most appreciative to: George Fletcher, Varney Daranchuc, Carlton Rooks, Bob Johnson, Nick Zayer, Pete Wyman, Supt. of Highway Dept. and co-workers Clayton Dearth, Bob Henderson, Rick Menard, Lionel Brule and Mark Johnson.

PARKS

As reported last year, the field at the Frost School was rebuilt for a 60 foot baseball/softball diamond. The back stop was repaired and protective screens in front of the benches have been installed. This field at the Frost was used primarily by the Girls Baseball Program.

The Old Nabnasset field, with a steady schedule of seed and fertilizer has shown marked improvement. It, however, has been plagued by vandalism and during the summer 60% of the snow fence was damaged and the benches were torn loose. Funds will have to be sought to repair these items.

In the fall a soccer field for the pee-wee division was outlined at the Old Nabnasset and used with great success. This field is nine tenths the size of a minimum soccer field and allows the younger group a more complete game.

ACKNOWLEDGEMENTS

The Recreation Commission wishes to thank the more than 300 volunteers who actively contributed to the success of the 1978-1979 programs. We especially thank the Mothers Auxilliaries, Boosters, Managers, Coaches, Officials and Administrators who so willingly gave of their time, energy and expertise to the Baseball, Basketball, Exercise, Football, Skating, Soccer, Tennis and Track Programs.

In addition, the Commission would like to single out the following groups and organizations for their most appreciated contributions:

> The A.F.S., H.E. Fletcher Social Club, Lions Club, V.F.W. Post, Westford Business Association, and other Boosters for their generous donations.

The School and Highway Departments for their grateful assistance and cooperation.

The Roudenbush Community Center for the use of their facilities and continued support.

Respectfully submitted,

William Barnett, Chairman
William Bryant
Mary Alice Carlson
Mary Hill
John Krebs
Paul Murray
Don Porteous
Tom Stiling
Jack Walsh

REPORT OF DOG OFFICER FOR 1978

Hearings before Selectmen	3
Complaints by phone	2327
Leash Law violation	1348
Violations in District Court	473
Appeals to Lowell Court	17
Cat bites	5
Dog bites	53
Trips to Veterinary	43
Trip to State Laboratory	2
Dogs returned to owners	655
Dogs pickup up	749
Dogs destroyed	94
Reimbursement from County	$1880.00

I wish to thank the Board of Selectmen, the Town Clerk's office, the Police Department, my assistant and Mr. Albert Pickings for their assistance and cooperation.

Respectfully submitted,

William C. MacMillan
Dog Officer

REPORT OF THE HOUSING AUTHORITY

At the Annual Town Election on May 2, 1978, Reginald Blowey was elected to the five-year term.

Officers elected for the year at our Annual Meeting were:

Gary Sullivan, Chairman
Shirley Anderson, Vice Chairman
Reginald Blowey, Treasurer
Kathleen Jones, Asst. Treasurer
John Sanders, Member

The State appointee's position expired in August but it was not until December that Thomas Lafionatis was appointed to this position replacing Kathleen Jones.

Audits were done during the year by State Auditors from Thaddeus Buczko's Office as well as auditors from the Department of Community Affairs. All accounts were in order.

Again we faced another year with final contract documents incomplete and the project still in the Interim Operating Procedures whereby no subsidy is received and rental income was all we had to run the project. The project being five years old, we are experiencing more maintenance costs with little money with which to operate.

In January, we were awarded a HUD grant to have an architect design a solar heating/cooling system. This design was completed but the solar heating system was rejected due to its not being feasible.

On April 19th, an application was submitted to the Department of Community Affairs for 64 units of elderly housing. Our application was considered for Rounds 1 and 2 but rejected. Additional information was submitted on October 23rd for Round 3 consideration. Again we were turned down.

A HUD Block Grant was submitted by the Rehabilitation Study Committee and the Selectmen - this grant included units of elderly housing. This also was rejected.

We continue to explore the possibility of wall thermostats in the present apartments.

As we come to the close of the year, our Authority has made great progress towards closing the project into complete management. This should be accomplished early in 1979.

Rent redeterminations were completed in July and the waiting list was updated in October/November. We continue to accept applications and have a large waiting list at this time.

The Tenant's Organization is very active with Walter Bohenko serving a second term as President. The tenants continue to enjoy their many functions in the Community Building. They also attend functions sponsored by the Golden Age Club, the Council on Aging, and those of other organizations. They are doing very well with their "newspaper" project.

The Well-Oldster Clinic, the Flu clinic, etc. are held in the Community Building. Homemaker Services are most helpful and appreciated by many of our tenants.

The Authority and the tenants would like to thank all Town Boards and Departments as well as several individuals who have given their time and support during this past year. Thank you one and all.

Respectfully submitted,

Edith M. Lowney
Executive Director

REPORT OF THE BOARD OF APPEALS

The policy of the Board of Appeals is to have a meeting approximately once a month. The addition of two new permanent members was instituted after a Town Meeting vote made the Board of Appeals a five member board. James Hansen and John Preston moved from alternate to permanent members. Dan Pioli and Jack Yetman were added as the alternate members.

Applications for variance should be processed through the Town Clerk to the Board clerk. New time limitations have been imposed on decisions by state legislation. The Fees remain as follows:

Residential	$40.00
Commercial	50.00
Filling Station	75.00
Industrial	75.00

In 1978 there were four hearings and mineteen appeals. The appeals dates and decisions are as follows:

DATE HELD	APPEAL	DECISION
June 1	Permission was requested to convey lots 73 & 74 thereby reducing the size of the petitioner's lot.	Granted
June 1	Special permit to operate a real estate office and printing business as home occupation.	Granted with restrictions
June 1	A variance to construct a single family residence on a lot with insufficient frontage.	Pending
June 1	A special permit to operate an office for management consultant service as home occupation.	Granted with restrictions
June 1	A variance to construct an addition to contain a small apple storage and cider mill.	Granted with restrictions
June 29	A variance to construct a single family residence on a lot with insufficient frontage.	Granted with restrictions
June 29	A variance to construct a single family residence on a lot with insufficient frontage and area.	Granted with restrictions

June 29	A variance to allow an existing dwelling on a lot with insufficient area.	Granted
June 29	A variance to construct a single family residence on a lot with insufficient frontage.	Granted with restrictions
June 29	A variance to allow an existing house on a lot with insufficient frontage.	Granted
June 29	A special permit to operate a Horseback Riding Academy.	Denied
Sept. 21	A variance to build a house on a lot with insufficient area.	Granted
Sept. 21	A variance to allow an addition for a mother-in-law apartment.	Granted
Sept. 21	A special permit to operate a Woman's Health Spa as home occupation.	Granted with restrictions.
Sept. 21	A variance to allow construction and use of a shop and kennel for dogs and cats and the sale of pet supplies.	Granted with restrictions
Nov. 9	A variance to construct a garage and breezeway too close to side lot line.	Granted
Nov. 9	A variance to convert the upstairs of a garage to an apartment.	Granted with restrictions
Nov. 9	Authorization to operate an auto body shop.	Granted with restrictions

BOARD OF APPEALS
John Barretto, Chairman
John Kavanagh
Warren Morrow
James Hansen
John Preston
Dan Pioli, Alternate
Jack Yetman, Alternate
Carlene M. Johnston, Clerk

REPORT OF THE PLANNING BOARD

A strong demand for housing continued into 1978 as did building activity and sub-division planning. The Planning Board received six applications for preliminary review under sub-division Control Law regulations during the year.

With this continued pressure on available land, the Board presented and gained Town Meeting approval for an "open space" by-law in May. Many of the reservations over cluster type planning expressed on earlier proposals were accounted for under provisions contained in the new state zoning act. Many other aspects of the town's zoning by-law were also modified to bring it into compliance with the new act (also referred to as 808) at the Annual Town Meeting. Response by developers was soon in coming, and by years' end one special permit had been granted for a prospective development of 79 homes. A motion to re-zone parcels along Route 110 to promote business expansion was defeated at the annual meeting but spurred establishment of a 110 zoning committee which worked into the new year at a marathon pace. Planning Board members worked on the committee and assisted in drafting new regulations and district boundaries for commercial and industrial zones.

Respectfully submitted,

Joseph W. Morrill, Chairman
Vyto L. Andreliunas
Paul L. Davies
Ellen M. Malinowski
Denis Maguire

HUMAN SERVICES COMMITTEE

The Westford Human Services Committee serves as a liaison between the many social service agencies for Westford, and the residents of the Town, especially low income residents. Our authorization and funding come from Community Teamwork Incorporated in Lowell, a federally funded agency.

Our meetings are open to the public and are held the fourth Tuesday of each month at 3:00 pm at the Roudenbush Community Center. By meeting on a monthly basis, representatives from area agencies become familiar with each other and with programs and policies of other agencies. In this way, we are able to work together on projects of mutual interest, and also to avoid duplication of effort and services.

Alcohol Awareness Week and the Health Screening Clinic held this year are two examples of the kind of multifaceted project which have been co-ordinated through the Human Services Committee. In addition, we provided the funds for the town wide mailing which publicized the events during Alcohol Awareness Week.

In order to inform Westford residents about the many services which are available to them, the Human Services Committee paid for the printing of the three pages in the blue pages of the Westford Directory listing these services and agencies.

To serve low income residents, scholarships were provided for one child to attend the Roudenbush Childrens' Center preschool, and for three young people to take a gymnastics class offered by the YWCA at the Community Center.

Agencies and their representatives who have attended meetings in 1978 are:

Agency	Name	Phone
Women's Rap Group	Jean Downey	692-6898
Fletcher Library	Sandra Cofran	692-6263
" "	Francesca Denton	"
Roudenbush Community Center	Avis Hooper	692-3311
" " "	Ellen S. Harde	692-2039
" (Teen Services)	Robin Long	452-2860
Share, Inc./Morningstar	Bob Keating	454-9981
Solomon Mental Health Center	Dick Landry	454-8851
SMHC - C&E	Kathy Desilets	459-6454
SMHC - Elderly Coordinator	Judie Carmichael	459-6454
Westford Schools - Spec. Ed.	Jane Coleman	692-2578
Elem. Counselor - Westfd.Schs.	Lydia Seif	926-8673
Jr. Women's Club	Judith Deltano	692-2645
Town Aide	Helena Crocker	692-7274
Town Aide Assistant	Charlotte Lally	692-7274
Elder Services Board Member	Joanne Moulton	692-6820
Family Services - Elderly	Meryl Schwartz	692-3709

Agency	Name	Phone
Senior Aide	Claire Westwood	692-8424
St. Catherine Catholic Church	Phil Earley	692-6353
United Methodist Church	Tom Hawkins	692-4771
St.Mark's Episcopal Church	Michael Marrone	692-7849
Women's Rap Group	Muriel Drake	692-6001
Nashoba Assoc. Bds. of Health	Teddie Anderson	772-3336
Nashoba Hospital	Edythe Salzman	448-6533
Westford Academy Guidance	Ed Walsh	692-2334
Lowell Visiting Nurses Assn.	Linda Lawlor	459-9343
" " " "	Judy Lane	"
Elder Services Merrimack Val.	Carolyn Hubers	459-2252
Early Childhood Dev. Team	Norene Carter	851-7261
Newcomer's Club	Karen Buckley	692-3316
School Committee	Mary Trubey	692-8355

Respectfully Submitted,

Father Phil Earley, Chairman
Ellen S. Harde, Vice Chairman
Francesca Denton, Clerk/Treasurer

REPORT OF THE BUILDING INSPECTOR

Permits Issued	354
Total Fees Collected	$11,867.00

Dwellings	103
Renovations & Additions	109
Garages	25
Wood Stoves	35
Signs	24
Utility Buildings	17
Barns	6
Swimming Pools	20
Raze Buildings	7
Greenhouse	1
Private Club	1
Cider Mill	1
Chair Lift	1
Industrial Buildings	2
Business Buildings	2

This year the state has added the Lighting Power Limits Code which refers to the amount of average watts per square foot that a building can use. This code has added many more hours of inspection time. I foresee many more regulations pertaining to the conservation of fuel (Energy) as shortages increase, all of these regulations being enforced thru this office.

Again this year we inspectors spent time in classes on these codes. Some classes we have to pass up due to the conflict with our own livelyhoods. Mr. Basinas and myself did attend the three day conference at the University of Mass. in Amherst. Full time inspectors have the advantage of attending all these classes, as they can work them into their office schedule.

Our zoning violation and complaints have taken up many hours of time in this department also. This past year we have had 18 dumping violations investigated, 14 junk car complaints, 18 building without permits, 81 zoning violations, 5 earth removal investigations, 148 calls for political and advertising signs.

I wish to thank my secretary Ruth Marchand for the excellent job she has done this past year, not only by learning the procedures of a building department office which entails more than just a typing secretary would encounter, but she has to be able to answer many questions pertaining to all the codes as well as zoning and these answers have to be correct. With the new codes and extra work load of more permits from all departments, I wish to express my appreciation again to Ruth for a job well done.

I also wish to thank my assistants Nick Basinas and Burly Hatch for their part in running this department along with the Gas, Wiring and Plumbing Inspectors.

Respectfully submitted,

Andrew G. Anderson
Building Commissioner

REPORT OF THE PLUMBING INSPECTOR

Plumbing permits issued 260
An increase of 141 over 1977 permits

Fees collected $4,116.00
20% of this is returned to the town.

Investigated complaints 4

I want to thank my fellow inspectors for their assistance during this past year.

Respectfully submitted,

John P. LaFond, Jr.

REPORT OF THE PUMP AND WELL INSPECTOR

Pump permits issued 92
Well permits issued 95

Fees collected $2,795.00
20% of this is returned to the town.

I want to thank the Board of Health for their assistance during this past year.

Respectfully submitted,

John P. LaFond, Jr.

REPORT OF THE INSPECTOR OF WIRES

Permits issued	285
Total fees collected	$4,292.00

The Electrical Department has been growing very rapidly and is still self supporting. As of February 1, 1978, the fees were raised to the present schedule with 20% of all fees being returned to the Town to help defray the office expenses.

Respectfully submitted,

Dennis P. Kane
Wire Inspector

REPORT OF THE GAS INSPECTOR

Gas permits	129
Fees collected	$1,516.00

I would like to thank the people of Westford, my fellow inspectors and the Fire Chief for their assistance during this past year.

Respectfully submitted,

Chester H. Cook, Jr.
Gas Inspector

REPORT OF THE ROUDENBUSH COMMUNITY CENTER COMMITTEE

On behalf of the committee, I would like to report that the third year at the Roudenbush Community Center has been filled with excitement and progress. The community center seems to be growing on a daily basis to meet more and newly expressed needs of the residents of Westford.

The committee, appointed by the Board of Selectmen, consists of seven Westford residents who establish policies and programs and oversee the center's staff. Meetings are held on the first and third Monday of the month at the Center and day-to-day operations are carried out by the Director, Avis Hooper.

Often when you are close to a situation it is difficult to see how amazingly fast growth can be. In our short history, the Roudenbush Community Center has applied for and received more than $103,900.00 in grant monies. In three short years we have become a vital and integral part of the community. Our press coverage has been extraordinary and very exciting.

The summer of 1978 was indeed a busy one at Roudenbush with the construction phase of the $76,000.00 Community Development Block Grant received from H.U.D. The physical plant was altered to provide a Health Services Area, a first floor bathroom, redesign of the stage area in the gymnasium and the complete renovation of this area. The grant also allowed us to alter the building to provide easier access for elderly and handicapped people. In addition, new carpeting and furnishings were installed on the first floor and in the health services area.

Program at the Roudenbush Community Center is continuously expanding and 1978 was no exception. The number of participants in fall programs more than doubled that of one year ago. This expanded program was aided by the receipt of a CETA program grant by the Roudenbush Community Center Associates in the amount of $65,991.00 which provided for six additional staff people in the following positions: Program Coordinator, Coordinator of Volunteers, Coordinator of Media and Communication Services, Co-coordinators of Teen Programming, and an Activities Assistant.

The Roudenbush Community Center Associates, Inc., has assumed responsibility for the preschool program formerly offered by the YWCA and operates the Community Children's Center which is a fully licensed day-care program serving over one hundred children. The school system's Special Services Department utilizes our Children's Center with its Chapter 766 certification and sees it as a valuable asset.

We have become recognized as a referral source and increasing numbers of people call us for assistance or information. In addition the new health services area at Roudenbush serves as a base of operations for a School and Community Support Team from Share Inc.,

and for a social worker from Solomon Mental Health Center who is at the center one afternoon a week. Soon this area will house a podiatry clinic for senior citizens and a regularly scheduled well oldster clinic in addition to a monthly screening clinic for hypertension which will be open to all adults in the community. These services will be under the co-sponsorship of the Board of Health and the Council on Aging.

The non-profit Roudenbush Community Center Associates, Inc., continues to be very active as an organization whose sole purpose is to raise awareness of and funds for the Community Center. Some of the projects this year have been to pledge monies to assist with the operating budget, provide monies for additional lighting on the rear exterior of the building, redo the gymnasium floor, and to provide matching monies in several grant applications.

Community Commodities, the arts and crafts consignment shop at Roudenbush continues to provide an outlet for the work of many of Westford's creative residents and also, through a small percentage of the selling price of each article, provides some income for the Community Center.

The building interior at Roudenbush is rapidly reaching the point where most of the work has been completed and we are approaching the stage where normal maintenance will be adequate. The exterior of the building, however, has become a great concern to the committee and we are presently exploring the possibility of securing some federal energy monies with the assistance of Representative Walter Bickford's office, which would aide in our attention to the building's exterior.

Our third year has indeed been very exciting and the committee feels that the town continues to benefit by having a Community Center. We extend our thanks to the many individuals and organizations who have helped make this past year such a successful one.

Respectfully submitted,

Joseph J. Lapiana, Chairperson
Dana Atkinson
Mary Jo Cassidy
Keith Crocker
Ellen Harde
Jean Schaub
Melva Jean Sheppard

A GUIDE TO TOWN MEETING IN WESTFORD

Prepared by the League of Women Voters

TOWN MEETING IN WESTFORD

OPEN TOWN MEETING

In open Town Meetings, the registered voters discuss and decide the course of government. Annual sessions are held the Saturday after the first Tuesday in May. Subsequent special Meetings are held as may be necessary throughout the year. Registered voters may speak and vote; non-registered citizens are welcome as observers.

Publicized hearings are held by the Finance Committee and other boards to offer voters an opportunity to prepare for Town Meeting discussion.

THE WARRANT

The warrant for Annual Town Meeting contains two parts; 1) Election Day information and 2) Articles, including the budget, to be considered at the business session. Annual Town Meeting warrants are prepared by the Selectmen and Finance Committee and mailed to the voters with the Finance Committee's recommendations in advance of the meeting. Notice of a Special Town Meeting is given by a copy of the warrant being posted at the Town Hall and at each Post Office in Westford at least 7 days before the Meeting.

Articles are taken up in the order in which they appear in the warrant. However, in special cases an article may be taken up out of order if a majority vote is obtained.

QUORUM

No quorum is needed for Annual Town Meeting.

A quorum of two per cent of the registered voters is required for the transaction of business at a Special Town Meeting. However, a number less than a quorum may adjourn any such meeting.

PERMISSION TO SPEAK

Any voter wishing to speak may rise, say "Mr. Moderator," and wait for recognition. Then, standing at a microphone, he should give his name. He may continue as long as he speaks directly to the question under discussion and maintains acceptable conduct.

AMEND-MENTS	Not more than two amendments to any motion may be pending at any one time. According to Westford by-laws, "a motion and amendments to a motion shall be voted on in inverse order; provided that when two amounts of money have been presented for appropriation by motion and amendment thereto the largest amount shall be voted upon first. All amendments shall be presented in writing if requested by the Moderator."
ACTION ON THE MOTIONS	All articles appearing in the warrant must be acted upon before the Meeting can adjourn. Usually articles are enacted or rejected with or without amendments, after debate.
WITHDRAW OR DISMISS A MOTION	It is possible that an article's sponsor may move to "withdraw the motion." This motion requires a majority vote and is usually made because new or additional information is obtained after the preparation of the warrant indicating that action upon the motion could be unwise or illegal.
LAY IT ON THE TABLE	If, after an article has been moved, seconded and debate begun, someone has suffucient reason to postpone the final vote, he may move to "lay it on the table." A simple majority vote places it "on the table; as well as taking it back to the floor for final action.
LIMITS ON DEBATE	There are no prescribed limits to debate except common sense. The Moderator may at his discretion ask a speaker to terminate his remarks if he is straying from the subject or talking at unnecessary length.
PREVIOUS QUESTION	Debate may also be terminated by two-thirds of those voting. A voter rises, is recognized and says, "Mr. Moderator, I move the previous question." If this motion is seconded and voted by a two-thirds majority, the article under discussion is immediately put to a vote.
VOTING	Most articles are decided by a majority vote unless a larger vote is required by statute or by-law. Voting may be by voice or show of hands and the outcome determined by the Moderator. His decision may be challenged by 7 voters; tellers then make an official count.

Two-thirds votes are required for amendments to zoning by-laws, taking of land by eminent domain and bond issues. These votes are counted by tellers unless they are unanimous.

Secret balloting takes place occasionally, if requested by any twenty voters attending the meeting. (Westford by-law, Art. 1, s.9).

RECONSIDERATION

An article may be taken up again after it has been accepted or defeated if a majority of the voters assent to a motion for reconsideration. The Town's by-laws permit an article to be reconsidered at an adjourned session only if there is an affirmative vote of two-thirds of the assembled voters. In both cases, the motion for reconsideration must be made by a person who voted on the prevailing side of the original vote.

WHO MAY ADDRESS THE MEETING

At any Town Meeting held for the transaction of Town business, no person whose name is not on the list of voters is permitted to address the meeting or is admitted to the floor of the Hall unless invited by a two-thirds vote of the meeting assembled.

RESOLUTIONS

The Meeting may wish to give direction to a board without binding effect or indicate the desire of the Town in a matter not subject to direct action by the Town Meeting. It may also wish to express thanks or offer other courtesies. Such expressions may be made in the form of resolutions.

PARLIAMENTARY QUESTION

A voter can interrupt the speaker with a "parliamentary question" to obtain information from the Moderator on parliamentary rule, or what procedures are permissable. No vote is taken. The question must be relevant to pending business.

POINT OF ORDER

A voter knowing the rules can raise a "point of order" indicating he feels something is wrong. He asks this of the Moderator to obtain a decision on a matter of parliamentary rule, e.g. whether an amendment is germane to the motion, or whether a motion is in order. The Moderator may 1) make the decision himself with no debate, or 2) put the question as a motion which may be debatable.

ADJOURN-MENT — When all business in the warrant has been completed, the Moderator says, "A motion for adjournment is now in order," followed by the motion, the second and the vote.

1. The MODERATOR, elected for a 3 year term, presides at the Meeting. The proceedings are governed by the rules of practice contained in Robert's Rules of Order (1951 Ed.) except as modified by law or by the By-Laws.

2. The TOWN CLERK, elected for a 3 year term, keeps the official record of all proceedings at the Meeting and notifies those affected by its actions.

3. The SELECTMEN, elected for overlapping 3 year terms, prepare the warrant and have the responsibility of carrying out the decision of the Town Meeting.

4. The TOWN COUNSEL, appointed by the Selectmen, is present to advise on legal matters.

5. The FINANCE COMMITTEE, appointed by the Moderator for overlapping 3 year terms, makes recommendations to the Meeting after consideration of any or all municipal matters.

6. The TELLERS, appointed and paid by the Registrars sign in voters and count votes.

7. Other committees or boards may occupy front tables if they are involved in actively sponsoring a major article or program.

ANNUAL REPORT OF THE NASHOBA VALLEY TECHNICAL HIGH SCHOOL
DISTRICT COMMITTEE
AND THE
SUPERINTENDENT-DIRECTOR

For the Year Ending December 31, 1978

SCHOOL COMMITTEE

Mrs. Charlotte Scott, Chairman	Westford
Mr. Augustine Kish, Vice-Chairman	Littleton
Mrs. Jane Barry, Secretary	Groton
Mr. Donald Ayer	Chelmsford
Mr. Randolph Brumagim	Chelmsford
Mr. Louis Kelly	Chelmsford
Mr. Jay Knox	Chelmsford
Mr. Jordan Waugh	Groton
Mr. Douglas Cox	Littleton
Dr. Thomas Thorstensen	Westford

Superintendent-Director

Thomas Lafionatis

Office - 100 Littleton Road, Westford Telephone: 692-4711

Assistant to the Superintendent

Bernholdt Nystrom

Academic Coordinator

Raymond Harding

Technical Coordinator

David McLaughlin

Director of Pupil Services

Paul J. Royte

District Counsel

Charles Zaroulis

District Treasurer

Thomas St. Germain

This past year has been an unusual year for the Nashoba District since one of the overtones was the continuation of effort to add to the existing building, and bring the students from rented quarters into the main building. During this process a very interesting development occurred. First the Town of Ayer and the Town of Shirley showed interest and took the initiative to apply as new members to the Nashoba District. Following their action Townsend and Pepperell also showed an interest in joining the District. At the closing months of the year much work was being done to coordinate the efforts of the District Committee, the new towns interested in joining, and the different State Agencies contacted concerning the expansion of the District, may become a reality.

The year ahead seems very promising with the thought the District in fact will be expanded for the benefit of all towns, and especially for the District's students. The general programs in the school continued as usual, the house building project for this year was a home built for Mr. & Mrs. Lawrence Kuja, Spectacle Pond Road, Littleton, and the following departments were involved: Milhouse Carpentry, Drafting, Electrical, Painting & Decorating, Plumbing & Heating, and Metal Fabrication.

PUPIL SERVICES

Director of Pupil Services	Paul J. Royte
Secretary	Irene Hulslander
Counselor	Bruce Carpenter
Counselor	Doris Copoulos
Counselor	Vernon MacDonald
Director of Special Needs	Paul J. Royte

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
PUPIL SERVICES

PUPIL SERVICES ACTIVITIES: 1978-79

During the past year, the Department of Pupil Services of Nashoba Tech has engaged in a full school achievement testing program which include grades nine through twelve. All pupils were examined as to their reading and mathematics skills with reports going to pupils, their parent and the school staff.

Other services included: group and individual counseling guidance; an active job placement program which traditionally has been instrumental in placing an average of 92% of Nashoba graduates in jobs and/or further educational institutions; an emerging Career Information Center which will be open to all junior and senior high school pupils in the district during the day and to adults four evenings a week. Additional activities are: an aggressive scholarship program making thousands of dollars available to graduating seniors; an innovated advanced study program with Middlesex Community College whereby Nashoba seniors with honor grades may take their studies at the college while continuing in their trade and receive credit for a freshman year at college while earning their high school diplomas and vocational certifications.

Other departments represented by Pupil Services include: Health Services with its Health Care Programs for all Nashoba pupils and staff; attendance and family and home consultation service; and a Special Services Department which is currently serving the special needs of 75 pupils and is engaged in assessing 6 pupils for possible development of individualized educational plans under Massachusetts Public Law 766 and Federal Law 94-142.

The Graduates of 1978 follow:

Graduation Class - June 11, 1978

PRESIDENT		
Bernard Crocker	Westford	Machine
VICE PRESIDENT		
Michael Harold L'Heureux	Chelmsford	Electronics
TREASURER		
Sandra Joyce Hill	Littleton	Commercial Art
SECRETARY		
Diane Marie Hughes	Chelmsford	Commercial Art
Sharon F. Anderson	Littleton	Graphic Communication Arts
Michael John Auger	Westford	Electronics
Roy L. Auger	Chelmsford	Plumbing & Heating
Ralph A. Bailey	Westford	Mill & House Carpentry
Daniel D. Baron	Westford	Graphic Communication Arts
Thomas M. Bastian	Chelmsford	Plumbing & Heating
Douglas Adrien Bedinger	Groton	Mill & House Carpentry
Gary G. Bell	Westford	Machine
Robin A. Bell	Groton	Data Processing
Joseph Douglas Bennett	Westford	Automotive
Bruce William Bernard	Chelmsford	Automotive
Derek J. Bernard	Chelmsford	Mill & House Carpentry
Michael P. Bertini	Chelmsford	Metal Fabrication
Mike F. Bezoct de Bie	Littleton	Electronics
Phillip J. Bissonette	Westford	Metal Fabrication
Tom J. Blowey	Westford	Machine
Philip Charles Boivin	Westford	Machine
Vincent R. Bomal, Jr.	Westford	Mill & House Carpentry
Donna Bernice Boucher	Chelmsford	Graphic Communication Arts
Thomas Normand Boucher	Chelmsford	Electrical
Denise R. Boudreau	N.Chelmsford	Culinary Arts
Scott Boyle	Chelmsford	Machine
Teresa M. Bridges	Chelmsford	Community Service Aide
Andrew Michael Brunelle	Westford	Electrical
Richard A. Bujnowski	N.Chelmsford	Mill & House Carpentry
Richard F. Burton	Westford	Mill & House Carpentry
Michael J. Caissie	N.Chelmsford	Mill & House Carpentry
Peter A. Callalua	Littleton	Machine
Jon A. Carlson	Westford	Drafting
John E. Carolan III	Westford	Electrical
Lisa H. Chalmers	W.Groton	Community Service Aide
Mary Lou Clark	Littleton	Data Processing
Mary M. Cummings	W.Groton	Commercial Art
John R. Daoust	Westford	Metal Fabrication
Lucinda M. Dempsey	Westford	Community Service Aide
Gregory Alan Demuth	Littleton	Electronics

Anthony S. Denaro	Chelmsford	Auto Body
Peter Ray DeSalvo	Chelmsford	Machine
Mike C. Dewey	Littleton	Electrical
John C. Dionne	Littleton	Automotive
Alan Eric Dixon	Chelmsford	Electrical
Richard Frank Dixon	Chelmsford	Graphic Communication Arts
Mary E. Donovan	Westford	Data Processing
David Duggan	Westford	Plumbing & Heating
Desiree Jean Dumas	Littleton	Graphic Communication Arts
Terri E. Conley Duncanson	W.Groton	Community Service Aide
James Egan	W.Chelmsford	Machine
Jacquelyn Marie Eldredge	Groton	Community Service Aide
Francis F. Fernandes III	Littleton	Mill & House Carpentry
Ricardo Anthony Fernandes	Littleton	Machine
John Ferreira	Westford	Automotive
Paul William Fitzpatrick	Littleton	Electronics
Kenneth Norman Forest	Chelmsford	Electrical
Mark S. Fortin	Westford	Graphic Communication Arts
Scott Wayne Fortin	Westford	Auto Body
Kevin E. Francocur	Chelmsford	Mill & House Carpentry
Mary Paula-Beth Germain	Littleton	Machine
Thomas John Gianakos	Chelmsford	Culinary Arts
Dean D. Giroux, Jr.	Chelmsford	Data Processing
Michael Guy Glidden	N.Chelmsford	Graphic Communication Arts
Kenneth R. Goguen	Chelmsford	Data Processing
Craig S. Goodie	Chelmsford	Metal Fabrication
Charles Gordon	Westford	Electrical
Richard Gosselin	Groton	Plumbing & Heating
Douglas E. Graves	Westford	Electrical & Electronics
Kevin Wayne Greeno	Chelmsford	Automotive
Richard G. Griffin	Littleton	Metal Fabrication
Michael Eugene Gschwind	Chelmsford	Machine
John R. Hardy, Jr.	N.Chelmsford	Culinary Arts
Stephen C. Hauser	Chelmsford	Mill & House Carpentry
Linda Hawley	N.Chelmsford	Community Service Aide
William T. Hibbard	Chelmsford	Mill & House Carpentry
Dwane Holm	Littleton	Metal Fabrication
Douglas Hopf	Westford	Plumbing & Heating
Cindy C. Howe	Westford	Electronics
Daniel J. Hughes	Chelmsford	Mill & House Carpentry
Linda Lawson Johnson	Westford	Culinary Arts
Margaret A. Johnson	Chelmsford	Drafting
Miles K. Johnson	Chelmsford	Mill & House Carpentry
Matthew Jon Joyce	Westford	Plumbing & Heating
Walter W. Kelly, Jr.	N.Chelmsford	Plumbing & Heating
Laurie Jean Kierstead	Littleton	Graphic Communication Arts
Michelle R. Knapp	N.Chelmsford	Community Service Aide
Russell Carroll Kneeland,Jr	Groton	Data Processing
Glenn A. Kohl	N.Chelmsford	Electrical
Gilbert J. Lamb	Chelmsford	Graphic Communication Arts

Susan J. Lamy	Westford	Community Service Aide
Daniel LaRouche	Chelmsford	Painting & Decorating
Thomas Eugene Leccese	Chelmsford	Automotive
Daniel C. Ledoux	N.Chelmsford	Mill & House Carpentry
David Robert LeDrew	Chelmsford	Drafting
Scott E. LeTourneau	Westford	Auto Body
James A. Lowrey III	Chelmsford	Auto Body
Robert Russell Ludwig, Jr	Westford	Electronics
Ken Lyon	N.Chelmsford	Electrical
David Mahoney	Chelmsford	Painting & Decorating
Maura A. Martino	Chelmsford	Community Service Aide
Kevin L. McBride	Chelmsford	Data Processing
Bruce McKelvie	Littleton	Machine
W. Michael McLaughlin	E.Chelmsford	Automotive
Dan E. McLean	Groton	Drafting
David W. McPartlan	Groton	Metal Fabrication
Michael C. Mottola	Westford	Electronics
Robert N. Munroe, Jr	Chelmsford	Electronics
David Brian Norris	Chelmsford	Electrical
Debra A. Norris	Chelmsford	Commercial Art
Joseph M. O'Brien	Littleton	Auto Body
Sandra D. O'Brien	Chelmsford	Commercial Art
Raymond C. Obin	Littleton	Graphic Communication Arts
Michael Officer	Westford	Machine
Joseph A. Owen, Jr	Littleton	Electrical
Jeffrey James Paladino	Westford	Electronics
Brian K. Perry	Chelmsford	Mill & House Carpentry
Laurie A. Perry	Chelmsford	Community Service Aide
Bruce R. Petipas	Chelmsford	Mill & House Carpentry
Randy Lee Philbrick	Chelmsford	Machine
Scott L. Pond	Westford	Auto Body
Ronald A. Prescott	Westford	Auto Body
Sandy A. Psiras	Chelmsford	Community Service Aide
Joseph C. Ralls	N.Chelmsford	Electrical
Donald Reedy	N.Chelmsford	Data Processing
Lillian R. Johanson Ronzio	Lowell	Commercial Art
Richard E. Rooks	Westford	Mill & House Carpentry
Angela Marie Rose	Chelmsford	Community Service Aide
Richard Shamp	Westford	Automotive
Steven E. Shattuck	Littleton	Automotive
David Richard Shimmel	Littleton	Electrical
Michael W. Sigl	N.Chelmsford	Electronics
Delcia M. Silva	Chelmsford	Commercial Art
Ronald Anthony Smelstor,Jr	Chelmsford	Machine
David A. Smith	Littleton	Mill & House Carpentry
Glenn Aaron Smith	Westford	Electrical
Steven J. Smith	Westford	Mill & House Carpentry
Dennis Sousa	Westford	Plumbing & Heating
Richard Bradford Southworth	Westford	Commercial Art
Ken St. Gelais	Westford	Automotive

Graduation Class - June 11, 1978 (continued)

Kevin A. St. Gelais	Westford	Automotive
Norman B. St. Onge, Jr	Westford	Drafting
Edward J. Szidat	Westford	Auto Body
Mark A. Talmer	Westford	Drafting
Joan M. Taylor	N.Chelmsford	Community Service Aide
Thomas Charles Taylor	Chelmsford	Data Processing
Daniel G. Tebbets	Westford	Mill & House Carpentry
Brian G. Tonks	Chelmsford	Mill & House Carpentry
Donna Marie Valcourt	Westford	Commercial Art
Richard Waterhouse	Groton	Automotive
Gary Ernest Webster	Chelmsford	Electrical
Joseph H. Wetherbee	Littleton	Graphic Communication Arts
Robert Whitney	Westford	Auto Body
Walter L. Wildes	Chelmsford	Mill & House Carpentry
Kevin Michael Winn	Westford	Automotive
Daniel Joseph Wojtkiewicz	Chelmsford	Metal Fabrication
Francis H. Woods	Groton	Plumbing & Heating
Herb Woods	Groton	Painting & Decorating
Steven P. Zis	Westford	Electronics

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
1977 - 78 GRADUATION AWARDS

The students listed below were recipients of awards:

CHELMSFORD

Auger, Roy	Auto Body	Chelmsford Elks Award The Zabierek Award Robert Dorr Memorial Award
Caissie, Mike	M & H Carpentry	Chelmsford Elks Award
Francouer, Kevin	M & H Carpentry	N.Chelmsford American Legion Post 313 M.V.A. Award Class of 1978 Award
Gianakos, Tom	Culinary Arts	Technical Proficiency Award - Culinary Arts
Giroux, Dean	Data Processing	Technical Proficiency Award - Data Processing
Greeno, Kevin	Automotive	Technical Proficiency Award - Automotive

Graduation Awards - 1977 - 78 (continued)

Gschwind, Mike	Machine	Workware Uniform Sales Company Technical Proficiency Award - Machine
Hill, Sandy	Graphic Comm. Arts	M.V.A. Award
Hughes, Dan	M & H Carpentry	Technical Proficiency Award - Carpentry Best Attendance over 3 Years - Carpentry
Johnson, Peg	Drafting	Class of 1978 Award
L'Heureux, Mike	Electronics	Most Cooperative Senior Award Richard Edgar Scholarship Class of 1978 Award
LaRouche, Dave	Painting & Decorating	Technical Proficiency Award - Painting & Decorating
Lowrey, Jim	Auto Body	Technical Proficiency Award - Auto Body
Mahoney, Dave	Painting & Decorating	Technical Proficiency Award - Painting & Decorating
McBride, Kevin	Data Processing	O.R.T. Award
O'Brien, Sandi	Graphic Comm. Arts	495th R.C. Squadron
Smelstor, Ron	Machine	Charles McCallum Award Chelmsford Rotary
Webster, Gary	Electrical	Most Improved Senior Award - Electrical
Wojtkiewicz, Dan	Metal Fab	495th R.C. Squadron Outstanding Senior Award - Metal Fab

GROTON

Bell, Robin	Data Processing	Groton Rotary Club Frank L. Waters Vocational Education Fund
Cummings, Mary	Graphic Comm. Arts	Groton Women's Club
Gosselin, Richard	Plumbing & Heating	N.Chelmsford American Legion Post 313 The Zabierek Award Class of 1978 Award (Memory of Ed Currie)

GROTON (continued)

Woods, Herb	Painting & Decorating	Technical Proficiency Award - Painting & Decorating

LITTLETON

Anderson, Sharon	Graphic Comm. Arts	Class of 1978 Award Technical Proficiency Award - Graphic Arts
Bezoet de Bie, Mike	Electronics	Outstanding Senior Award - Electronics
Dionne, John	Automotive	Highest 3 Year Average in Shop & Related - Automotive
Dumas, Desiree	Graphic Comm. Arts	Bradford Sampson Trust
Fernandes, Rick	Machine	Teacher's Association Award Individual Athletic Award Albert J. Sargent Trust Class of 1978 Award (In Memory of Glenn Guenard) Glenn Guenard Memorial Scholarship
Fernandes, Frank	M & H Carpentry	The Zabierek Award
Fitzpatrick, Paul	Electronics	Littleton Scholarship Trust Electronics Dept. Award to MCC Students Honorable Mention for Participation in MCC - Electronics
Hill, Sandi	Graphic Comm Arts	Technical Proficiency Award - Commercial Art
Owen, Joseph	Electrical	Outstanding Senior Award - Electrical
Smith, David	M & H Carpentry	The Zabierek Award

WESTFORD

Auger, Mike	Electronics	Most Improved Senior Award - Electronics
Bailey, Ralph	M & H Carpentry	The Zabierek Award
Crocker, Barry	Machine	Superintendent's Award Student Council Outstanding Senior Award

WESTFORD (continued)

Donovan, Mary	Data Processing	V.F.W. Westford Post 6539 Achievement Recognition
Graves, Doug	Electronics	Teacher's Award The Roger's Family Award Electronics Dept. Award to MCC Students Outstanding Senior Award - Electronics
Hopf, Doug	Plumbing & Heating	The Zabierek Award
Howe, Cindy	Electronics	Westford Junior Women's Club Class of 1978 Award
Lamy, Sue	Health Occupations	May Day Book Award Technical Proficiency Award - Health Occupations
Paladino, Jeff	Electronics	Electronics Dept. Award to MCC Students Academic Achievement, MCC - Electronics
St. Gelais, Kevin	Automotive	Most Improved Senior Award - Automotive
St. Onge, Norman	Drafting	Teacher's Award Technical Proficiency Award - Drafting Outstanding Senior Award - Drafting
Szidat, Ed	Auto Body	The Eckstein Memorial Award
Valcourt, Donna	Graphic Comm. Arts	Westford Golden Age Club Award

The staff complement at the Nashoba Valley Technical High School is as follows:

Auto Body	Mr. Leopoldo Carbone Mr. Richard Marsan
Automotive	Mr. Joseph Deveau Mr. Raymond Gordon Mr. Robert Reed
Culinary Arts -	Mr. David Ferron Mr. Richard Poutenis
Data Processing	Mr. Elwood Bent Mr. Joseph Danahy Mr. David Rasmussen

Drafting	Mr. E. R. Page
	Mr. Robert Parsons
Electrical	Mr. Gordon Dunn
	Mr. Richard Kennedy
	Mr. Daniel Murphy
Electronics	Mr. Raymond Gendreau
	Mr. Charles Pentedemos
	Mr. Bruce Sargent
Graphic/Communication Arts	Mr. Thomas Ennis
	Mr. Carl Granquist
	Mr. Martin McMahon
	Mr. William Morse
Health Occupations	Mrs. Cheryl Carneval
Machine	Mr. Paul Crandall
	Mr. David Finney
	Mr. James Rand
Metal Fabrication	Mr. Paul Dodier
	Mr. Charles Fahey
Millhouse Carpentry	Mr. Robert Adam
	Mr. Maurice Laplante
	Mr. Ernest Shepherd
	Mr. Walter Toney
Painting & Decorating	Mr. Jerome Belcastro
	Mr. Donald Traynor
Plumbing & Heating	Mr. George Abely
	Mr. George Ey

Academic:	Mrs. Pamela Anderson
	Mr. Kenneth Cox
	Mrs. Janet Dyson
	Mr. Thomas Eng
	Mr. John Ferro
	Mrs. Evelyn Greatorex
	Miss Cynthia Judge
	Mr. Bradford Kinne
	Mr. Charles McGeoch
	Mrs. Helen McQuade
	Mr. Frank Moore
	Mr. Frank Page
	Mrs. Gail Peretti
	Mr. Charles Regan
	Mr. Isithoros Rozakis
	Mr. Michael Stoffel
	Mrs. Dorothy Young

SPECIAL NEEDS

Director	Paul J. Royte
Secretary	Margaret Ward
Instructor	David Gilson
Instructor	Paula Page
Aid	Janet Macentee

LIBRARY

Arlene Pepper

HEALTH OFFICE

Louise Parsons

CAFETERIA

Manager	Dennis Valcourt
Worker	Louise Ellis
Worker	Theresa Hamilton
Worker	Eileen Lamb
Worker	Helen Schearer
Worker	Marea Theodoros
Baker	Theresa Genetti

SECRETARIAL STAFF

Secretary to the Superintendent	Mary Murphy
Secretary to the Assistant to the Supt.	Gloria Pannabecker
Secretary to the Academic Coordinator	Marylin Marotta
Secretary to the Technical Coordinator	Deborah Ferrell
Financial Secretary	Nancy Walsh
Bookkeeper	Ann Walsh
Switchboard Operator	Jean Giordano

CUSTODIAL

Supervisor	Christos Tsoukalas
Custodian	James Clough
Custodian	Franklin Connell
Custodian	George Kalarites
Custodian	Edward Rochon
Maintenance	David Blodgett

Nashoba Valley Technical High School
July 1, 1979 - June 30, 1980

		Budget 1978 - 1979	Budget 1979 - 1980
Operating and Maintenance Budget			
1000	Administration	110,692	116,006
2000	Instruction	1,289,252	1,370,395
3000	School Services	194,838	213,137
4000	Operation of Plant	277,632	296,389
5000	Fixed Charges	143,681	135,856
	Total Operating	2,016,095	2,131,783
6000	Community Services	-0-	-0-
7000	Equipment	62,000	27,890
8000	Debt Retirement and Debt Services	277,700	264,475
	Total Capital	339,700	292,365
9000	Adult Education	42,100	41,900
Grand Total Budget		2,397,895	2,466,048

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
ADULT EDUCATION 1978 - 1979
NOVEMBER 1, 1978

COURSE	CHELMS	WESTFORD	LITTLE.	GROTON	OUT OF TOWN	MALE	FEM-MALE	TOTAL
Antique Auto Body T.P.	8	7	2		2	19		19
Auto Body T.P.	31	20	7	2	2	62		62
Auto Maintenance E.P.A.	32	9	4	2		40	7	47
Automotive, Women E.P.A.	17	7	1	7	1		33	33
Bookkeeping, Intro. E.P.A.	23	13	6	4		1	43	44
Cake Decorating E.P.A.	11	13	3	1			28	28
Commercial Art T.P.	1	5	2	2	1		11	11
Creative Crewel E.P.A.	14	4	3		2		23	23
Data Processing T.P.	31	2	8	2		7	36	43
Drafting T.P.	11	5	1	3	1	13	9	22
Electric Code & Theory T.P.	6	7	1			14		14
Electronic Basic T.P.	9	4	1	2	1	10	7	17
Floral Design E.P.A.	8	4					12	12
Gourmet Cooking T.P.	14	12	1	4	3	8	26	34
Graphic Arts T.P.	6	3	1	1		5	6	11
High School Equivalency E.P.A.	13	10	5	2	5	16	19	35
Home Painting & Decorating T.P.	12	7	2	1		11	11	22
Home Renovation E.P.A.	3	5		2		9	1	10
Machine T.P.	6	8		1		15		15
Ornamental Sheet Metal T.P.	3	5	1			7	2	9
Photography (intro-drkrm.)	22	14	5	4		24	21	45
Physical Ed. Women E.P.A.	24	25	3	4			57	57
Physical Ed. Men E.P.A.	9	5	1			15		15
Plumbing Code & Theory T.P.	5	1	1	3	3	13		13
Plumbing & Heating Intro. T.P.	4	7	2	3	2	18		18
Shorthand Intro. E.P.A.	3	14	1				18	18
Small Engine Repair T.P.	25	9	8	4		45	1	46
Typing E.P.A.	17	16	2		1		36	36
Welding T.P.	18	8	9	5		40		40
Woodworking E.P.A.	57	30	8	4		83	16	99
	443	279	89	63	24	475	423	898

Annual Report

OF THE

School Committee

OF THE

TOWN OF WESTFORD

For the Year Ending December 31

1978

ORGANIZATION - SCHOOL COMMITTEE

Mary L. Caless, Chairperson	692-8642	Term expires 1979
Bette R. Hook, Vice Chairperson	692-8335	Term expires 1979
Hajo W. Koester, Secretary	692-2513	Term expires 1980
Donald F. Bradanese	692-2519	Term expires 1979
Douglas R. Keele	692-7288	Term expires 1981
Mary H. Trubey	692-8355	Term expires 1981
Robert M. Welch	692-8649	Term expires 1980

OFFICE OF SUPERINTENDENT OF SCHOOLS
35 TOWN FARM ROAD

Lloyd G. Blanchard, Superintendent — Telephone 692-4783
John A. Crisafulli, Assistant Superintendent
John R. Allen, Career/Testing Specialist (August 1978)
Doris S. Santaguida, Operations Assistant

Bari Barber, Business Secretary-Machine Operator & Statistics
Vera Bettencourt, Executive Secretary-Superintendent & School Committee
Blanche Crocker, Business Secretary-Payroll & Accounts Payable
Patricia Holmes, Clerk Typist - CETA
Jan McCarthy, Receptionist, Secretary-Assistant Superintendent
Rita Tousignant, Financial Secretary, Personnel, Accounts Payable (on leave)

Kenneth A. Sargent, Special Education Administrator — 692-2378

Jane Coleman, Psychiatric Social Worker
John MacLean, Psychologist
Dawn Brine, Speech Pathologist
Sally Panas, Speech Pathologist, half time
Catherine Pawliczek, Speech Pathologist
Patricia Weinberg, Speech Pathologist, half time
Laura Troisi, Title I Director
Joan Chipchak, Secretary
Concetta Lynch, Secretary

SCHOOL TELEPHONES

Westford Academy	692-2551	North Middle School	692-6391
Music Department	692-2611	Frost School	692-4051
Athletic Department	692-2411		
Guidance	692-2334	Cameron School	692-6542
Abbot Middle School	692-2587	Sargent School	692-6553
Guidance	692-2073	Nabnasset School	692-4777
Girls PE & Nurse	692-2149		
		Robinson School	692-2541

SCHOOL PHYSICIAN

Dr. David Watson, 18 Littleton Road, Westford 692-3161

SCHOOL NURSES

Margaret Sudak, R.N.	Office:	North Middle School	692-8431
Barbara Brewer, R.N.	Office:	Westford Academy	692-2334
Anne McCusker, R.N.	Office:	Abbot Middle School	692-3200

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1977.

SCHOOL HOURS 1978-79

Westford Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
Middle Schools	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary Schools	Grades 1-5	8:15 A.M. to 2:00 P.M.
	Kindergarten	8:15 to 10:45 A.M. - 11:30 to 2:00 P.M.

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, you are urged 1) to check in with the principal before visiting a class, and 2) to make an appointment if you wish to discuss your child's progress with teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September of the calendar year in which they attain the age of five years; in grade 1 in September of the calendar year in which they attain the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second and fourth Monday of each month at 7:30 P.M. There are also special meetings called from time to time, especially during budget season. Meetings are posted at the Town Hall. Public is encouraged to attend.

SCHOOL CALENDAR 1978-79

Fall Term	September 6 - December 22
Winter Term	January 2 - February 16
Spring Term	February 26 - April 12
Summer Term	April 23 - June 15

Total School Days - 180

JUNE 18-19-20-21-22 - Make-Up for Lost Days

Days Omitted:

Columbus Day	October 9
Middlesex County Teachers Meeting	October 25
Thanksgiving Recess	November 22 - November 27
Martin Luther King Day	January 15
Good Friday	April 13
Memorial Day	May 28

REMARKS

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

PREFACE

Here follows the report for the 1977-78 school year as prepared by staff and edited by School Committee. This report does include some follow-up information running into the fall of 1978.

Areas of great concern and emphasis for 1977-78 were ACCOUNTABILITY, BASICS, and CONTINUED ENROLLMENT DECLINE. Accountability, like basics, is a concern of long standing, whereas enrollment decline is a very recent experience for Westford, and we are still struggling to forecast the extent of decline and to interpret its significance on pupils, staff, program and the budget.

This past year the services of a Merrimack Education Center (MEC) consultant were engaged to assist the school administrators in developing a teacher evaluation tool which might satisfy the needs for classroom accountability and at the

same time strengthen the instructional program. Leading up to this effort were the attempts through the 1960's of identifying instructional goals and developing evaluative techniques. Early in the 1970's came "The Educational Goals for Massachusetts," and the mandate to the Local Education Agencies (LEA) to evaluate program and to project future plans for fulfilling these goals. By the middle 1970's the focus was on Management By Objectives (MBO). Staff attended conferences, developed job descriptions based upon position expectations, and worked on measurable goals for both administrators and staff.

The teacher evaluation materials which evolved from the intensive study of the Administrative Council workshop this past year established measurable teacher performance objectives in the areas of Student Achievement, Classroom Management, and Professionalism. The council had already developed a package of color coded documents entitled, "Self Assessment and Goal Setting Conference," "Teacher Observation Form," and "Evaluation Yearly Summary." Also the School Committee had adopted a personnel evaluation policy in 1975 and the rules for this policy in 1977. The current study identified such goals as "Promotes Positive Pupil Behavior," and then attempted to identify several observable pupil and teacher behaviors which might be indicators of the development of this goal. From the several goals under each of the three major areas was selected one goal each area for teacher emphasis during the 1978-79 school year:

STUDENT ACHIEVEMENT - To seek measurable results of student achievement.
CLASSROOM MANAGEMENT - To provide for individual differences.
PROFESSIONALISM - To demonstrate willingness to try new approaches.

The document still requires further modification and explanation, but it has assisted in focusing teacher efforts on identifiable measurable objectives. For instance, the principal might be seeking evidence that the teacher does prepare periodic evaluations for each established curriculum goal. Such an observation would then be evidence that the teacher is seeking measurable results for student achievement. Obviously each desirable practice cannot be evidenced at each class observation. Provision is made at the end of each observation sheet for a summary of the supervisor-teacher conference. Here the supervisor is able to comment on what was observed as well as what was not observed. Moreover, the conference will reveal whatever the teacher might be doing in support of the goal even though it was not immediately observable in the lesson.

Further in-service and workshop efforts will help make this document a more effective tool for accountability as well as for the overall improvement of classroom instruction.

* * * * * * * *

In recent years there has been a growing concern that the public schools are becoming too little concerned for basic academic achievement and overly concerned for the so-called frills (which more often than not have been thrust upon the public schools because of the failures of other agencies). Declining Scholastic Aptitude Test scores (SAT), the frequent employer complaints that our high school graduates cannot read, figure, follow simple directions, or even fill out a job application form, and court suits charging failure on the part of the public schools to educate, or give credence to the charge that the schools have abandoned the teaching of the basics. Unfortunately the public has not been too pleased either with the school's effectiveness as the unwilling agent for the correction of such social ills as drug abuse, teen-age pregnancies, and highway slaughter. Dr. John Martin, author of "The Education of Adolescents," a report commissioned by HEW, observed that "Society's deficiencies have become the responsibility of the school system," and "There is no evidence that any of these education courses have in any way accomplished what was intended." So the public schools are scored for ineffectiveness in both proper and assigned obligations.

Locally the school committee authorized a community survey in the fall of 1977 to identify major areas of public concern. The survey tabulation indicated Basics as a major concern, with 86% of the responses indicating basics as the number one concern. Other issues listed in the survey included Career Preparation, College Board Preparation, Discipline, Gifted and Talented, Pupil Transportation, Energy Consumption, Community Involvement, and Declining Enrollments, all finishing far down the list of imperative current educational issues and finishing in that order.

In the meanwhile the State Board of Education had become active in its role as policy maker and regulations prescriber for public school systems across the state. A committee was organized to draft a document on high school graduation requirements. This committee, after several sessions, recommended that the State Board of Education should first look to the proper teaching of the basics at all levels before attempting to prescribe minimum graduation requirements. A state policy entitled, "Policy on Basic Skills Improvement," was issued June 27, 1978,

and received final approval August 29, 1978. Regulations have since followed, directing that local school systems establish their own basic skills improvement programs with evaluations at early elementary, late elementary and secondary levels, based on minimum standards also locally determined. The basic areas defined by the State Department of Education are: Reading, Writing, Listening, Speaking and Mathematics. A calendar has been established for achieving each step towards the improvement of basic instructions throughout each local school system across the state.

It is apparent from national sentiment, local opinion and state mandate that attention is to be focused on the effective teaching of the basics whatever else the schools might do poorly or well. This does not mean that we abandon concern for the other curriculum areas. The section by Curriculum Director John Crisafulli later in this report reviews progress in curriculum coordination all areas. But it does emphasize there can be no excuse for failure on the part of any public school system to provide other than a thorough grounding in the tool subjects. The Westford School Committee accepts this mandate.

* * * * * * * * *

It was noted above that Declining Enrollments fell last on the list of public concerns as evidenced by the fall survey. Yet declining enrollments is seen as a major concern by the School Committee. Reasons for this position should be explained. First it is a fact that enrollments which, since 1945, seemed to be following an accelerating curve, suddenly started to show a tendency to level off in 1975 with a modest increase of only twenty-eight pupils whereas previously increases had been a hundred or more. It was further noted that there was a forty-five pupil drop at the elementary level.[1] An enrollment analysis indicated that our peak year for enrollment growth was 1971. This was also the peak year for the difference between outgoing grade twelve and incoming grade one. Since that date the difference between graduates and new arrivals has steadily decreased to the point where for the first time in recent years there were more graduates in 1977 than grade one pupils in 1978. In a similar manner the net migratory figure dropped to zero in 1974 and has since indicated a net loss of eighty to one hundred pupils per year. So the combination of more graduates than incoming pupils and a loss of pupils at all grade levels has resulted in decreases of about a hundred pupils a year in 1977 and 1978, with a projected decline of over one hundred and fifty in 1979.

[1] See table at the end of this report, "ENROLLMENT DECLINE"

Now consider what happens as enrollments decline. The familiar growth issues which School Committees have become fairly adept in handling over the years have now all reversed. Rather than planning for additional pupil spaces and staff, the attention of School Committees is now directed into the unfamiliar areas of school closings, pupil transfers, staff releases, and the budget which continues to increase in the face of public expectations of an immediate turn around. (After all, for years we have been associating budget increase with enrollment increase.

So what has the School Committee done about this enrollment decline? First we have learned what we could from the experiences of other communities where enrollment decline had earlier been experienced. There were conferences and volumes of professional literature. A Reduction In Force (RIF) clause was successfully negotiated into the teachers' contract easing teacher anxiety somewhat. A School Consolidation Planning Committee was appointed and the preliminary report received December 4, 1978. (Final report is scheduled for January 29, 1979). [2] Budgets have been reviewed with great care to assure staffing consistent with guidelines and that non-staff costs hold the line. (It is far more difficult to maintain a staffing ratio during decline than during enrollment increase). The School Committee will continue to monitor decline closely, to review budgets with great care, and to analyze and act on the report of the School Consolidation Planning Committee following public review in an open forum for suggestion.

PERSONNEL

The sudden death of Frank Sullivan, veteran high school counselor, November 30, 1977, was a stunning blow to students, staff and community. Westford Academy was closed December 2 for Frank's funeral and the turnout was very heavy.

A second severe blow fell on the Westford School System August 23, 1978, with the death of Rita Tousignant, for fifteen years bookkeeper in the central office. Rita had been on a year's leave of absence for reasons of health before resigning in June.

To the families of both Frank and Rita the School Committee extends its sincere condolence.

[2] See table at the end of this report, "PUPIL-STAFF RATIOS"

During the year and at the close of the year several staff members left service. Fred Kelley, veteran high school English teach, and Everett Atherson, veteran custodian for the high school and later the Abbot School, both retired. Barbara Rooks resigned her position after twelve years as North Middle School Secretary. Dr. Lois Libby who had been appointed to the new position of career/testing specialist in September 1977 resigned in March 1978 and was replaced in August by John Allen, Robinson School principal. Kenneth DeBenedictis, Cameron-Sargent School principal, was transferred to Robinson, and Rita Miller's Frost School supervisory responsibilities were extended to Cameron-Sargent. Kenneth Sargent, special services administrator, departed on sabbatical at the close of the year and Dr. Jane Coleman, school psychologist and social worker, was elected acting special services director for 1978-79. Susan Costello, food services director, resigned in January 1978 and Nancy Phillips was elected to the vacancy. Three teachers were scheduled to return from maternity leave in September 1978 and three teachers were scheduled to go on maternity leave of absence in September 1978. Because of anticipated enrollment decline, five-and-a-half positions were ultimately eliminated, although some teachers have since been re-hired as 1978-79 vacancies occurred.

And finally, there were some changes made in the high school organization. Mary Wescott, counselor, was named Academy guidance planning coordinator; Heiner Wais was named art-industrial arts department head; the Cirrus program was recognized with differentials for the teacher sponsors; and the library was reorganized with a full time librarian, full time media technician, and a part time library clerk for 1978-79.

NEGOTIATIONS

A two year teachers' contract (Unit A) 1977-78 and 1978-79 was successfully negotiated and signed August 8, 1977. The contract included a new maternity leave section as well as a Reduction In Force (RIF) section. The school administrators' contract (Unit B) for 1977-78 and 1978-79 was not successfully consummated until August 28, 1978. This was the first separate contract for school principals, assistants and special services administrator. Principals and assistants had formerly been included in the Unit A contract.

The school nurses for the first time organized and sought a contract for 1978-79. Negotiations have gone to mediation.

Custodians and secretary contracts terminate June 30, 1979, as do contracts for Unit A and Unit B personnel. So all contracts must be renegotiated during the 1978-79 year to become effective July 1, 1979.

COMMUNITY SERVICES

To the many citizens and groups in Westford who have supported the educational efforts of the Westford School System, the School Committee is most grateful. Many residents have served on special study committees including such committees as the COMMUNITY SURVEY, HONORS PROGRAM, STAFF HIRING PROCEDURES, ORGANIZATION OF THE WESTFORD SCHOOLS, and most recently, THE SCHOOL CONSOLIDATION PLANNING COMMITTEE. Also there has been active community participation in the revision of the Elementary Report Card and the review and revitalization of our School Health Curriculum.

Our community dentists have continued the annual spring dental education and checkup for our pupils and Dr. David Freidman, with the assistance of the local Lions Club, initiated a kindergarten visual examination in September 1978. Other community service clubs have been strong supporters of school efforts.

Direct assistance through the individual efforts of volunteer aides and through parent advisory committees is too numerous to name. The Westford School Committee accepts all community assistance for the school program with deep gratitude.

TABLE 1 ENROLLMENT DECLINE

YEAR	ENROLLMENT	DROP GRADE 12 ADD GRADE 1	MIGRATION
1968	2454	169	76
1969	2699	166	53
1970	2918	173	114
1971	3205	122	42
1972	3369	114	59
1973	3542	87	10
1974	3639	67	-24
1975	3682	61	-88
1976	3655	10	-81
1977	3584	-10	-109
1978	3465		

TABLE 2 PUPIL-STAFF RATIOS (excl. Chap 766 staff)

	1973	1974	1975	1976	1977	1978
Enrollment	3609	3715	3732	3697	3621	3501
Professional Staff	204	213	*204	213	208.5	203
Pupil/Staff Ratio	17.7	17.4	18.3	17.4	17.4	17.2

*half time teachers added in January

CURRICULUM AND PROGRAM IMPROVEMENT PROJECTS

John A. Crisafulli
Assistant Superintendent
Director of Curriculum

In 1977 curriculum task groups were formed to evaluate our existing curriculum areas of math, language arts, health, music, and physical education. These study groups consisted of a cross section of staff to assist the Assistant Superintendent in providing for a continuous evaluation and improvement vehicle in our K-12 curriculum program.

Staff and parents have also actively assisted by serving on committees formed to investigate and to make recommendations on some current school programs. These groups have assessed our elementary pupil progress reporting procedure, the need for differentiated instruction, and the revelance of our existing kindergarten program.

MATH CURRICULUM

The Math Curriculum Task Committee which commenced in 1976, has researched, assessed, and recommended a new math program grades one through five. The approved adoption has resulted in a town-wide coordinated and articulated math program. The new math program involved the use of three math texts at each grade level. This approach will enable each teacher to use a management system structured that will provide differentiated instruction.

In early fall of 1977, teachers were provided two inservice workshops. These workshops were conducted by math consultants who provided the staff with an overview and technical training needed to use the new math programs. At the beginning of the school year, the math program was implemented in grades one through five.

During the 1978-1979 academic year, the task group will be formalizing a middle school math program. The revision will be articulated with the recently implemented elementary program. The task committee will arrange conferences for parents and community to provide input about the existing middle school math program. During the 1979-1980 budget deliberations, the task group will recommend a coordinated math program for grades six through eight.

LANGUAGE ARTS

A Language Arts Task Committee was formed to evaluate and, if necessary, improve upon our existing program grades K-12. During the 1977 and 1978 academic year the task group has assessed the current Language Arts Program. Its members have visited other school systems, utilized outside consultants, and sought administrative and staff input.

During the 1978-1979 academic year, the task group is developing a coordinated Language Arts Program for grades six through eight. It will recommend to the School Committee a new program for implementation during the 1979-1980 school year.

MUSIC CURRICULUM

During the 1977-1978 academic year, the entire music staff, working under the direction of Blair Bettencourt, the part time coordinator, has assessed and developed a scope and sequence, grade K-12, general music program. This enormous task has involved the use of general music consultants, visits to other school systems, and an analysis of educational research. A K-12 general music course of study will be recommended over a two-year period. By the end of the 1978-1979 academic year, a scope and sequence for our entire general music program will be completed.

PHYSICAL EDUCATION CURRICULUM

During the 1977-1978 academic year, Mr. Roy Pindara was appointed as part time Physical Education Curriculum Coordinator. His first responsibility was to assess the existing general physical education gymnastic program to insure its appropriateness and safety. During this period, the coordinator analyzed the gymnastic approach and teaching being used throughout the school system. This assessment resulted in a recommendation to the School Committee. From this study evolved a town-wide coordinated and sequential approach to gymnastics. The School Committee also approved the physical education department's use of the U.S. Gymnastics Safety Regulations and required our physical education teachers to attend a gymnastic safety inservice program. This program provided each staff member with a better awareness of the techniques one should use with gymnastic equipment.

During the 1978-1979 academic year, a scrutinization and assessment of our existing K-12 general education program will be accomplished. This evaluation will result in a coordinated and articulated physical education program that will be phased in during 1979.

ELEMENTARY REPORT CARD

During the past two years, a 13 member committee, comprised of parents and staff, met to evaluate existing elementary reporting procedures and make a report of its findings to the School Committee. The task group sought extensive input from the townspeople and staff. During the summer of 1977 its report and findings were made to the School Committee and from this report the School Committee approved for the 1977-1978 school year a pilot pupil elementary reporting program. The pilot program consisted of two parts; one part utilized private fifteen minute parent/teacher conferences at the end of the first and third marking periods and the second consisted of a new report card instrument. The new reporting procedure was designed to provide both parents and students a more accurate academic assessment than was previously used.

This procedure was extensively researched and examined by the task group during the 1978-1979 school year. The parents and staff were surveyed for their reactions to the conference and report card instrument. The results showed that parents strongly supported the use of parent conferences and did like the revised report card, but had reservations as to certain parts.

The task committee took into consideration the constructive suggestions made by parents and staff. This input was utilized and a recommendation was made to the Westford School Committee for the implementation of a permanent elementary pupil reporting procedure. In the spring of 1978 a recommendation was made and approved by the School Committee. The reporting procedure allows for two teacher/parent conferences at the end of the first and third marking periods. A report card will also be distributed after each of the four yearly marking periods.

GIFTED AND TALENTED

During the 1977-1978 academic year, the School Committee authorized the creation of a task group to assess the appropriateness and importance of differentiated instruction for those youngsters who possess high academic potential. The task group, which represents School Committee, Administration, townspeople, and staff, met to evaluate and recommend in conjunction with high school staff an honors program at Westford Academy. During early spring of 1978, a recommendation was made and approved by the Westford School Committee.

The program involved the use of student/teacher contracts designed to provide those students who have shown and possess high academic potential the opportunity to achieve honors work within appropriate selected courses. Successful completion of this work will enable students to have honors credit recorded on their academic records.

The task group's assignment for the remainder of the year was to assess the existing policy and current curriculum opportunities within elementary and middle levels for youngsters who have high academic potential. This assessment analyzed existing curriculum procedures within Westford to determine the appropriateness in providing differientiated curriculum to this portion of our student population. The task group will present a report of its findings to the School Committee during the winter of 1978.

In the spring of 1978, the task group, in conjunction with four other communities, and under the direction of Merrimack Education Center (our local educational collaborative) decided to be involved in a federally funded project (ENTERPRISE). The School Committee approved our involvement and the program was implemented during the fall of 1978. Students in grades two through six, who were identified as possessing high academic achievement, were involved in the program. The project allows students working alone or in small groups the opportunity to be challenged by providing in-depth assignments that could not normally take place within the confines of the regular classroom.

COMPREHENSIVE HEALTH COMMITTEE

In 1976, in conformance with state law, the School Committee asked for townspeople representation to serve on a health committee to determine the feasibility and appropriateness of a human sexuality program to be offered at Westford Academy. The study group report and recommendation supported the need for such a course, and also recommended that our entire health curriculum be re-evaluated and that it be developed into a comprehensive health program, grades K-12.

In 1977, a task committee comprised of staff and school nurses was formed to study our existing health program and make its report and recommendations on the need for a grade K-12 comprehensive health curriculum. The group's report will be presented to the School Committee during the winter of 1978.

KINDERGARTEN

During the 1977-1978 academic year, under the supervision of the Assistant Superintendent, the task group consisting of all kindergarten staff has met to evaluate the existing kindergarten program. The kindergarten program implemented in 1973 has not been re-evaluated. The kindergarten staff has realized that the readiness level and the type of youngster entering kindergarten has changed since 1973. This has resulted in the need for re-assessment of the kindergarten philosophy, goals, and objectives.

The study group has visited other school systems, early educational teaching training schools, and scrutinized early child education research materials to gain a better insight into the type of program that should be utilized in Westford.

The committee will present a report of its findings and make its recommendation to the School Committee in 1978.

TESTING PROGRAM

John R. Allen
Career/Testing Specialist

The testing program for the Westford Public Schools has been updated this year so that bivariate information can be obtained for all pupils in grades one through eight. Bivariate scoring is a comparison between two tests, intelligence and achievement, to obtain a predicted achievement score. Testing results will be included in each pupil's folder and will be passed on to the next year's teachers. Achievement and Intelligence testing will be completed in early May. The bivariate results are presented to the staff and school board to help them plan programs to meet the needs of pupils. A revised testing program for Westford Academy, starting in the fall of 1979, will be presented to the School Committee in June of this year.

The State Board of Education has mandated that each school district establish a policy on Basic Skills Improvement as a means to examine the issues of standards and educational quality of our schools. The mandate will expand Westford's testing program and will increase the cost of the testing allocation. The State Board of Education approved the following plan:

--"Each School Committee will have the responsibility to establish minimum standards for basics skills competency --- at the early elementary, later elementary and secondary grade levels by no later than September, 1980."
--"Each School Committee will have the responsibility to establish minimum standards for the basic skill areas of mathematics, reading, and writing by no later than Septemner, 1980, and minimum standards for the basic skill areas of listening and speaking by no later than September, 1981."
--"At the secondary level, School Committees will have the responsibility to establish minimum standards which incorporate and are no less than the specifications for mathematics and communication (reading, writing, listening, speaking) recommended by the Advisory Committee on High School Graduation Requirements."
--"Each School Committee shall annually certify and report to the public and to the State Board of Education the number and percentage of students who have and have not attained the minimum standards for basic skills competency determined by the School Committee."
--"School Committees will provide for public participation in the development and periodic review of these minimum standards by parents, teachers, administrators, employers, and --- at the secondary level --- by students."

MAINTENANCE

Mrs. Doris Santaguida
Operations Assistant

The on-going refurbishing program at Abbot Middle School continued with tiling of the first floor hallway, lobby area and science room. Carpeting was installed in the office areas and one additional classroom. Six of the exterior doors have been replaced with new, metal doors. Replacement of the remaining exterior doors is planned over the next two years. The intercom system has been replaced with a new unit and the clock system is being updated systematically each year.

The interior painting program was continued at North Middle School through the winter months with the completion of all classrooms.

The exterior of Sargent School was completely repainted during the summer. In addition, the parking area was newly hottopped.

A new playground was erected on the Sargent School grounds. This was constructed by a group of CETA workers under a YCCIP project, with equipment such as railroad ties and large tractor tires furnished by the parents' group of Sargent School. An eight-foot, 4½-foot diameter cement culvert was donated by the Westford Lions Club.

An energy awareness program was inaugerated during the last school year. The purpose of this endeavor was to involve the school staff as well as the students in conservation of heat and electricity in the school buildings. The program is designed to develop competition and rewards for each and every building in our system.

Vandalism continued throughout the year with many broken windows at Westford Academy, Robinson, Nabnasset and Sargent schools. Wherever possible our maintenance men are replacing broken windows with ¼" plexiglass. The cost of this type of vandalism, even using our own labor, exceeds $4,000 a year. Graffiti continues to be a problem especially at the Nabnasset School and Westford Academy. One incident alone at Nabnasset School cost $500 to remove. Another problem we have encountered at Nabnasset School is the easy access to the roof. Damage to a newly renovated section of the roof has resulted in a considerable amount of repair work.

WESTFORD ACADEMY ANNUAL REPORT 1977-78

Joseph F. Lisi
Principal

CURRICULUM

Honors Program Adoption

Westford Academy's Honors Program was approved by the School Committee providing specific policy and guidelines for working with the academically talented students. A draft of the policy and guidelines was mailed home to all parents in the August 1978 newsletter.

Career Education

Career Education was emphasized during the 1977-78 school year through the acquisition of the Guidance Information System. This computer program allowed all Westford Academy students fast access to files that contained college and occupational information.

Mrs. Cynthia Stephens organized a Career Day for freshmen which enabled our 9th graders to interact with successful business people from the Greater Lowell area. The importance of education in the preparation of pursuing a rewarding career was emphasized.

To reach as many students as possible, Westford Academy also incorporated an interdisciplinary approach to career education. The purpose of this program was to expand the career horizons of students and foster an understanding of the types of jobs that are associated with the subjects taught in school.

Each teacher developed in his/her classes activities that explored related careers. Class work was also expanded to include decision making regarding career interests, abilities and aspirations. This came about as students made oral presentations in class, outlined career information and utilized information from Westford Academy's Career Resource Center.

PARENT ADVISORY COMMITTEE

Westford Academy's Parent Advisory Committee meets regularly at monthly meetings to discuss school programs and procedures. Some of the highlights included the presentation of: The Honors Program; National Honor Society, Marion Covell, Advisor; Westford Academy Athletic Program in Review, Ted Tripp, Athletic Director; student teacher program. Westford Academy's Guidance services were reviewed in the March meeting. Westford Academy's newly acquired television studio, donated by Channel 5, was viewed by parents as Steve Boudreau, our AV Technician, presented WAMO, WA's morning news show.

These meetings are open meetings and parents wishing to attend are welcome. A calendar of PAC meetings is usually presented after the September meeting.

HOUSE TEAM REFERRAL SUMMARY

House teams comprised of administrator, counselors and Special Needs teachers, spend a great deal of their time providing for the day to day needs of students. These services include college and career counseling, testing, course information and personal counseling. Much of their remaining time is spent with a small segment of our student population (approximately 10%) that requires a great deal of attention. House team members attempt to modify their excessive behavior.

Parents of high school age students must be aware of the problems they are faced with today as they attempt to develop sound moral fiber in their children. Drugs, alcohol, disrespect for any form of authority, television and the faltering family unit are all taking a toll on the attitude of America's youth. Westford is no exception.

The following report is a referral summary, identifying the types of behavior exhibited by our students. It also includes the reaction to this behavior by House teams as well as the referrals made to organizations and agencies outside of our regular school program. Finally there is a dropout summary for 1977-78 and a follow-up report on our 1978 graduates.

TABLE A

Total discipline referrals, both Houses A and B:
Total number of referrals 1454
Total number of students 333
Major reasons for referrals are: skipping class (410), tardiness and truance (224), failing to remain for detention, (117) attitude and follow-up conference (97) and classroom disturbance (87).

TABLE B

SUSPENSION SUMMARY	OUT OF SCHOOL	IN SCHOOL	WORK DETAIL
Smoking	8	25	2
Truancy	11	31	-
Failure to report to OD	2	-	2
Insubordination, disrespect, profanity	9	1	-
Theft	6	1	-
Fighting	11	3	-
Habitual school offenses	4	-	-
Multiple class cuts	6	5	-
Drugs, alcohol	9	6	-
Vandalism, property damage	3	-	3
False fire alarm	2	-	-
Other (snowballs, firecrackers)	6	-	-

Number of Suspensions 155
Number of Students 107

TABLE C

OTHER REFERRALS AND/OR CONSULTATIONS 350

Re-evaluations (53), Learning Disability Tutor (52), Work/Study (34), SHARE, Inc. (16), Bridge Program (36), Core Evaluation (14), Information on H.S. Equivalency Exam (14), Police Department (12), Juvenile Probation Office (12), Home Tutor (12), Student Assisting Students (SAS) (11).

Collaboratives, Hospitals, Rehab Centers, Solomon Mental Health, Child Guidance Center, Pastoral Counseling, Chatholic Charities, Social Worker, Psychologist, Family Services, Welfare, Share, Christian Formation Center, Physicians, etc., a total of 84.

TABLE D

DROP OUT SUMMARY	CLASS OF 1978	1979	1980	TOTAL
Employed	1	8	9	18
Youth Employment Training Program	2	1	3	6
Armed Services	1			1
Moved	1			1
Withdrew (no information)	2	5	3	10
TOTAL	7	14	15	36

TABLE E

WESTFORD ACADEMY FOLLOW-UP OF 1978 GRADUATES

Overall, our efforts as a comprehensive high school are reflected through our graduates. Their post high school pursuits generally reflect their preparation. The following is a statistical report of the graduates of the 1977-78 school year:

	No. Students	%
4 yr Mass. University or State College	49	26%
2 yr Mass. State School (Community College)	26	13.8
4 yr Private College or University	45	23.9
2 yr Private School	7	4
Technical or Career School	4	2
Service	3	1.1
Work	47	25
Marriage	3	1.1
Preparatory School	1	.5
Other	2	1

Note: 50% going on to 4 year schools
20% going on to 2 year schools

ABBOT MIDDLE SCHOOL ANNUAL REPORT 1977-78

John W. Bone
Principal

Curriculum and Instruction

While keeping in mind the need to provide a strong basic skills program efforts were made to enrich and broaden the basic curricula. The cultural awareness program was expanded so that during each marking period a different area of the arts was highlighted. Artists representing music, drama, poetry and dance made large and small group experiences possible for all of our students. This effort to expose and involve students in the world of the arts also worked well with the new systemwide program integrating career education into the curriculum. Staff and student workshops were enthusiastically received. The success of this program will encourage its continuation and refinement another year.

The thirty 7th grade students selected to participate in our new French program successfully completed the first year of the two year sequence which will be equal to the French I program at the Academy. Performance and parent interest and approval were equally high.

This year also saw the approval of a program for the Gifted and Talented. Students in grades 5 and 6 were identified and plans were made to expand these services into the 7th and 8th grades. The thrust of the program will be to identify high achieving students and provide them with skills and challenges beyond the regular school curriculum, while mainstreaming as much as possible.

For students identified under Chapter 766 guidelines, an additional special needs tutor was added to the staff. This brought to three the number of teachers services the needs of our students with Special Needs.

Cape Cod once again provided a week long experience for 7th graders. The seashore environment became the outdoor classroom where real live perception proved the validity of what had been previously learned in school from books.

Achievement tests showed that although we were broadening our programs the basics were not being neglected. Strong reading and vocabulary scores were most encouraging.

Extra Curricular Activities

The calendar was full of a variety of activities provided by the staff for students from all grades. Teachers Robert Carter, Robert Kennedy and Bob Ricardelli organized a Bike Club which gave 8th grade cycling enthusiasts an opportunity to take weekend trips to test their stamina and to enjoy the fellowship and sportsmanship of bicycling and hsteling. This effort on the behalf of these three staff members was much appreciated by students and parents.

The student council counted as two of its successes - a comprehensive and accepted Constitution by which all future groups will operate and participate in Litter Olympics which resulted in a clean-up by students of the Town Forest.

Our State Band, under the direction of David Manseau, expanded and provided music for many community gatherings from the elderly to Christmas shoppers at the Mall.

Staff

The staff remained quite stable, however, due to declining enrollments it became necessary to reduce our staff by one teacher. Fortunately this will not curtail any enrichment services so necessary to a successful Middle School program.

Parent Communication

Monthly newsletters, open houses, evening performances and many parent/teacher conferences were the part of the network by which school and home kept each other appraised of pupils' progress and school and home expectations. Excluding the 5th grade conferences, which were part of the new reporting procedures, 250 parent/teacher conferences were held during the year.

The terrible winter of "78" made it necessary to keep school bells ringing until June 23 - a full day of school. Students were kept busy with books and exams until the very end to ensure as full a school year as possible. Overall it was a good year with many new and rewarding opportunities being added to the school experience.

NORTH MIDDLE SCHOOL ANNUAL REPORT 1977-78

Richard E. Neal
Principal

The theme for the 1977-78 school year at the North Middle School was "Learning: An Individual Experience". Throughout the year the efforts of the staff were directed toward developing programs to meet the specific needs of individual students. Approximately 13% of our student population received special educational experiences under Chapter 766 and 20% of our 5th and 6th grade students received Title I assistance and attention. This represented about 125 students with identified specific learning needs. The other 391 students also had their individual needs fully assessed by their teachers and support staff and were provided programs which encompassed appropriate materials and expectations along with an appropriate climate for each to have a rewarding learning experience.

Through a revision in Student Council election procedures the entire process was made to closely parallel that of local, state and national elections. With the assistance of the League of Women Voters, assemblies were held to acquaint students with the process and to introduce the candidates to them. Students then were required to register as voters prior to the actual election. Through the use of videotape each candidate was able to present his platform to the voters before election day. On election day the town's voting booths were used adding more realism to the process. The program was completed with a formal inauguration ceremony. This activity which involved all of the students received statewide recognition through Mass. Teachers' Association Magazine.

Another schoolwide project which met with great success was a month-long "Intergenerational Program". Through this program senior citizens were brought into school to visit classes and participate in seminars with students. A special concert program was offered to the senior citizens also. Several students and senior citizens presented two radio programs over station WJUL in Lowell as a culminating activity.

The painting of all classrooms in the North Middle School was completed during this year and now all areas of the school have a "new look".

The Westford Junior Women's Club sponsored a week-long Alcohol Awareness Program for 8th grade students. Mrs. Susan Porteous and staff members Mrs. Diane Clifford extended the program to include all grade 8 students. This will become an annual program.

Community spirit was developed within the students as several projects designed to aid the town's Ambulance Fund were undertaken. As a result of these efforts a sizeable contribution was made by the students to the Fund.

FROST SCHOOL ANNUAL REPORT 1977-78

Rita E. Miller
Principal

During this past year the Frost School principal and staff focused on the following goals.

First in the area of curriculum, language arts and math received particular attention. Grades 2 and 3 participated in a pilot study of the Houghton Mifflin Mathematics program. Mrs. Beverly Anderson served as the Frost School representative on the town-wide Math Curriculum Committee. Evaluation of the Frost School pilot study provided the town-wide committee with much valuable data.

Another goal of the Frost School principal and staff was the updating of materials. An inventory was made of current instructional materials in use. As a result of the study of the curriculum guides, a determination was made concerning strengths and weaknesses of available materials, and notation was made to guide future purchasing.

And finally, emphasis was placed on improved parent communications. Although much had been done through the year to keep parents informed and to encourage their participation in school activities, an even greater effort was made to involve parents this past year. Parent response was most encouraging.

CAMERON-SARGENT SCHOOL ANNUAL REPORT 1977-78

Kenneth DeBenedictis
Principal

The Cameron-Sargent School enjoyed a very successful year because of active involvement in several areas:

Curriculum Development

Staff committees composed of representatives from each grade level met on a monthly basis to analyze curriculum direction. Evaluation of language arts, math and social studies-science resulted in specific recommendations for adjustment of materials and direction in accordance with pupil need.

Special Needs

Identification and provision of program for students with special needs was greatly improved. Each week the school study team composed of special needs teacher, counselor, classroom teacher and principal would meet to discuss progress of specific children and recommend direction to pursue. Coordination with Westford's special needs effort was maintained through regularly scheduled sessions with the Special Needs Administrator.

Instructional Improvement

All staff prepared instructional objectives for program in September. As the year progressed, implementation of plans and adjustments in program were provided. The process was concluded with an evaluation of success in June.

Curriculum Improvement

Cameron-Sargent Schools concentrated on improving the language arts curriculum this year. Through our close work with the school curriculum development committees, and involvement with the language arts consultant, approaches in instruction were implemented and specific materials were introduced. As a result, a more effectively individualized program is now available.

Communication

The Cameron-Sargent PTO continued its active involvement in school. A series of fund raising activities resulted in the provision of field trips for all students. Monthly meetings were held to discuss a wide range of school related topics.

The school biweekly newsletter further kept parents informed of programs and activities.

Frequent newspaper articles further emphasized the school effort.

NABNASSET SCHOOL ANNUAL REPORT 1977-78

Henry J. Leyland
Principal

Nabnasset School students were housed in one building this year.

The Parent Council continues to be a very active organization. Meetings continue to be held monthly on the second Wednesday of each month. Leadership changed mid-year from Maura Mattogno to Norm Harkins. Mr. Harkins was re-elected to serve the 1978-79 school year. Our Parent Council provided the following important services.

1. Volunteers for daily school needs
   IMS math help as well as help for costumes, scenery and Art Fair
2. Newsletter - published monthly
3. Fund raising for:
   a. Field trips (all grades)
   b. Little Red Wagon performances of the University of New Hampshire
4. Room Mothers for Christmas and Valentine's Day room parties

In the school program, special presentations were given by the children in the form of a spring play and assistance of pianist Mrs. Anderson, received many congratulatory messages from parents attesting to the success of the music programs. A string presentation was successfully held under the direction of Mrs. Carolyn Geissler.

Physical Education joined together with all elementary schools and had their "Gym Night" which is always an annual success.

Mr. Sheridan presented an Art Fair, a first for students at Nabnasset School.

A new report card was introduced in September to staff and parents. Changes have been made and a revised card will be presented in September of 1978.

ROBINSON SCHOOL ANNUAL REPORT 1977-78

John R. Allen
Principal

The curriculum emphasis of our school this past year was to upgrade our mathematics program. Standardized testing reports show gains were made in this area. With the introduction of a new systemwide program in the fall of 1978, it is hoped that continued gains can be made in this academic area.

Periodically parent groups need to be reactivated. This past year our parent's group raised approximately $1,000 to supplement a Field Trip Program. Each unit also had some activity for the parents of that unit. This year ended with a Parent Advisory Board being elected.

Pupil reporting has been a systemwide concern. About 95% of our pupils had a parent or parents represent them on released days for parent/teacher conferences. We are most pleased with the communication that has developed between our teachers and the parents of the children they serve.

Our Fusion Program came to an end in June. Fitchburg College has drastically reduced the number of college students in programs designed to train teachers, therefore, there no longer will be students available for the on-site training of teachers. The extra attention these college students gave our pupils will be missed.

Again our staff must thank Mrs. Helen Griffin of Chelmsford. This certified teacher provided coverage for staff during "766 Evaluation Sessions." This voluntary service has indirectly helped everyone in our school. Her help was most appreciated.

As in the past years, both the Fire Department and the Police Department conducted safety programs for our students. We thank them for helping our program.

The following assembly programs were conducted by our students for their parents and students within our school.

Kindergarten - These pupils turned to the past and presented "Dinosaur Time."
Grade 1 students moved to the fairy tales and presented "Hansel and Gretel."
Unit 3 created an original musical "World of Color."
Unit 4 wrote and produced "Applesass."
Unit 5 built a program around the theme "Thanksgiving Thoughts."
Unit 6 gave five performances of "The Wizard of Oz."
Unit 7 ended the year with a musical "Clementalla."
Our music groups held a Christmas Concert, the Memorial Day Observance and the Annual Spring Concert.

This year we introduced an Elementary Guidance Program to our pupils on a part-time basis. This program was funded by a federal grant. I am most pleased at the positive impact this has had on our total program. It has been refunded for another year. The counselor for the guidance program, Margaret Donahue, introduced a pilot Gifted and Talented Program for our students as something above and beyond our curriculum. Mr. Arnold O'Brien taught a unit on Astronomy. Mrs. Bette Hook and Mrs. Anne Marie Maguire led a group of students in an Archeological Dig in an old cellar hole adjacent to route 225. We thank these individuals for helping our school begin a Gifted and Talented Program.

I close by thanking pupils, parents and staff for nine good years at the Robinson School. I wish Mr. Kenneth DeBenedictis the same type of community support.

SPECIAL PUPIL SERVICES ANNUAL REPORT 1977-78

Kenneth A. Sargent
Special Education Administrator

Efforts this year have primarily been to consolidate gains made during the past years in Special Pupil Services, and to improve the quality of plans and to insure compliance with all time requirements of the regulations. A special area of interest and effort was to try to more clearly assess academic growth made by pupils who were receiving services. As the year developed it became apparent that in the interest of better service to children and fiscal responsibility, Westford schools were going to have to move in the direction of providing in-town separated class services to children rather than having to transport them out-of-town to schools. This year federal money helped us to provide much needed counseling services in the elementary schools.

Following is a chart showing the services which were provided during the 1977-78 school year.

1977-78 TOTAL FOR THE YEAR

EVALUATIONS	TOTAL	CAM	FR	NAB	ROB	SAR	AB	NM	WA	PRE	OUT OF TOWN
FULL	54	6	2	10	8	2	3	7	14	1	1
INTERMEDIATE	77	8	4	8	19	9	9	14	6		
SPEECH	69	3	11	20	18	6	1	2	2	6	
PHYS. HANDICAPPED	27			1	7	1	2	4	12		
REEVALUATIONS	353	26	22	35	53	21	53	57	60	7	19
REEVALUATIONS SPEECH	155	17	17	33	30	40	6	7	1	4	
GRAND TOTALS	735	60	56	107	135	79	74	91	95	18	20

A Full Core Evaluation includes four disciplines, Education, Sociological, Psychological, and Medical. Most of Westford's Full CORES have had a waiver of the Medical component with approval of parents because medical inputs were not pertinent to educational needs.

An Intermediate Core is anything less than the Full Core noted above.

A Speech Evaluation is a kind of Intermediate Core in which only Speech is assessed by the therapist.

Physically Handicapped Evaluations are carried out through recommendations of physician only and can provide Home-Tutorial services.

Reevaluations and Speech Reevaluations are conducted at least once each year for each child who is receiving special services. They are carried out by the CORE Team or Speech Therapist respectively.

REGULATIONS

Several meetings with Special Needs Teachers during the year were held to discuss the proper writing up of educational plans. A pamphlet of Westford guidelines Summarization of Practices and Procedures in the Chapter 766 Process was developed to provide specific guidance to all staff as to how regulations would be met locally. Time requirements for CORE Evaluations were met with consistency during the year except at the very end of the school year when the scheduling of reevaluations brings most other activities to a halt.

ASSESSMENT

In order to determine academic growth of special needs children a procedure for individually assessing achievement by objective testing was formally initiated. This testing takes place at the time of annual review of each child's educational plan. Most special children are, therefore, excused from taking standardized group achievement tests administered to all children in Westford schools.

Meetings with representatives from the Northeast Regional Education Center will provide professional help in putting together a more comprehensive assessment package. This battery of materials when developed will, hopefully, include a broader achievement assessment and also include areas of affective growth which are so important to our children.

One way to get some feeling for the success of Special Pupil Services is to assess the extent to which children are being returned to regular education from special education. A review of the chart below of Non-Continuance of Services shows that a good percentage of children are having their difficulties resolved.

NON-CONTINUANCE OF LOCAL SPECIAL PUPIL SERVICES
DETERMINED DURING 1977-78 SCHOOL YEAR

	NO SPECIAL NEEDS NOW EXIST	GRADUATED FROM H.S.	MOVED	TRANSFERRED TO NASHOBA VALLEY TECHNICAL H.S. REGULAR EDUCATION	TRANSFERRED TO NASHOBA VALLEY TECHNICAL H.S. SPECIAL EDUCATION	DROPPED OUT OF SCHOOL	OTHER
No. of children under Special Education Plans	38	10	5	4	4	12	1
Under Speech Plans	38		4				
Totals	76	10	9	4	4	12	1

SEPARATED CLASSES

As more and more children who were being evaluated seemed to have needs requiring services beyond those available in-town, it became apparent that expansion of special services should be carefully considered. This policy was recommended from a financial point of view, but also to reflect the Chapter 766 philosophy of mainstreaming special children with regular children wherever possible. Since budget commitments had already been made for 1978-79, it was hoped to financially support thest special classes by returning out-of-town children to the in-town classes. This did not work out. However, as a result of these discussions separated classes are being set up at the elementary and middle school levels with use of current staff, thus, limiting some additional out-of-town placements.

It seems that this is a direction in which services must be augmented in the next several years to better serve children and place limits on a budget that is ever expanding.

FEDERAL PROJECTS

The federal project of providing elementary counselors has been most successful and well received. Many children have benefited from these services, and the project for 1978-79 increases counselor time and also provides for even more sophisticated services through the hiring of a psychiatric social worker. This latter person will provide in-town school services which in the past had to be contracted out to counseling agencies in the area. Again, attention is being given to providing in-school and in-town services whenever possible.

The 1979-80 federal project will continue the above services but will also include funding for the separated classes referred to in the previous section.

This year another federal project was approved for the 1978-79 school year, a project which will provide physical therapist services. This means that services previously provided outside the Westford schools can now be provided by a local staff member.

FISCAL

The Special Pupil Services budget is increasing and probably will continue to increase, even as regular enrollments decrease. It is very important to note, however, the reimbursement from the state this year of $448,000 was within $23,000 of what was actually expended by the town during the comparable year. The net cost to the town for Special Pupil Services is, thus, in the final analysis quite small. It is hoped that state support can continue at these current levels.

SUMMARY

Special Pupil Services are providing special needs children very fine services. This is primarily because of the exceptional staff of Special Needs Teachers, Central Office staff and understanding and cooperative administrators and regular class teachers. The prospects for an even better program of services in 1978-79 is bright.

SUMMARY OF FEDERAL AID FOR SCHOOL YEAR 1977-78

Federal Title	Filed	Approved	Amount	Received	Amount
ESEA					
Title VI, Part B PL 94-142	Nov 76	9/1/77 2/15/78	5,200 10,400	10/6/77 3/25/77	5,200 10,400
Title IV-B	12/21/77	1/11/78	8,243	2/21/78	8,243
NDEA					
PL 874	1/9/78	8/29/78	64,261	1/13/78 2/6/78 5/1/78 7/11/78	79 20,167 35,200 9,635
ESEA					
Title I	6/25/77	8/8/77	33,906	8/11/77 1/30/78 5/1/78	16,953 6,207 10,645

WESTFORD ACADEMY 1978 GRADUATES

Class Officers

*National Honor Society

*Margaret M. Harte, President
*Glen M. Secor, Vice President
*Suzanne M. Dereska, Secretary
Rosheen M. Murphy, Treasurer

Roy Adams
Steven S. Amichetti
*Debra Ann Anderson
Robert David Anderson
John P. Andreliunas
William J. Antonelli
Annette Marie Aranyi
Wayne Arruda
Gayle Ashford
Colin P. Bakalyar
James M. Barrett, Jr.
Jane Ann Bartlett
Janine Beauregard
Thomas M. Beckwith
Catherine Ann Belinsky
Gail Ann Bellemore
Tina Bennett
Michele Berry
Michael Paul Berry
Madelyn I. Black
Rebecca Blair
Michael Bohenko
Vincent A. Bourgault
Douglass A. Boyle
Stephen T. Buchanan
Curtice K. Burk
Mark E. Burnham
*Robert C. Butorac
Daniel E. Carlo
*Brenda Lee Carlson
Joy Caron
Timothy M. Carroll
Eileen J. Carter
*Michael G. Cerato
Janine M. Cerra
Donna M. Chaput
*Tamara Sullivan Chew
Barbara Jean Cleary
Karen Lisa Clements
Kenneth G. Cogan
William Considine
Debra A. Cook
Leslie Cooley
Donna Marie Costello
Cynthia L. Coughlin
Holly Dawn Crossley
Francis X. Curtin
Karen M. Curtin
Gwendolyn E. Davison
Daniel Dawson
Karen F. Dejniak
Arthur C. Demirjian
Thomas E. Deneault
Shirley J. Dennison
Evelyn Ann Desharnais
Edee Diamond
Nora Doherty
Thomas Donaruma
John Doolin
Debra A. Dries
Kenneth P. Dubinski
Donna Jean Duffy
Bernadette A. Dureault
Donna M. Dureault
*Pamela Susan Dyer
Christine J. Eisenklam
Donna B. Erickson
Robyn Jeannine Faid
Eleanor M. Farren
Sarah Betts Fletcher
*Douglas J. Floyd
John J. Foley
Wayne J. Gamester
Lisa Gizara
Bonnie M. Greenwood
Joseph P. Gorski
Vicki Marie Gordie
Lonnie Grimolizzi
Aline Y. Guillemette
Valerie Gur
Heather Haley
*Susan Hamilton
Karen Hanlon
Patricia M. Hansen

William F. Harnum, Jr.
Cynthia Ann Harpley
Timothy A. Hayward
Lynne G. Heath
Yuji Hemmi
Carolyn Holmes Hopf
Patricia Ann Holroyd
Linda K. Hopkins
Mark A. House
Kathleen Hovanec
John F. Jeray
Cynthia Rose Jordan
*Kathryn F. Kavanagh
Charlene M. Keenan
*Steven Keith
*Betsy Kennedy
Michael W. Kesner
Brenda Rogers Kilroy
Dennis King
Gregory Koester
Laura S. Koester
Kimberly A. Kouble
Janice D. Kovalchek
Elizabeth B. Krystof
*Craig Kronlund
Mary M. Latham
John F. Laushine
Dale LeClair
Kathleen Lefebvre
Sheila Lelievre
Linda Limperis
Suzanne I. Loiselle
Donalda Little
Elizabeth A. MacDougall
Deborah Mack
Terrie Lynn Mallory
Clair M. Mailhot
Debra Mantville
Heidi R. Marcouillier
Sharon P. Matley
Patricia A. May
Kathleen A. McAuliffe
Mary A. McAvinew
Gary M. McCormack
Susan B. McGeeney
Judy A. McBay
Paul D. McIntosh
William McKenna
Jeff Meikle
Paula J. Melancon
Karen L. Miller
William Van Miller
Miguel Morales
Richard Monty
*Barry Karl Morrill
Richard C. Myles
Teresa E. Nagle
Elizabeth A. Neves
Linda Ann Norton
Joanne L. Olson
Donald F. Pacini
Cathy Lee Paduano
Nancy L. Page
Diane L. Papin
Joseph M. Pellegrino
Donald R. Parsons
*Wayne F. Patton
*Bernard B. Peloquin
David Grey Perry
William J. Plunkett
Annette Y. Poist
Wendy L. Powers
Jill M. Radcliffe
Gary B. Routenberg
Janet Reilly
Sandra J. Rice
Mark Scott Richter
Michael R. Rigsby
Patricia A. Rossacci
Paul W. Rossi
Nancy A. Rush
Carol Lynn Selfridge
Amy Shepherd
*Kathryn C. Sloan
Diane-Rae Smith
William E. Smith
*Janet Marie Souza
*Debra A. Stevens
Sharon R. Stiling
Patrice M. Strom
Douglas Swain
Lori Jayne Tatelman
Kevin M. Thompson
Steven J. Thompson
Pia A. Tofanelli
Steven W. Tremble
Nancy I. Ullian
William Werber

Jeffrey R. White
Richard B. Wheeler, Jr.
Michael J. Whitlock
Laurie J. Wood
Patrice K. Woodward
Christine Woznac
Vicki L. Wyman
Susan Jeanne Yetman

Class Advisors: Mary Westcott, Francis Joyce

PROGRAM

PROCESSIONAL: "Pomp and Circumstance" . . . . . Elgar

NATIONAL ANTHEM

INVOCATION . . . . . Reverend Michael Marrone

SALUTATORY . . . . . Tamara S. Chew

HONOR ESSAY . . . . . Mark E. Burnham

SENIOR CLASS MOTTO. . . . . We do not remember days, we remember moments

HONOR ESSAY . . . . . Susan Hamilton

PRESENTATION OF CLASS GIFT

President of Class of 1978, Margaret Harte

ACCEPTANCE OF CLASS GIFT

President of Class of 1979, Patricia Kavanagh

VALEDICTORY . . . . . John J. Foley

PRESENTATION OF AWARDS and SCHOLARSHIPS

Trustees of Westford Academy Awards . . . Mrs. Bette Hook

For Excellence in French	Laura Koester
For Excellence in German	Christine Eisenklam
For Excellence in Home Economics	Bernadette Dureault
For Excellence in Industrial Arts	William Considine
For Excellence in Latin	Rebecca Blair
For Excellence in Science	Craig Kronlund
For Excellence in Secretarial Science	Eileen Carter
For Excellence in English	John Foley
For Excellence in Music	John Foley
For Excellence in Mathematics	John Foley
For Excellence in Spanish	John Foley
For Excellence in Social Studies	John Foley

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1978. . . . . Kevin Thompson
Class of 1979. . . . . Mary Ann Gundersen
Class of 1980. . . . . Michael Chaput
Class of 1981. . . . . Kevin Daley

OTHER AWARDS

DAR Good Citizenship Award	Margaret Harte
DAR American History Award	Jeffrey Lobo
Charles Aaron Memorial Scholarship	Joseph Pellegrino
First Lt. Jeffrey H. Peterson Memorial Award	Glen Secor
Westford Garden Club	John Jeray Amy Shepherd
Westford Lions Club	Tamara Chew
Forty Memorial Scholarship	Betsy Kennedy
VFW Mattawanakee Post 6539	Gary Rautenberg
Westford Golden Age Club	Cathy Lee Paduano
Judith I. Cooper Memorial Scholarship	Nancy Ullian
American Field Service Club Scholarship	Katherine Fraizer
Westford Academy Band Scholarship	Arthur Demerjian
Westford Academy Faculty (Francis X. Sullivan Memorial Scholarship)	Donna Chaput Mark House
Westford Academy Student Council Scholarship	Cindy Harpley Paul Rossi Cindy Jordan Bernard Peloquin
National Honor Society Scholarship (Mary T. Quinn Scholarship)	Bernard Peloquin
General Radio Science Award	Craig Kronlund
Elva Judd Rollins Award	Gail Bellemare
Charles L. Hildreth Award	Donald Parsons
Bausch & Lomb Science Award	John Foley
Westford Rotary Club Award	Annette Aranyi
Daniel F. Glynn Award	Christine Woznac
Newcomers Club of Westford	Ken Cogan Paul Rossi
Westford Jaycees Scholarship	Joseph Pellegrino
Westford Education Association Scholarship	Bernadette Dureault
Nabnasset American Legion Auxilliary Scholarship	Paul Rossi
Westford Junior Women's Club Scholarship	Cynthia Jordan
Westford Business Association Scholarship	Kevin Thompson
Sarah A. Connolly Memorial Scholarship	William Antonelli Michael Whitlock
Shields Memorial Scholarship	Paul McIntosh
Westford Academy Athletic Boosters Scholarship	Pia Tofanelli Steven Thompson Joanne Olson William Miller James Barrett William Antonelli

Westford Kiwanis Scholarship	Nancy Ullian Bernard Peloquin Janet Souza
HE Fletcher Social & Athletic Club Scholarship	John Doolin
Stoney Brook Fish & Game Club Scholarship	Donald Parsons

AWARDING OF DIPLOMAS

Mrs. Mary Caless, Chairperson, Westford School Committee

WESTFORD ACADEMY ALMA MATER. . . . . Calkin

BENEDICTION . . . . . Reverend Thomas Hawkins

RECESSIONAL . . . . . Wagner

Westford Academy Band, Blair Bettencourt, Director

CLASS MARSHALLS . . . . .Patricia Kavanagh, Jane Allen
CLASS COLORS. . . . . .Red and White
CLASS FLOWER. . . . . .Red Rose
CLASS SONG. . . . . .Oh Very Young

RECEPTION TO GRADUATES

Westford Academy Cafetorium Hosted by Class of 1980

CLASS ODE - A Salute to Seniors

Four years ago, the Class of 1978 was introduced to W.A.
We were Freshmen with a common goal - to learn!
Our education, however, stemmed far from only Academics
We have begun to learn life.

We have shared many experiences in our four years at W.A.
We have felt many sorrows and many triumphs,
Many losses, and many gains,
Many deaths, and many births,
and happily many rebirths.

Nevertheless, as we graduate, we must realize the easier life
Is behind us.
The road ahead may be bumpy
Ten years from now, we may be flippin' through the '78 Clarion
And we may realize our gains from having attended this school.

by Colin Bakalyar

TEACHING STAFF 1977-78

TEACHERS — WESTFORD ACADEMY	SUBJECT	UNINTERRUPTED SERVICE SINCE
Joseph F. Lisi, B.S.,M.Ed. (Salem State)	PRINCIPAL	Sept 1968
Thomas S. Casey, Jr., B.A.,M.Ed. (St. Anselms, Framingham State)	Housemaster	July 1973
Richard DeSimone, B.S.,M.Ed. (Salem State, Northeastern)	Housemaster	Sept 1963
Norma O'Brien, B.A.,M.A.T. (Boston Univ., Harvard University)	Guidance Counselor	Sept 1976
Detlev Suderow, A.B.,Ed.M.,CGS (Brandeis, Tufts, U. of Zurich)	Guidance Counselor	Sept 1975
Francis X. Sullivan, B.S.,M.S. (Boston University	Guidance Counselor	Sept 1962
Mary Wescott, B.S.,M.Ed. (Salem State, Tufts University)	Guid Cnslr/Coordinator	Sept 1970
Edward Walsh, B.S.,M.Ed. (Fitchburg State)	Guidance Counselor	Apr 1970
Robert Checchi, B.S. (North Adams)	Special Needs Teacher	Oct 1973
Catherine Davis, B.S.,M.Ed. (Northeastern University)	Special Needs Teacher	Sept 1974
Nancy Ogasapian, B.S.,M.L.S. (W.Va. Wesleyan, Simmons)	Librarian	Sept 1967
Melissa Babb, B.S. (University of Maine)	Home Economics	Sept 1976
Peggy Beck, B.A.,M.Ed. (Penn. State, Univ. of Pittsburgh)	English	Sept 1973
Nancy Bergmann, B.A.,M.A. (University of Florida)	Spanish	Sept 1976
Blair Bettencourt, B.Mus Ed.,M.Mus.Ed. (University of Lowell)	Music - Band Director	Sept 1970
James Bogue, A.B.,M.A.,PhD. (Harvard, University of Illinois)	Social Studies	Jan 1976
Eva Brown, B.A. (University of New Hampshire)	English	Jan 1973
Anna Burgoon, B.S.Ed.,M.A.T. (Ohio University, UVM)	English	Sept 1972
Katherine Cameron, B.S.,M.Ed. (Fitchburg State, B.C.)	Mathematics	Sept 1962
Sandra Carignan, B.S. (Keene State)	Social Studies	Sept 1977
H. Earl Carlson, B.S.,M.A.T. (Salem State, Boston College)	Mathematics Dept. Head	Sept 1966
D. Ann Carter, B.S. (Salem State)	Business	Sept 1973
James Casserly, B.A. (Bridgewater)	Science	Sept 1975
William Cody, B.S.,M.Ed. (Salem State)	Business Dept. Head	Sept 1964
Andrew Coravos, B.S.,M.Ed. (Northeastern Univ., Boston Univ.)	Business	Oct 1968
Janet Cunningham, B.S. (University of Mass.)	Home Economics	Sept 1974
Dominic deLacy, A.B. (Salem State)	English	Sept 1976
Albert Duffett, A.B. (Salem State)	History	Sept 1974
James Duffy, B.S.m.Ed. (Northeastern, Suffolk University)	Business	Sept 1974
Joseph Freitus, B.A.,M.S.,M.Ed. (Fitchburg, Univ. of Washington)	Science	Sept 1974

TEACHERS	WESTFORD ACADEMY	SUBJECT	UNINTERRUPTED SERVICE SINCE
Norma Graham, B.A.,B.S.	(Ohio State University)	Spanish	Sept 1974
Sally Haberman, B.S.	(American University)	Science	Sept 1964
Frederick Henrichs, B.A.,A.M.	(Gordon College, Northeastern)	History Dept. Head	Sept 1966
Priscilla Hughes, A.B.,M.Ed.	(Middlebury, Boston State)	English	Sept 1971
Linda MacDonald, B.S.	(Springfield)	Physical Education	Sept 1975
Helen Jackman, B.Ed.	(Plymouth State College)	Business	Sept 1976
Paul Janocha, B.S.,M.Ed	(Salem State)	Business	Sept 1968
Francis Joyce, B.S.,M.Ed.	(Fitchburg State)	Industrial Arts	Sept 1959
Barbara Kampas, B.S.	(Cornell University)	Home Economics	Sept 1972
Fred Kelley, A.B.,M.Ed.	(Bates, Fitchburg State)	English	Sept 1964
Jean Kelley, A.B.,M.S.	(Bates, Connecticut State)	Latin	Sept 1964
Michael Kelly, B.S.,M.Ed.	(Boston College)	Chemistry	Sept 1963
Marsha Kistler, A.B.,A.M.	(University of Michigan)	French	Sept 1972
Wayne Koch, B.S.,M.A.	(Gordon College, Salem State)	History	Sept 1968
Frank Lewis, B.S.	(Northeastern University)	Physical Education	Sept 1977
Joan Longobardi, B.S.,M.Ed.	(R.I. School of Design, Temple)	Art	Sept 1966
Kevin Lyman, B.S.	(Fitchburg State College)	Reading/English	Sept 1976
Charles McGregor, B.S.Ed.,M.A.	(Mass. College of Art, Columbia)	Art	Sept 1969
James McNiff, A.B.,M.L.S.	(Boston College, Boston University)	English Dept. Head	Sept 1972
John Morris, B.S.	(Springfield)	Physical Education	Sept 1967
Judith Murphy, A.B.,M.A.T.	(Radcliffe, Harvard)	History	Sept 1973
Dianne O'Donnell, B.A.	(University of Mass.)	French	Sept 1972
John Pawlak, B.S.	(University of Lowell)	Mathematics	Sept 1976
Geraldine Penney, B.S.Ed.	(Salem State)	Business	Sept 1971
Ann Perham, B.A.,M.Ed.	(Hardwick College, Boston State)	History	Sept 1973
LeRoy Pindara, B.S.,M.Ed.	(Iowa State, Wayne State University)	Physical Ed. Dept. Head	Sept 1972
Paul Poisson, B.A.	(Salem State)	Math/Science	Sept 1974
Richard Prescott, B.S.,M.A.T.	(University of Mass.)	Science Dept. Head	Sept 1964
Harold Ready, B.S.,M.Ed.	(Boston University, Fitchburg State)	Bus., Data Proc. Coord.	Sept 1956
Kathleen Ridge, B.F.A.	(Mass. College of Art)	Art	Sept 1974

TEACHERS	WESTFORD ACADEMY	SUBJECT	UNINTERRUPTED SERVICE SINCE
Edward Scollan, Jr., B.S. (University of Lowell)		History	Sept 1976
Patrick Smith, B.A.,M.A. (University of Michigan)		English	Sept 1972
Thomas Smith, B.S.,M.Ed. (Salem State)		Business	Sept 1967
Robert Sobek, B.S. (University of Mass.)		Biology	Oct 1965
Cynthia Stephens, B.S.Ed.,M.Ed.(Un. of Texas, Framingham State)		Mathematics	Sept 1975
Anne Stowe, B.A. (Salem State)		Mathematics	Sept 1974
Cynthia Theriault, B.A.,M.A.T. (Salem State)		Mathematics	Sept 1969
Ronald Trahan, B.S.,M.Ed. (Boston University, Framingham State)		English	Sept 1975
Frederick Tripp, B.S.,M.Ed. (Northeastern, Framingham State)		Math-Athletic Director	Sept 1970
Heiner Wais, B.A.,M.Ed. (Lowell State, Fitchburg State)		Industrial Arts	Sept 1975
Michelle Wilson, B.S. (University of Maine)		Physical Education	Sept 1976
	ABBOT MIDDLE		
John W. Bone, B.A.,M.Ed. (University of New Hampshire)		PRINCIPAL	Sept 1969
John W. Mann, A.B.,M.A.T. (Holy Cross, Salem State)		Assistant Principal	Sept 1968
Martha Bentley, B.A.,M.Ed. (UCLA, Northeastern)		Guidance Counselor	Sept 1972
Daniel Farren, B.S.Ed.,M.Ed. (Fitchburg State)		Special Needs Teacher	Sept 1971
Thomas Pagel, B.A.,M.A.T. (Oakland University)		Special Needs Teacher	Sept 1977
Carolann Wais, A.B.,M.A. (Boston College, Fitchburg)		Special Needs Teacher	Sept 1969
Joseph Barriero, B.S.,M.Ed. (Fitchburg State)		Gr. 6 Team Leader	Dec 1970
Garrett Barry, B.S.Ed., M.Ed. (Salem State)		Gr. 7 Team Leader	Sept 1967
Adela Blackburn, B.A.,M.Ed. (Denison Univ., Univ. of Lowell)		Grade 7	Sept 1965
Carol Bradford, B.A. (Bates College)		Grade 7	Sept 1974
Robert Carter, B.A.Ed. (Ohio State)		Grade 7	Sept 1977
John Doucette, B.A.,M.Ed. (Univ. of Mass., Univ. of Lowell)		Grade 7	Sept 1973
Clenna Emery, B.S. (Marion College)		Grade 5-6	Sept 1973
Noreen Forbes, B.S.Ed. (Lowell State)		Grade 7	Sept 1974
Christine Hawkins, B.A. (Eastern Illinois University)		Grade 7	Sept 1977
Janet Harrington, B.A.,M.Ed. (Framingham State)		Home Economics	Sept 1973
John Indresano, B.S.Ed. (Bridgewater State)		Gr. 8 Team Leader	Sept 1970

TEACHERS	SUBJECT	UNINTERRUPTED SERVICE SINCE
ABBOT MIDDLE		
Robert Kennedy, B.A.,M.Ed. (University of Lowell)	Grade 8	Sept 1969
Richard Lydon, B.A.,M.A. (Univ. of Mass., Framingham State)	Gr. 5-6 Team Leader	Jan 1972
Robert Mancusi, B.A.A.,M.Ed. (Univ. of Mass., Univ. of Lowell)	Gr. 7 Team Leader	Sept 1970
David Manseau, B.Mus.Ed. (Boston Conservatory)	Music - Band	Sept 1963
Lloyd Maranville, B.Mus.,M.Ed. (University of Lowell)	Music	Sept 1973
Christine Molonea, B.S. (University of Mass.)	Physical Education	Sept 1977
William O'Neil, B.S.,M.Ed. (Boston Univ., Univ. of Lowell)	Grade 5-6	Sept 1970
Peter Pecorelli, B.S.,M.Ed. (Fitchburg State)	Grade 6	Sept 1971
Robert Ricardelli, B.S.,M.Ed. (Northeast Missouri State Univ., Fitchburg State)	Industrial Arts	Sept 1973
Michael Roth, B.A. (Lafayette)	Grade 5-6	Jan 1976
Marilyn Scott, B.S.Ed. (Bridgewater State)	Grade 6	Sept 1968
Laurie Sullivan, B.F.A. (S.M.U.)	Art	Sept 1977
Charles Vogel, B.A. (University of Massachusetts)	Grade 8	Sept 1973
Philip Weinshenker, B.A.,M.Ed. (U. of Wisconsin, U. of Lowell)	Grade 6	Sept 1973
Sandra Wood, B.S. (University of Lowell)	Grade 5-6	Sept 1976
David Yazbek, A.B.,M.A. (Merrimack, University of Lowell)	Grade 8	Sept 1967
Randolph Young, B.S.,M.Ed (University of Mass., Boston State)	Physical Education	Sept 1970
NORTH MIDDLE		
Richard E. Neal, B.A.,M.Ed. (Brown University, Salem State)	PRINCIPAL	July 1973
Ralph H. Drinkwater, B.A.,M.Ed. (Univ. of Mass., Northeastern)	Assistant Principal	Sept 1960
Paul Taylor, B.S.Ed.,M.A.Ed. (Boston University, Suffolk)	Guidance Counselor	Sept 1966
Carl Lyman, B.S.,M.Ed. (Boston State, Tufts University)	Special Needs Teacher	Sept 1973
Richard Laider, A.B. (Boston College)	Special Needs Teacher	Sept 1977
Elizabeth Morris, B.A.,M.Ed. (Wellesley, Lesley)	Special Needs Teacher	Sept 1974
Arthur Bailey, B.S.Ed. (Fitchburg State)	Industrial Arts	Sept 1965
Karen Benedict, B.A. (Elmira College)	Grade 8	Sept 1974
Patricia Bennett, B.A.,M.Ed. (Syracuse Univ., Univ. of Lowell)	Grade 6 Team Leader	Sept 1969
Beverlee Braconi, B.A. (Stonehill College)	Grade 6	Sept 1975

TEACHERS	NORTH MIDDLE	SUBJECT	UNINTERRUPTED SERVICE SINCE
Shelagh Brady, B.A. (Emmanuel College)		Grade 5	Sept 1973
Diane Clifford, B.S. (Fitchburg State)		Grade 7-8	Sept 1976
Aphrodite Corsi, B.S. (University of Lowell)		Grade 5	Sept 1969
Paul Corsi, B.A. (Boston College)		Grade 8	Sept 1971
James Coster, A.B.,M.Ed. (Gordon College, Boston State)		Grade 7	Sept 1968
Saverio DiLorenzo, B.S.,M.S. (St. Bonaventure, Rivier)		Grade 8	Sept 1964
Deborah Duffy, B.A. (Keene State)		Grade 8	Oct 1971
Martin Enis, B.S.Mus.Ed. (University of Lowell)		Music, Instrumental	Sept 1972
Vicki Epler, B.F.A. (Mass. College of Art)		Art	Sept 1976
Deborah Forbes, B.A. (Lowell State)		Grade 8	Sept 1972
Edward Galotta, B.S., M.A.T. (Boston College, Salem State)		Grade 7 Team Leader	Sept 1971
Paula Grady, B.S. (University of Mass.)		Grade 6	Jan 1978
Patricia Hoar, B.A. (New England College)		Grade 6	Sept 1977
Fun Lan Hung, B.S. (Suffolk University)		Grade 7	Oct 1971
Robert Kiley, B.S.,M.S. (Boston University, University of Mass.)		Grade 7	Sept 1971
Marie Maranville, B.S.,M.Mus.Ed. (Lowell State)		Music, General	Dec 1977
Joanne Merrill, B.S. (University of New Hampshire)		Physical Education	Nov 1976
Linda Morrison, B.S.,M.Ed. (University of Maine)		Home Economics	Sept 1969
Mary St. Onge, B.A. (Merrimack College)		Grade 6	Sept 1970
Robert Salvucci, B.S. (Boston University)		Physical Education	Sept 1977
Richard Scanlon, B.S.Ed.,M.Ed. (Boston Univ. Fitchburg State)		Grade 7	Sept 1967
Robert Shepherd, B.S.Ed.,M.Ed. (Northeastern, Univ. of Lowell)		Grade 8 Team Leader	Sept 1967
Gloria Vogel, B.A. (Michigan State)		Grade 7	Sept 1973
Joan Woods, B.S.Ed. (Bridgewater State)		Grade 6	Sept 1957
	FROST		
Rita E. Miller, B.S.,M.Ed. (Univ. of Lowell, Rivier)		PRINCIPAL	Sept 1939
Marilyn Fleckner, B.A.,M.Ed. (Hunter, Wheelock College)		Kindergarten	Sept 1970
Sharon Bowie, B.A.,M.Ed. (Simmons College, Northeastern Univ.)		Primary	Sept 1968

TEACHERS	FROST	SUBJECT	UNINTERRUPTED SERVICE SINCE
Shirley Oliver, B.S.Ed.,M.Ed. (University of Lowell, Rivier)		Primary	Sept 1940
Beverly Anderson, B.S.,M.Ed. (University of Lowell)		Intermediate	Sept 1970
Margaret McCarthy, B.S.Ed. (Framingham State)		Intermediate	Sept 1971
Sandra Martinez, B.A.,M.Ed. (Carroll College, Wright State U.)		Special Needs Teacher	Sept 1976
Margaret Donahue, A.M.,E.M. (Emmanuel, B.U.)		Counselor	Sept 1977
	CAMERON-SARGENT		
Kenneth L. DeBenedictis, B.S.,M.Ed.,CAGS (Northeastern,B.U.)		PRINCIPAL	Sept 1968
CAMERON			
Maureen Connors, B.S.Ed.,M.Ed. (Bridgewater State)		Intermediate	Sept 1963
Pamela Flavell, B.S. (University of Lowell)		Intermediate	Sept 1976
Margaret Geary, A.B.,M.Ed. (Regis, Boston University)		Intermediate	Sept 1965
Susan Healy, B.S. (American International College)		Intermediate	Sept 1976
Joan Leyland, B.S.Ed.,M.Ed. (University of Lowell)		Intermediate	Sept 1971
Mary Mourtzinos, B.S. (Salem State)		Intermediate	Sept 1969
Jan Stoddard, A.B.,M.Ed. (Mt. Holyoke, Tufts University)		Intermediate	Sept 1969
Ann Teague, B.S. (Salem State)		Intermediate	Sept 1969
Cynthia Fischer, B.A.,M.A.T.,M.Ed. (Colby, Harvard, McGill)		Special Needs Teacher	Sept 1973
Phyllis Doyle, B.S.,M.Ed. (University of Maryland, Rivier)		Counselor	Sept 1977
SARGENT			
Alice McIntosh, B.S. (Boston University)		Kindergarten	Sept 1970
Ruth Byrne, B.S. (University of Lowell)		Primary	Sept 1971
Marcia Englund, B.A. (University of Massachusetts)		Primary	Sept 1963
Charlotte Jeltsch, A.B.,M.Ed. (DePauw Univ., Northeastern)		Primary	Sept 1966
Martha Jennings, B.S. (Fitchburg State)		Primary	Sept 1977
Barbara Keenan, B.A. (University of New Hampshire)		Primary	Sept 1972
Maryjane Sullivan, B.S.,M.Ed. (U. of Lowell, William Patterson)		Primary	Sept 1973
Roberta Atkinson, B.S.,M.Ed. (Boston Univ., Northeastern)		Special Needs Teacher	Sept 1974

TEACHERS	NABNASSET	SUBJECT	UNINTERRUPTED SERVICE SINCE
Henry J. Leyland, A.B.,M.Ed. (Merrimack College, Rivier)		PRINCIPAL	Sept 1956
Janetta Cougle, B.S. (Boston State)		Kindergarten	Sept 1973
Darryl Alexa, B.S.Ed. (University of Lowell		Primary	Sept 1970
Kathleen Archibald, B.S. (University of Lowell)		Primary	Sept 1973
Elizabeth Bagas, B.S.,M.Ed. (University of Lowell)		Primary	Sept 1969
Beverly Cancella, B.S.,M.Ed. (Univ. of Lowell, Northeastern)		Primary	Sept 1966
Joyce Coughlin, B.S.Ed. (Fitchburg State)		Primary	Sept 1971
Marjorie Freeman, B.A. (University of Lowell)		Primary	Sept 1973
Ann Kirk, B.S.Ed.,M.Ed. (Univ. of Lowell, Northeastern)		Primary	Sept 1964
Sheila Miller, B.S. (University of Lowell)		Primary	Sept 1970
Vivian Norton, B.S. (University of Lowell)		Primary	Oct 1977
Rose Quillin, A.B. (Albertus Magnus)		Primary	Sept 1962
Marilyn Sheridan, B.S.Ed.,M.Ed. (University of Lowell)		Primary	Sept 1966
Donald Babin, B.S.Ed.,M.Ed. (Salem State)		Intermediate	Sept 1966
Elizabeth Chachus, B.S.Ed.,M.Ed. (Univ. of Lowell, Rivier)		Intermediate	Sept 1955
Nancy Gill, B.S. (University of Lowell)		Intermediate	Sept 1972
Kathleen Pacsay, B.S. (University of Lowell)		Intermediate	Sept 1972
Joseph Parrino, B.A.,M.Ed. (Queens College, Salem State)		Intermediate	Sept 1967
Frances Congdon, B.A.,M.Ed. (Trinity College, Boston College)		Special Needs Teacher	Mar 1977
Loretta Veracka, B.S.,M.Ed. (California State, U. of Virginia)		Special Needs Teacher	Sept 1974
	ROBINSON		
John R. Allen, B.A.,Ed.M. (Northeastern, Boston College)		PRINCIPAL	Aug 1966
Virginia Fitzgerald, B.S.Ed.,M.Ed. (Lesley College, U. of N.H.)		Kindergarten	Sept 1970
Jane Poole, B.S.,M.Ed. (Skidmore, Northeastern)		Kindergarten	Sept 1966
Ellen Barry, B.S. (University of Lowell)		Primary/Intermediate	Sept 1968
Joyce Cederberg, B.S.Ed. (University of Lowell)		Primary	Mar 1969
Teresa Freeman, B.S. (University of Oklahoma)		Primary	Sept 1976
Ruth Guild, B.S.Ed.,M.Ed. (Bridgewater State, Northeastern)		Primary	Sept 1967

TEACHERS	ROBINSON	SUBJECT	UNINTERRUPTED SERVICE SINCE
Wanda Hall, B.S. (University of Lowell)		Primary	Sept 1976
Gertrude Kalinen, B.S.Ed. (Fitchburg State)		Primary	Sept 1968
Joan Kavanagh, B.S.Ed. (University of Lowell)		Primary	Sept 1972
Linda Lemire, B.S.Ed. (Lowell University)		Primary	Sept 1970
Maureen Mano, B.S. (Framingham State)		Primary	Sept 1973
Florence Michaelides, B.S. (University of Lowell)		Primary/Intermediate	Sept 1970
Nancy Perry, B.A. (Keuka College)		Primary	Sept 1971
Mary Surprenant, B.S.Ed. (Suffolk University)		Primary	Sept 1972
Gail Wilson, A.B. (Mt. Holyoke College)		Primary/Intermediate	May 1973
Christine Casey, B.A. (University of Massachusetts)		Intermediate	Sept 1972
Donna Dufour, B.S.,M.S. (Fitchburg State)		Intermediate	Sept 1973
Arlene Fisher, B.S.,M.S. (Prov. College, CW Post LI Univ.)		Intermediate	Sept 1973
Judith Daly, B.S. (University of Vermont)		Intermediate	Sept 1977
Kathleen Gendron, B.A. (Rivier)		Intermediate	Sept 1975
Shirley Kangas, B.S.Ed. (Framingham State)		Intermediate	Sept 1971
Joan Menzia, B.S. (University of Lowell)		Primary	Sept 1970
Phyllis Quintin, B.S.,M.Ed. (University of Lowell, CAS)		Intermediate	Sept 1961
Leola Foden, A.B. (Boston University)		Special Needs Teacher	Sept 1967
Mary MacLean, B.S.,M.Ed., (CAGS, University of Lowell)		Special Needs Teacher	Sept 1962
Joan White, A.B.,M.Ed. (University of Missouri, U. of Lowell)		Primary	Sept 1971

CENTRAL OFFICE, 35 TOWN FARM ROAD

Lloyd G. Blanchard, A.B.,M.Ed.,CAS (Dartmouth, Harvard)	SUPERINTENDENT	Aug 1957
John A. Crisafulli, B.S.,M.Ed. (Boston University)	Ass't Superintendent	July 1973
Kenneth A. Sargent, B.S.Ed.,Ed.M.,CAGS (Boston University)	Special Education Adm.	Sept 1971
John MacLean, B.A.,M.Ed.,Ed.D. (U of MA, Suffolk U., Boston U.)	Psychologist	Sept 1971
Dawn Brine, B.S.,M.Ed. (Salem State, Northeastern)	Speech Pathologist	Oct 1971
Catherine Pawliczek, B.A.,M.A. (University of Mass.)	Speech Pathologist	Sept 1974

CENTRAL OFFICE, 35 TOWN FARM ROAD

		UNINTERRUPTED SERVICE SINCE
Patricia Weinberg, B.S. (Emerson College)	Speech Pathologist	Sept 1976
Jane Coleman, B.S.,M.Ed.,Ed.D. (Springfield College, Boston U.)	School Social Worker	Sept 1970
Laura Troisi, B.A. (University of Denver)	Title I Director	Sept 1976
Lois Libby, B.A.,M.Ed.,Ph.D. (Univ. of Maine, Univ. of Conn.)	Career/Testing Specialist	Sept 1977

SPECIAL SUBJECT TEACHERS, GRADE 1-8

Arlyss Becker, B.A. (St. Olaf College)	Art	Frost-Cam-Sar	Sept 1972
Anne Gutheil, B.F.A. (Boston University)	Art	Robinson	Sept 1977
Phillip Sheridan III, B.F.A.,M.A. (S. Ill. U., Goddard)	Art	Nabnasset	Sept 1970
Sandra Deignan, B.M.Ed. (University of Lowell)	Music	Frost-Cam-Sar	Sept 1972
Ruth Irvin, B.Mus.Ed. (University of Lowell)	Music	Nabnasset	Sept 1969
Janice Nickerson, B.Mus.Ed. (University of Lowell)	Music	Robinson	Sept 1970
Frank Bishop, B.S. (Boston University)	Phys. Ed.	Elementary P.E. are	Sept 1967
Kenneth Gerken, B.A.,M.A. (Roanoke U., Fitchburg State)	Phys. Ed.	on a rotating	Sept 1968
Christine Lightbody, B.S. (E. Stroudsburg State)	Phys. Ed.	schedule	Sept 1971
Charlotte Kotzen, B.A. (Cornell University)	Librarian	Elementary	Jan 1970
Therese Fishman, B.A.,M.Ed. (Salve Regina, Boston Univ.)	Reading	Elementary	Sept 1976
Barbara Manuel, B.M.,M.A. (N.E. Conserv., U. of Maine)	Reading	Elementary	Sept 1968
Nancy Whitton, B.S.,M.Ed.,Ph.D. (Univ. of Lowell, B.U.)	Reading	Middle Schools	Sept 1976
Roblee Hoffman, B.A.,M.Ed. (Penn State, Boston State)	Media	Middle Schools	Sept 1974
Linda Boyce, B.A.,M.A. (Univ. of Mass., Tufts)	Int. Lang.	Middle Schools	Sept 1977
Carolyn Geissler, B.Mus.,M.Mus. (N.E. Conservatory)	Strings	Grades 4-12	Sept 1966

ENROLLMENT - OCTOBER 1, 1977

GRADE	ACD	A M	N M	F	C	S	NAB	ROB	TOTAL	NASH TECH	PROJ
12	188								188	56	191
11	268								268	53	261
10	263								263	49	267
9	274								274	46	294
									993	204	1013
8		159	161						320		334
7		176	169						345		334
6		158	140						298		303
		493	470						963		971
5		50	52		49		47	74	272		275
4				30	71		73	109	283		279
3				35	73		90	107	305		308
2				28		56	90	122	296		289
1				31		82	70	85	268		271
K				25		50	59	93	227		243
									1651		1665
TOTALS	993	543	522	149	193	188	429	590	3607	204	3649
								Nashoba	204		
									3811		

COMPARISON OF 1976 and 1977 CENSUS SUMMARY

Public Westford	1976 Vocational	Private	GRADE	Public Westford	1977 Vocational	Private
205	53	4	12	188	56	5
210	63	5	11	268	53	7
274	56	8	10	263	49	7
294	45	2	9	274	46	13
315		10	8	320		9
331		10	7	345		6
343		5	6	298		6
302		10	5	272		6
276		6	4	283		7
278		9	3	305		9
310		5	2	296		7
300		10	1	268		9
		3	Ungraded			7
259		16	K	227		6
3697	217	103		3607	204	104
			AGE			
		165	4	208		
		152	3	207		

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND (7/1/77 - 6/30/78)

Receipts		
Balance July 1, 1977	0.00	
Town of Westford	38,524.00	
Football	6,448.80	
Basketball, Boys	1,650.00	
Girls	203.75	
Wrestling	413.10	47,239.65
Expenditures		
Custodians, Officials, Physician	10,194.70	
Supplies, Equipment, Repair	19,391.64	
Football Insurance	1,326.00	
Transportation	8,757.11	
Conferences and Awards	1,245.50	40,914.95
Balance July 1, 1978		6,324.70

FINANCIAL REPORT OF SCHOOL BAND

Receipts		
Balance July 1, 1977	359.89	
Town of Westford	7,340.00	7,699.89
Expenditures		
Summer Concerts	1,680.00	
Music	1,589.00	
Supplies	581.54	
Equipment	318.00	
Instruments	948.48	
Uniforms	2,000.33	7,116.87
Balance July 1, 1978		583.02

FINANCIAL REPORT OF SCHOOL CAFETERIA

Receipts		
Balance July 1, 1977	25,958.91	
Sales	173,721.79	
Reimbursements	99,348.06	
Other receipts	3,261.16	302,289.98
Expenditures		
Labor	126,158.50	
Purchases	193,999.47	320,154.97
Balance July 1, 1978		*-17,867.99
*(April, May and June reimbursements due . . .		35,685.64)

EXPENDITURES OF THE SCHOOL COMMITTEE

ITEM	DESCRIPTIONS	1976-77	1977-78	EXP TO 12/31
1100	School Committee	16,467	16,516	2,108
1200	Superintendent's Office	145,958	143,081	80,378
2100	Supervision	52,971	87,266	43,190
2200	Principals	305,028	320,890	155,102
2300	Teaching	3,026,244	3,209,835	1,223,351
2400	Textbooks	43,956	29,952	33,059
2500	Library	58,879	59,257	32,900
2600	Audio Visual Program	38,020	45,189	24,922
2700	Guidance	152,331	131,865	50,620
2800	Psychology	49,590	54,972	23,536
2900	Educational TV		400	-
3200	Health	32,044	27,410	10,430
3300	Pupil Transportation	324,954	308,737	99,501
3400	Food Service	26,082	34,363	13,011
3500	Student Activities	79,837	88,137	66,394
4100	Operation of Plant	483,358	504,611	233,611
4200	Maintenance of Plant	156,219	151,894	90,089
5200	Insurance Program	673	2,716	1,118
5300	Lease Expenditure	375	400	300
6200	Civic Services	2,032	3,556	907
6900	Private School Trans.	9,399	8,875	400
7000	Capital	64,380	28,207	24,885
9100	Tuition & Transportation	64,580	97,557	50,287
	TOTALS	5,133,377	5,355,686	2,260,099
	FEDERAL AID	77,721	48,756	
		5,055,656	5,306,930	
	STATE REIMBURSEMENTS			
	Chap 70 School Aid	1,366,639	1,007,633	924,409
	Chap 71A Pupil Trans.	163,540	101,687	-
	Chap 71B Special Pupil	352,221	334,609	-
	Chap 74 Vocational Ed.	-	1,256	-
		1,882,400	1,445,185	924,409
	NET COST TO TOWN	3,173,256	3,861,745	1,335,690

Annual Report

OF THE

J. V. Fletcher Library

OF THE

TOWN OF WESTFORD

For the Year Ending December 31

1978

J.V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1978

Receipts - Salaries and Operating Budgets:

Town Appropriation	$89,128.00	
Commonwealth of Mass.	4,857.00	
Dog License Fees	2,848.58	
TOTAL		$96,833.58

Expenditures

Salaries & wages	$65,955.09	
Books	14,341.11	
Periodicals	1,671.46	
Records	842.87	
Binding	91.60	
Framed prints	719.25	
Micro-products	LSCA Grant	
Oil	1,476.11	
Electricity	3,753.51	
Water	30.75	
Telephone	613.08	
Library supplies	2,697.08	
Equipment	1,237.00	
Janatorial supplies	600.52	
Publicity	448.02	
Repairs	1,980.30	
Dues/Travel	259.95	
TOTAL EXPENDITURES		$96,717.72
TOTAL UNEXPENDED		$ 115.86

Capital Outlay

Town Appropriation	$ 1,040.00	
Expended	1,025.30	
TOTAL UNEXPENDED		$ 14.70

Trust Funds

Receipt from interest	$ 1,889.21	
Expenditures	1,757.09	
TOTAL UNEXPENDED		$ 132.12

The J.V. Fletcher Library continues to offer the following free services to all Westford residents: museum passes; reference services; interlibrary loan through the State's Regional Library System; story hours for pre-schoolers; film and lecture series; and circulation of books, magazines, records, cassettes and cassette players, framed prints, 35mm films from the Regional film collection and a projector; and sculpture. There is a photocopy machine available for our patrons' use at 10¢ per copy. Available for loan to the visually handicapped are large print books, lens magnifiers, and an automatic page turner.

The Library's Mary Atwood Lecture Hall, located on the third floor, can be used by organizations and groups, and has a seating capacity of approximately 75 people. Through our 1979 Capital Outlay Project, we hope to enhance the acoustical refinements of this function room and increase its versatility as a special function room. Currently, we cannot use this room for film showings, nor can we schedule programs during the early evening study hours due to serious problems with noise. The carpeting and drapes requested under Capital Outlay should remedy this situation.

Approximately 84,730 printed materials circulated this year, and 4,935 non-print materials (records, prints, etc.). New registrations totaled 1,010. As promised to you in the 1977 Town Report, the Library staff has compiled statistics on reference and informational assistance given to patrons. Over 1,565 reference questions involving lengthy research were handled in 1979. 57% of these queries involved the completion of school assignments in the Public Library.

Last year, the Library's lack of a firm overdue policy and retrieval system was brought to your attention. This year, a retrieval system was initiated under the supervision of Elaine McKenna. Her efforts to remind patrons of overdue materials have met with great success. 20% of library materials overdue for a period of more than one year were irretrievable. However, because the system is now fully implemented and operational, we anticipate a much higher return rate in the future. Books and other materials are now being renewed or returned on time. Library patrons have been most cooperative with our retrieval efforts, making it much easier for Library staff to fill the needs of other Library users.

The Library was awarded a $37,000. CETA grant in 1978, to update and reclassify our entire adult fiction and non-fiction collections. Our catalog cards were typed and then housed in a beautiful new card catalog which was generously donated by the Westford Jaycees. This "face-lift" of the adult collections will enable us to inventory our resources and, for the first time in 17 years, acurately gauge the extent of our holdings. This CETA Project will be completed March 30, 1979. It is our intention to duplicate the success of this update and reclassification project

in the Children's collections as soon as feasible.

As previously mentioned in the 1977 Town Report, Ellen Rainville, Assistant Librarian, received a matching grant from the Massachusetts Council of the Arts & Humanities to preserve a few of the Town's more valuable historic documents. The items restored includedsix manuscript tax scales, one "Slight of Hand" broadside, and seven miscellaneous broadsides proclaiming Westford-based events. Westford residents can look forward to viewing these beautifully preserved historic documents during Historic Conservation Month, October 1979.

The Library has also been awarded a Library Services and Construction Act (LSCA) Title I grant for $20,000. This grant will purchase a mobile unit that will extend Library and Community services to those areas of Westford geographically isolated from the Library facility and Greater Lowell Area service agencies. The Mobile Outreach Service Team (M.O.S.T.) will implement Library/ Community outreach services in the spring, 1979.

Special programs arranged by Sandra Cofran for our adult patrons included: the "Ascent of Man" series by Jacob Bronowski; guest mystery writer and lecturer, Jane Langton; "A Naturalist in the Northeast" Audubon lecture; Massachusetts Horticultural Society's Plantmobile; and the annual Christmas Open House featuring caroling and refreshments (which were enjoyed by both parents and their children). Special exhibits visited the Library during the year. N.A.S.A. sent us their Viking Mission exhibit and a series of "Nostalgia" exhibits were sponsored by the Eastern Massachusetts Regional Library System.

Sandra Cofran also coordinated our most successful Summer Program for children. Over 375 children participated with 1,100 projects entered in the various competitions. Special Summer Programming included: the Great Kallini (magician), a dinosaur lecture, puppet workshops, the Little Red Wagon, films, the Westford Academy Band in concert, and a trip to the Stoneham Zoo. Film festivals were also held during the school vacations and children were treated to a pet care workshop by the M.S.P.C.A.

The Children's Room, under the supervison of Grace Forty, offers reading and audio-visual materials for children, pre-school through young adult. Learning aides are available for use by parents who wish to give their pre-schoolers elementary reading skills. A Reference collection and comprehensive non-fiction collection are available for young researchers completing school assignments. Pre-school story hours are given Tuesday - Thursday, 3 sessions a day, by our Story Hour Coordinator, Joan Leaver.

Once again we owe our deep thanks to the Friends of the Library for their continued support of the Library. This year

the Friends purchased a Gestetner Scanner that greatly enhances the Library's duplicating capabilities. Renovations to the back entrance area of the Children's Room are also being subsidized by the Friends. When our front entrance foliage died, the Friends were quick to fund a landscaping project to beautify the main entrance of the Library. Not only do the Friends fund important library projects, but also, as our most concerned library consumers, lend the Library Director valuable advice from a patron's point of view.

The Westford Garden Club continues to adorn the Library with monthly floral arrangements. We are most indebted to the Club for their spectacular Christmas decor which always insures a successful Holiday Open House. The Garden Club also generously donated a tulip tree to the Library's landscaping efforts.

The Library staff continually strives to help patrons find what they need. We are eager to teach patrons how to tap the numerous resources of their Public Library. Freedom of information is everyone's inalienable right. The Library staff work very hard to make the social, cultural and educational resources of our world available to all Westford residents. I owe a debt of thanks to the Library staff and Board of Trustees for their unselfish efforts in providing Town residents with the very best in library services.

Lastly, my deepest thanks to all of you -- for making it such a pleasure to live and work in Westford.

Respectfully submitted,

Francesca Larrere Denton
Director

COMPUTER IMPLEMENTATION COMMITTEE

The Computer Implementation Committee for the Town of Westford has been chartered with developing a proposal for consolidating the administrative uses of computers by the Town, to the end that costs are better controlled and services continue to improve. The Committee has met regularly through the past year, examining the current use of the various Departments, attempting to determine future requirements, and contacting and evaluating the procurement process undertaken by neighboring towns which have "computerized" recently. Below is the Committee's proposed timetable for the first phase of computerization, the request for proposal, evaluation of responses, the development of recommendation for procurement to the Town.

Activity	Completion
Request Intent to Bid	June, 1979
Develop Request for Proposal	
Present Proposal to Departments	September, 1979
Send Out RFP	" "
Develop Committee Recommendation	November, 1979
Present Recommendation to Departments	January, 1980
Prepare for Town Meeting	March, 1980
Present to Town Meeting	May, 1980

Should the Town Meeting of May, 1980 vote to accept the recommendation of the Committee (as accepted by the Departments), the procurement will then follow the normal process. The Committee recommendation of November, 1979, will include a recommended phasing in of Town applications, and will identify operational and training requirements for the system, and how the recommendation satisfies those. This plan will allow for preparation for use of the system. The recommendation will also indicate some site preparation requirements (if any) for the computer, as well as related expenses (such as paper and expendable supplies, additional communication expenses, etc.).

It is expected that this Committee (or some revised form of it) will continue to monitor progress toward centralization of computer use, changes on operational requirements, and need for upgrade or expansion of facilities.

John M. Gilbert, Chairman
Donald F. Pacini
Dileep Bhandarkar
Evan C. Croft
John A. Flavell
William G. Levering
John Pyra
Robert W. Schuckhart
Peter W. White

REPORT OF CAPITAL OUTLAY COMMITTEE

At the Annual Town Meeting in May, 1978, our rewritten charter was submitted and approved as follows:

Article 14. To see if the Town will vote to amend the vote passed under Article 24 of the Annual Meeting of 1967 establishing the Capital Outlay Committee, and to perform the following new duties:

1. Committee shall have nine (9) members appointed by the Selectmen.

2. To identify, count, tag, and maintain a perpetual inventory of capital items for all Town Departments or Committees using or purchasing capital equipment.

3. To identify and inventory all Town owned property.

4. To formulate a five (5) year capital expenditure schedule.

5. To make recommendations to the Town and the Selectmen on:

   a) all Capital requests for the coming fiscal year based on need and the Town's ability to pay for them.

   b) all Capital requests for the coming five (5) years and the amount of money to be deposited in and become part of the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws to finance these requests.

6. Coordinate applications and administration of state and federal grants or assistance.

7. To compile, analyze and project revenue versus the Town's anticipated expenditures for the next five (5) years and report on same.

With the addition of four (4) new members, we contacted 27 departments who submitted capital requests plus projected their future needs for the next five (5) years.

We successfully satisfied the needs of various departments by jointly purchasing typewriters from one supplier thereby getting a lower price for the Town and saving tax dollars.

The inventory system of all Capital items, initiated two (2) years ago, was maintained and updated. During 1979, the Committee will again pursue the combined purchase of capital items if applicable and strive to improve its performance of our newly approved Charter.

The Committee would like to thank all the departments for their help and cooperation in the past year. We also wish to thank two (2) former members, Edward P. Crowley and Joel Uher for their service to the Committee and the Town.

Respectfully submitted,

Richard N. Bahnick, Chairperson
John J. Cadigan, Secretary
Philip J. Curran
John S. Fridrich
Margaret Roberts, Vice-Chairperson
Hal R. Schreiber
Joel R. Shyavitz
Sanford B. Smith

CONSERVATION COMMISSION

Routine work of enforcing the Wetlands Protection Act has increased significantly during the past year. Under the State Act, the applicant files a Notice of Intent with the Conservation Commission, a public hearing is held and the Commission issues an Order of Conditions. This past year two of the Orders were appealed to the State level.

The Commission was also a participant in a CETA grant which allowed planting and trail construction at the Old Arch Bridge, the construction of a nature center behind the North Middle School and some trail clearing at Grass Pond. In addition, these major areas have been marked with signs.

The wetlands map authorized at the 1978 Town Meeting was completed in January and outlines wetlands areas on aerial photographs and the Assessors maps. The Commission has also produced a brochure which explains the importance and the enforcement procedures of the Wetlands Protection Act.

The Commission sponsored a high school student, Cheryl Morrill, who attended a special conservation program in Amherst. The Commission is also completing a land use inventory and survey which will allow the Town to apply for State reimbursement when purchasing future conservation lands.

Arnold O'Brien, Chairman
Judy McEnaney, Clerk
Nicholas Basinas
Thomas Borden
Chester Cook, Jr.
Richard Cooper
Patricia Loring
Louis Oliver

PUBLIC HEALTH NURSING ACTIVITIES

Public health nursing services are provided to the town through contract with the Lowell Visiting Nurse Association. These services include maternal and child health services, services to premature infants, and communicable disease services. Mrs. Lawlor, the Board of Health Nurse, has also been involved in educational and screening programs in the town.

MATERNAL - Child Health Services

1. A Well Child Conference is held monthly at the Roudenbush Community Center. This service provides physicals and immunizations to infants and preschool children. One hundred and ten children were seen.

2. Thirty health promotion visits were made to premature infants.

3. Lead testing for children is offered free of charge by the Board of Health. Five tests were performed in 1978.

Communicable Disease Control Services

The Westford Board of Health held a flu clinic in November for all chronically ill persons and for senior citizens. One hundred and fifty persons were immunized against the flu. The pneumonia vaccine was also offered at that time. Dr. Richard Schwartz assisted at this clinic.

Reportable Diseases

Epidemiology reports were completed as required by law on the following diseases:

Salmonella	3
Measles	2
Hepatitis	1
Meningitis	3
Tuberculosis	1

Tuberculosis testing is offered free of charge and is available to residents by appointment with the town nurse. Eighteen Mantoux tests were given by the town nurse.

Respectfully submitted,

Linda Lawlor, R.N.

REPORT OF THE COUNCIL ON AGING

Westford's Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission on Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

The Council meets on the third Tuesday of each month at 3:15 p.m. at the North Middle School. All meetings are open and any suggestions about the welfare of senior citizens and ideas from senior citizens are most welcome.

We are still conducting hot luncheons under the Title VII Nutrition Program at the Elks home in Forge Village five days a week--Monday through Fridays. Many thanks to the Littleton-Westford Elks for use of their kitchen and dining hall and to the Young Women's Club of Westford for their help in delivering the Meals on Wheels to shut-ins. Participants are requested to make reservations at least two days ahead to insure a hot meal. Beyond the serving of the hot lunches, designed to provide one-third of the daily nutritional requirement, several support services are also provided to project participants covering nutrition education, escort service, information and referral services as well as health and welfare counseling. Once a week we have also conducted dance classes in the Hustle, Disco and the traditional dances. In addition to the Title VII program, Nashoba Valley Technical High School serves a hot lunch once a month on the second Tuesday of each month. Many thanks to all the volunteers who help to make these luncheons possible.

The Golden Age Club of Westford meets on the last Monday of each month at the Franco American Club in Forge Village at 12 noon. Mrs. Mary Van Norden is club president and the Recreation chairman is Mrs. Austin Fletcher who does a fantastic job find new places to visit and new experiences for all Westford senior citizens to enjoy. We would like to remind people that most of the trips are open to any one who is sixty years or older. Some of the trips are limited only because many restaurants cannot handle more than 150 people at a time.

The Well-Oldster Clinics have been very successful again this past year and are being held in all four sections of town twice a week. Every first and third Tuesdays the clinics are held at 65 Tadmuck Rd., from 9 A.M. to 11 A.M.; every second Tuesday of the month at the new Nabnassett Country Club from 10 A.M. to 12 noon; and every second, third and fourth Thursday at the Littleton-Westford Elks on Coolidge Street in Forge Village from 9:30 A.M. to 11:30 A.M. These clinics are conducted by Linda Lawlor, R.N. from the Lowell Visiting Nurses Association through the Nashoba Associated Boards of Health. We also had a very successful flu clinic and pneumonia vaccine clinic at the Roudenbush Community Center. The Council expresses its appreciation and gratitude to the volunteer nurses in Town who have helped at these various clinics. All residents of Westford 59 years or over are urged

to attend these clinics which are free of charge and anyone needing transportation can call 448-2071 (Call-A-Bus) the day before and transportation will be provided for a small fee.

Elder Services of the Merrimack Valley Home Care program has been most successful and added to the Homemaker services and Chore Services is a Telephone Reassurance Line whereby senior citizens can arrange to have a person call them every morning to see that they are alright. This service is free of charge and persons interested can call the Council office 692-7274 to be enrolled.

Through the Home Care Program, we have been able to have two Senior Aides work from our office to visit the elderly and act as a liaison with the Town Aide for Commuhity Teamwork, Inc. programs as well as all the Home Care programs. Mr. Jim Mello and Mrs. Claire Westwood have done an excellent job this past year in that capacity.

In addition to the Call-A-Bus through the Lowell Regional Transportation Authority, we also would like to remind all seniors that they are welcome to use the weekly Friday morning shopping bus at no charge, thanks to Mr. Leo Kahn of Purity Supreme, Inc. who donates this service.

Community Teamwork, Inc. still supplies help to the Council by securing young people who work under the Neighborhood Youth Corps. We did not have any medical transportation into the Boston medical centers this year but we are working on a new grant for next year. Community Teamwork, Inc. continues to encourage senior citizens to become involved in the life of the community and thereby exert some influence on the decisions which affect their lives; and to operate programs which provide services to other elders in the most effective and efficient manner. Westford Seniors are involved in the Senior Companion Program providing person-to-person services and companionship to isolates; Foster Grandparents Program devotes four hours a day to Tewksbury and Montrath Hospitals working with children who are institutionalized with physical, emotional and mental handicaps and this year have worked in the New Nabnasset, Robinson, Sargent and Cameron Schools with kindergarten children in a one-on-one situation. The Retired Senior Volunteer Program has Westford seniors adding a lifetime of various experiences to the community in such agencies as schools, nursing homes, libraries and hospitals. Any senior citizen who is interested in any of these programs may call us at 692-7274.

We would like to extend our appreciation for all the volunteer people who have aided us in the past year to make life just a little more enjoyable to those Westford residents who are not able to get out on their own or those who cannot go out at all!

Respectfully submitted,
Carl G. Lyman, Chairman
Helena M. Crocker
Cecilia A. Healy
Veronica M. Sullivan
Horace F. Wyman

VETERANS' SERVICES

In June of 1977 Mr. George E. Connell resigned as Westford's part-time Veterans' Agent after serving in that capacity for ten years. When the population of a town reaches 12,000 and a part-time agent resigns, the law states that a full-time agent must be appointed. In the interim the duties were handled through the Selectmen's office for the month of June; Mr. William O'Connor was appointed in July; following his resignation Mr. Bronis Jurewicz was appointed; following his resignation, the Chelmsford Veterans' Agent, as a courtesy to the town of Westford, temporarily handled cases. In September, Mr. Eugene W. Burrill was appointed and resigned in October. On November 2, 1978, Helena M. Crocker was appointed and a full time office in the Town Hall was opened to serve Veterans.

Due to some unusual cases, the budget of $15,000.00 was soon depleted and transfers from the Finance Committee were required to meet the needs of the Department until the special town meeting on May 6th when an additional $15,114.70 was transferred to the Veterans' services.

We had 30 cases of	Ordinary Benefits--expendited	$17,978.22
	Fuel aid	2,271.59
	Medical aid	14,316.02
	Total grants and aids	$34,565.83

Original budget appropriated ----	$15,000.00	
Finance Committee transfers	3,786.99	
Special Town Meeting transfers	15,114.70	
Reimbursements and assignments	1,934.80	
	$35,836.49	

Wages and Salaries	$1500.00
Office expenses	365.00
Grants and aid	34565.83
Total	$36430.83

Due to vandalism in cemeteries, the department replaced 48 grave makers and flags. Four widows' pensions were filed and received and three disability pensions were granted. Reimbursements to the town from the Massachusetts Veterans' Commission were completed.

Respectfully submitted,
Helena M. Crocker
Helena M. Crocker
Veterans' Agent

Veterans' Director:
John Flavell, Selectman

TOWN AIDE REPORT

The Town Aide acts as a liaison and an agent assisting and coordinating the delivery of social service assistance to the low-income and the elderly residents of the town of Westford, as well as provides information and referral assistance and administers programs and services of Community Teamwork, Inc. and the Elder Services of the Merrimack Valley. Duties of this position also include serving as a member of the Community Action Committee (Human Services Committee) and as a Council on Aging member. The annual impact of this department for Fiscal year 1977-78 in estimated dollar value to the town is:

PROGRAM	Numbers served	Estimated dollar value
Concentrated Employment program	17	$28,492.00
Headstart	20	18,700.00
Neighborhood Youth Corps.		
Summer Youth Corps	56	32,514.00
In-school program	5	780.00
Out-of-school program	2	1,531.00
Section VIII housing	4 families	8,119.00
Summer feeding program	12,925 meals	12,075.00
Senior Companions (2)	10	5,088.00
Foster Grandparents (12)	34	21,556.66
Retired Senior Volunteers	13	1,568.00
Winterization	2 families	375.00
WEFAP fuel aid program	9 families	1,742.00
EEAP fuel aid program	44 families	8,599.00
Total Community Teamwork, Inc. program value		$139,571.66

Elder Services of Merrimack Valley Home Care Corporation:

PROGRAM	Numbers served	Dollar value
Homemaker Services		
Chore & Health Title XX	37	$9,103.89
Senior Aide program (2)	650	3,210.60
Visiting Nurse Title III	365 (1390 visits)	6,075.00
Financial counselling	31	
Health visits	18	1,312.00
Mental health visits	1	150.00
Nutrition Site Title VII	196 (av. 55 daily)	28,600.00
Meals on Wheels Title VII	32	20,800.00
Telephone Reassurance	23	
Information and Referral	1543 calls	
Total Elder Services of M.V. H.C. program value		$69,251.49

Grand total: $208,823.15

Respectfully submitted,
Helena M. Crocker
Helena M. Crocker
Town Aide

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

INSPECTION REPORT

Gasoline Pumps	58
Scales More Than 10 lbs. Less Than 100 lbs.	19
Scales 10 lbs. or less	17
Scales 10,000 lbs.	2
Weights (Avoirdupois)	12
Sealing Fees Collected	$316.40

(This does not include quarry scales and some platform scales.)

Respectfully submitted,

Huntington L. Wells
Sealer of Weights and Measures

REPORT OF THE SANITARY LANDFILL RELOCATION COMMITTEE

The Westford Sanitary Landfill has undergone many changes during 1978. The operation of the landfill was turned over to the Town Highway Department in September. Since then, fences have been installed to contain blowing papers, general maintenance has improved at the site, a garage has been built at the site, and a new compactor was purchased by the Town of Westford for use at the landfill. The new compactor will increase the life expectancy of the site. At present the life expectancy of the landfill site is estimated at 10-12 years. The Committee is also looking into future plans concerning waste disposal at a regional center.

The Recycling Center, located at the landfill site, continues operation. Paper, tin, glass and now aluminum can be left at the site for recycling. Proper separation of colored glass and removal of metal labels from such glass is necessary by residents using the recycling facilities if recycling is to be practical. Residents are also asked to separate carefully tin and aluminum. A magnet will be placed on one dumpster to help residents distinguish the difference.

MOSQUITO ADVISORY COMMITTEE

The Central Massachusetts Mosquito Control Project is a regional project designed to reduce mosquito populations to, at least, tolerable levels so we can live with them. Our main emphasis is on source reduction, which means the elimination of mosquito breeding places. A lot of effort this year has been expended clearing out clogged streams, broken branches, trash and other impediments to normal water drainage. These efforts, although slow and laborious, are long lasting and are well documented to reduce mosquito populations. Standing waters, catch basins and other mosquito larval breeding sites are treated with larvicides. New slow release chemical pellets and briquets are being used that are known to give up to 14 months control of larval breeding sites with no known effects on other microorganisms. When all else fails or when a special situation exists such as a public affair involving a lot of people, spraying of adult mosquitoes is conducted. Most adulticiding is done at night or in the early morning to minimize the effects on bee populations.

The Mosquito Advisory Committee promotes education of members of the community through news releases, schools, public events, posters and bumper stickers. Only wide spread cooperation, by all members of the community, with mosquito prevention procedures will effectively control this problem.

The Project crews that come into town have been instructed to inform town officials such as the Mosquito Advisory Committee and the Board of Health where and when and what they will be doing for whatever period of time. Contacts with Conservation Commissions are made whenever conservation land is involved. Property owners are contacted whenever and wherever feasible to assure proper relations are established between Project personnel and townspeople. If any citizen has questions or would like to interface with project personnel at any level, a call to the Northboro Headquarters, 617-393-3055, will set the machinery in motion.

Respectfully submitted,

Barbara Aranyi, Chairperson
John Gagnon
Robert McCusker
David Bosman

REPORT OF THE INDUSTRIAL COMMISSION

During the past year without a budget, the Industrial Commission has not been in a position to actively solicit and/or interest new businesses in the Town of Westford.

I am happy to report, however, that several of the existing businesses have been able to provide new employment within the Town of Westford.

The Commission's primary focus of attention has been the subject of the approved zoning of Route 110. The Committee, at the annual town meeting in May of 1978, proposed a re-zoning on the northerly side of Route 110 from Concord Road to Tadmuck Road, which proposal narrowly failed to receive the required 2/3 vote. As a result of the closeness of the vote, however, the Selectmen formed a Committee of twenty-six (26) residents of the Town to review the question of zoning of the entire length of Route 110. Several members of the Industrial Commission were appointed to the Committee and sat in at over twenty-five meetings. The Committee's proposal won overwhelming support and passed unanimously at the special meeting on February 15, 1979.

The Committee is much encouraged by the rezoning. We feel that it not only provides protection for the town, but also an opportunity to encourage industrial and commercial growth.

The Committee has asked for a budget of $2,000.00 for the coming year, so that it might become more active in soliciting the type of business that Westford can be proud of, and which will make a contribution to the tax base.

Respectfully submitted,

Howard J. Hall
Acting Chairman

REPORT OF THE WESTFORD HISTORICAL DISTRICT

STUDY COMMITTEE

After a lengthy and intensive survey of the entire Town; historical homes, objects, and places were researched, photographed and catalogued.

The Committee is now in the process of preparing for recommendation to the citizens, the first of a number of these Historical Districts in the Town.

Respectfully submitted,

Alex Belida
Chairman

WESTFORD HISTORICAL COMMISSION

The Westford Historical Commission, as established under the Town Government in accord with the General Laws of the Commonwealth, is to "preserve, promote and develop the historical assets of the Town. The Commission is to coordinate the activities of organizations having similar aims and purposes in the preservation of local and historical assets, whether real or personal. The Commission may receive gifts, contributions and bequests from individuals, local and regional associations or governmental bodies".

Through the past year, representatives have met with state and county officials, the Massachusetts Historical Commission, and other bodies to aid in the promotion of State, County and Westford tourism, preservation of assets, and persued and applied for grants in aid.

New members have been appointed to the body by the Selectmen, adding new talents in the areas of finance and architecture.

The major effort has, of course, continued to be the completion of the restoration of the original 1792 Westford Academy building. This building, originally located at the head of the Common, had been moved to its present location beside the Parish Hall of the First Church United on Boston Road, and converted into the Center Fire House. With the opening of the new Center Fire House on Main Street, the building was again abandoned, and its restoration to its original condition undertaken as a project of the Westford Bi-Centennial Committee. Individual and groups contributed, and a matching Bi-Centennial grant was obtained. The Nashoba Valley Technical High School undertook the restoration as a school project. Major structural problems were encountered and the entire scope of the work multiplied.

When the term of the Bi-Centennial Committee expired, the Commission undertook the completion of the restoration. As funds ran out, additional monies have been raised, and the entire building is now almost completely rebuilt from belfry to basement. It is expected that the final redecoration will be completed this year, as part of the Town's 250th Anniversary Celebration, and will become a Westford Town Museum, maintained and operated by the Westford Historical Society.

Respectfully submitted,

Edward Chambers, Jr.,
Chairman
Alexander Belida
Richard Emmet, Jr.
Robert S. Jefferies
Mrs. Bernice G. Picking
Florian Woitowicz
H. Arnold Wilder, Sec.Y.

REPORT OF THE 250TH ANNIVERSARY COMMITTEE

The 250th Anniversary Committee is now devoting it's energies towards the celebrations of September 22, 1979 befitting this auspicious occasion.

Having had commemorative medals struck for the occasion, namely one hundred in silver which was fully subscribed and a number in bronze which are available at this time, other souvenirs are also planned. A sub-committee is planning a Colonial Ball to be held on the 14th September, details of which will be available shortly. Another sub-committee is busy preparing a commemorative pictorial book on the history of our town and this will be available for sale in due course. A very interesting house tour of the area is planned in conjunction with the League of Women Voters and various other events and activities are being planned by other groups in the town under the auspices of the 250th Anniversary Committee.

The 22nd September will be celebrated with a colorful parade culminating in a spectacular display of fireworks in the evening.

Invitations will be sent to dignitaries of our country and state to attend the celebration along with our elected town officials and it is hoped that the citizens of Westford will join with us and make this very special day a memorable one.

Respectfully submitted,

Denis P. Watson, Chairman

I N D E X

Accountant 85
  Receipts 85
  Expenditures 90
  Balance Sheet 100
Aging, Council on 252
Appeals, Board of 160
Assessors, Board of 111
Births 18
Building Inspector 165
Calendar - Town 2
Capital Outlay 248
Cemetery Commissioners 146
Citizens Activity 1
Computer Implementation Committee 247
Conservation Commission 250
Deaths 22
Dog Licenses, Town Clerk's Report on 80
Dog Officer 157
Elections:
  Annual Town - May 2, 1978 31
  State Primary - September 19, 1978 33
  State - November 7, 1978 38
Election Officers 29
Fire Department 121
Gas Inspector 168
Health, Board of 133
  Nashoba Associated Boards of 134
Highway and Park Department 125
Historical Commission 261
Historical District Study Committee 260
Housing Authority 158
Human Services Committee 163
Industrial Commission 259
Jury List 16
Library, J.V. Fletcher 243
Marriages 24
Meetings:
  Annual Town - May 6, 1978 44
  Adjourned Annual Town - August 22, 1978 76
  Special Town:
    May 6, 1978 59
    August 22, 1978 77
Mosquito Advisory Committee 258
Mosquito Control, Central Massachusetts 145
Nashoba Associated Boards of Health 134
Nashoba Valley Technical High School 175
Northern Middlesex Area Commission 147
Officials, Boards, Committees, Etc 3
Planning Board 162
Plumbing Inspector 167
Police Department 112
Police Roster 12

Public Health Nursing Activities 251
Recreation Commission 150
Registrars, Board of 79
Roudenbush Community Center 169
Sanitary Landfill Relocation Committee 257
School Committee 191
Sealer of Weights and Measures 256
Selectmen, Board of 82
Share 139
Tax Collector 109
Town Aide Report 255
Town Meeting Guide 171
Treasurer-Collector 105
Tree Department 132
250th Anniversary Committee 262
Water Department 128
  Superintendent's Report 131
Veterans' Services 254
Wire Inspector 168

Westford, Massachusetts

250th Anniversary